Alcohol & Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Top Tier Gardens, LLC	**License Number:**	17916		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	TOP TIER GARDENS, LLC				
Physical Address:	408 North O'Daniel Circle				
City:	Meadow Lakes	**State:**	AK	**Zip Code:**	99623
Designated Licensee:	Andrew Hurst				
Email Address:	toptiergardens01@gmail.com				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	MJ-02 Premises Diagram - Top Tier Gardens Revised

OFFICE USE ONLY					
Received Date:		Payment Submitted Y/N:		Transaction #:	

Received by AMCO 1.4.19

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Form MJ-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(8). **All areas designated as the licensed premises of a single license must be contiguous.**

What must be submitted with this form?

Applicants must attach multiple diagrams to this form, including (as applicable):

- **Diagram 1:**
  a diagram showing only the licensed premises areas that will be ready to be **operational at the time of your preliminary inspection** and license issuance;

- **Diagram 2:**
  if different than Diagram 1, a diagram outlining **all areas for which the licensee has legal right of possession** (a valid lease or deed), and clearly showing those areas' relationship to the current proposed licensed premises *(details of any planned expansion areas do not need to be included; a complete copy of Form MJ-14: Licensed Premises Diagram Change must be submitted and approved before any planned expansion area may be added to the licensed premises);*

- **Diagram 3:**
  a **site plan or as-built of the entire lot**, showing all structures on the property and clearly indicating which area(s) will be part of the licensed premises;

- **Diagram 4:**
  an **aerial photo of the entire lot and surrounding lots**, showing a view of the entire property and surrounding properties, and clearly indicating which area(s) will be part of the licensed premises *(this can be obtained from sources like Google Earth)*; and

- **Diagram 5:**
  a diagram of the **entire building in which the licensed premises is located**, clearly distinguishing the licensed premises from unlicensed areas and/or premises of other licenses within the building. If your proposed licensed premises is located within a building or building complex that contains multiple business and/or tenants, please provide the addresses and/or suite numbers of the other businesses and/or tenants *(a separate diagram is not required for an establishment that is designating the entire building as a single licensed premises)*.

This form, and all necessary diagrams that meet the requirements on Page 2 of this form, must be completed and submitted to AMCO's main office before any new or transfer license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Top Tier Gardens, LLC	**MJ License #:**	17916		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	Top Tier Gardens, LLC				
Premises Address:	408 North O'Daniel Circle				
City:	Meadow Lakes	**State:**	Alaska	**ZIP:**	99623

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Form MJ-02: Premises Diagram

Section 2 – Required Information

For your security, do not include locations of security cameras, motion detectors, panic buttons, and other security devices.

The following details must be included in all diagrams:

- ☑ License number and DBA
- ☑ Legend or key
- ☑ Color coding
- ☑ Dimensions
- ☑ Labels
- ☑ True north arrow

The following additional details must be included in Diagram 1:

- ☑ Surveillance room
- ☑ Restricted access areas
- ☑ Storage areas
- ☑ Entrances, exits, and windows
- ☑ Walls, partitions, and counters
- ☑ Any other areas that must be labeled for specific license types

The following additional details must be included in Diagram 2:

- ☑ Areas of ingress and egress
- ☑ Entrances and exits
- ☑ Walls and partitions

The following additional details must be included in Diagrams 3 and 4:

- ☑ Areas of ingress and egress
- ☑ Cross streets and points of reference

The following additional details must be included in Diagram 5:

- ☑ Areas of ingress and egress
- ☑ Entrances and exits
- ☑ Walls and partitions
- ☑ Cross streets and points of reference

I declare under penalty of unsworn falsification that I have attached all necessary diagrams that meet the above requirements, and that this form, including all accompanying schedules, statements, and depictions is true, correct, and complete.

Signature of licensee

Andrew D. Hurst

Printed name of licensee

WHITNEY A PARSLEY
Notary Public, State of Alaska
My Commission Expires
March 1, 2020

Whitney A Parsley

Notary Public in and for the State of Alaska

My commission expires: March 1, 2020

Subscribed and sworn to before me this 15th day of July, 2018.

License # 17916

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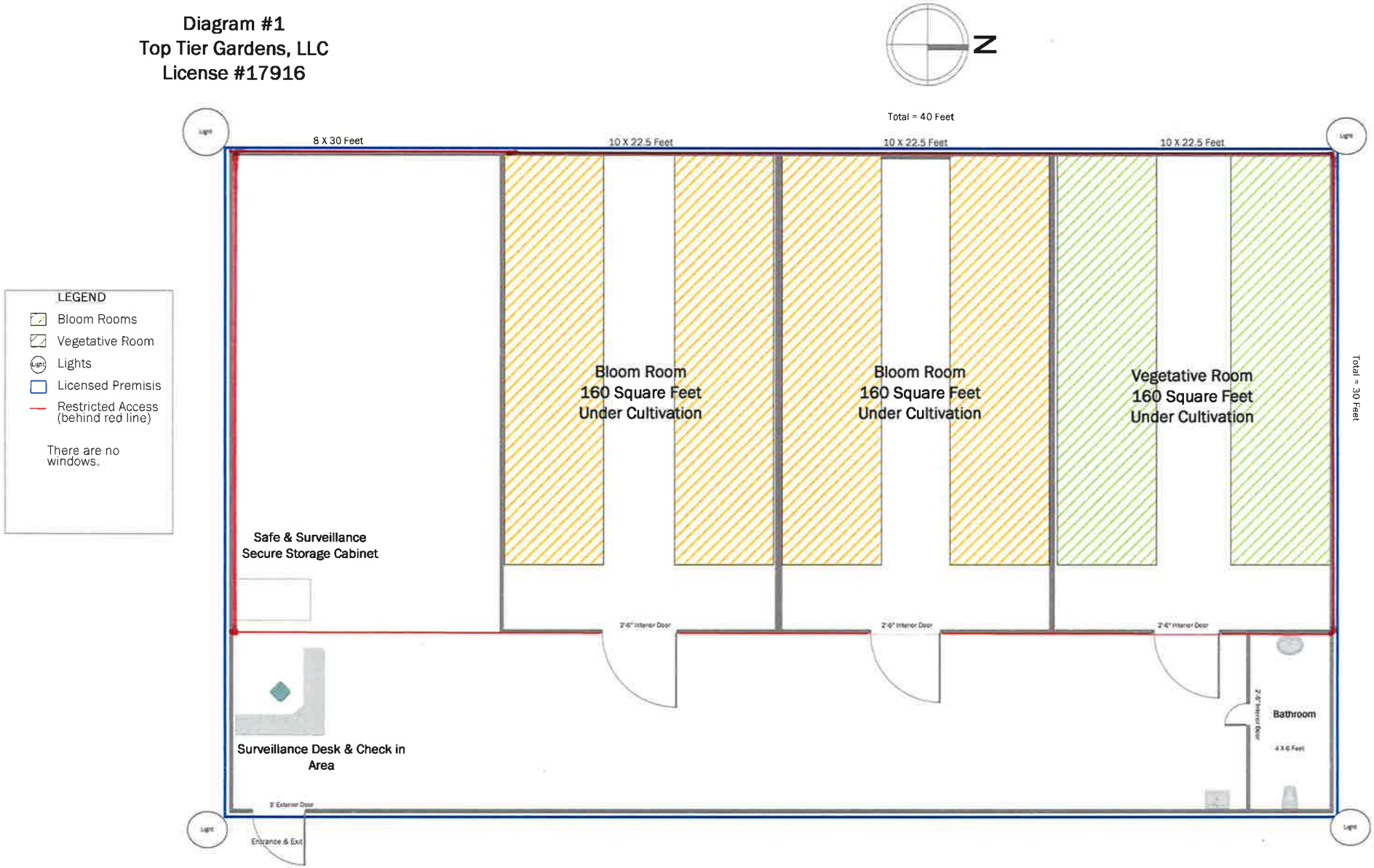
Diagram #1
Top Tier Gardens, LLC
License #17916



NOTE: The entire building is restricted access

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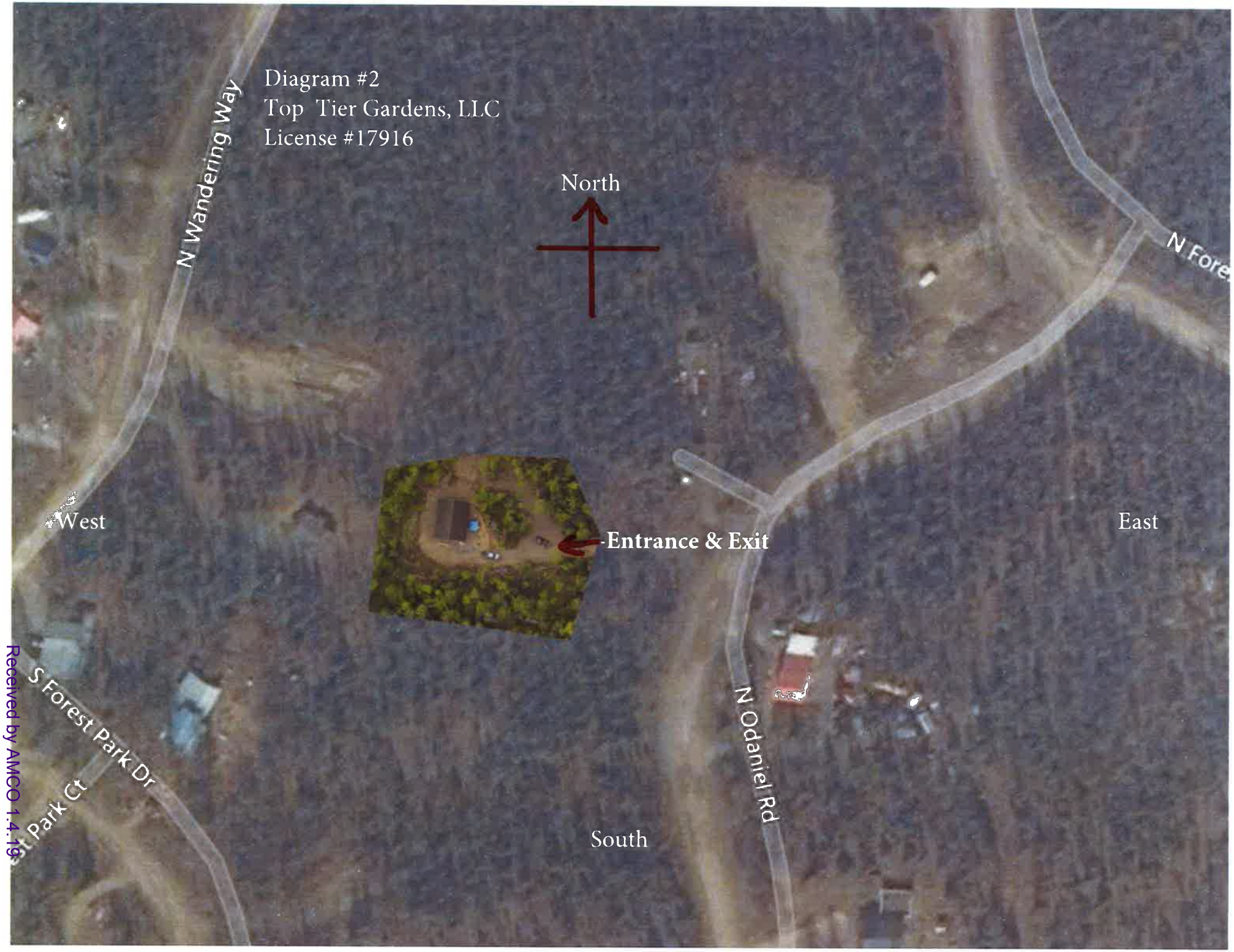

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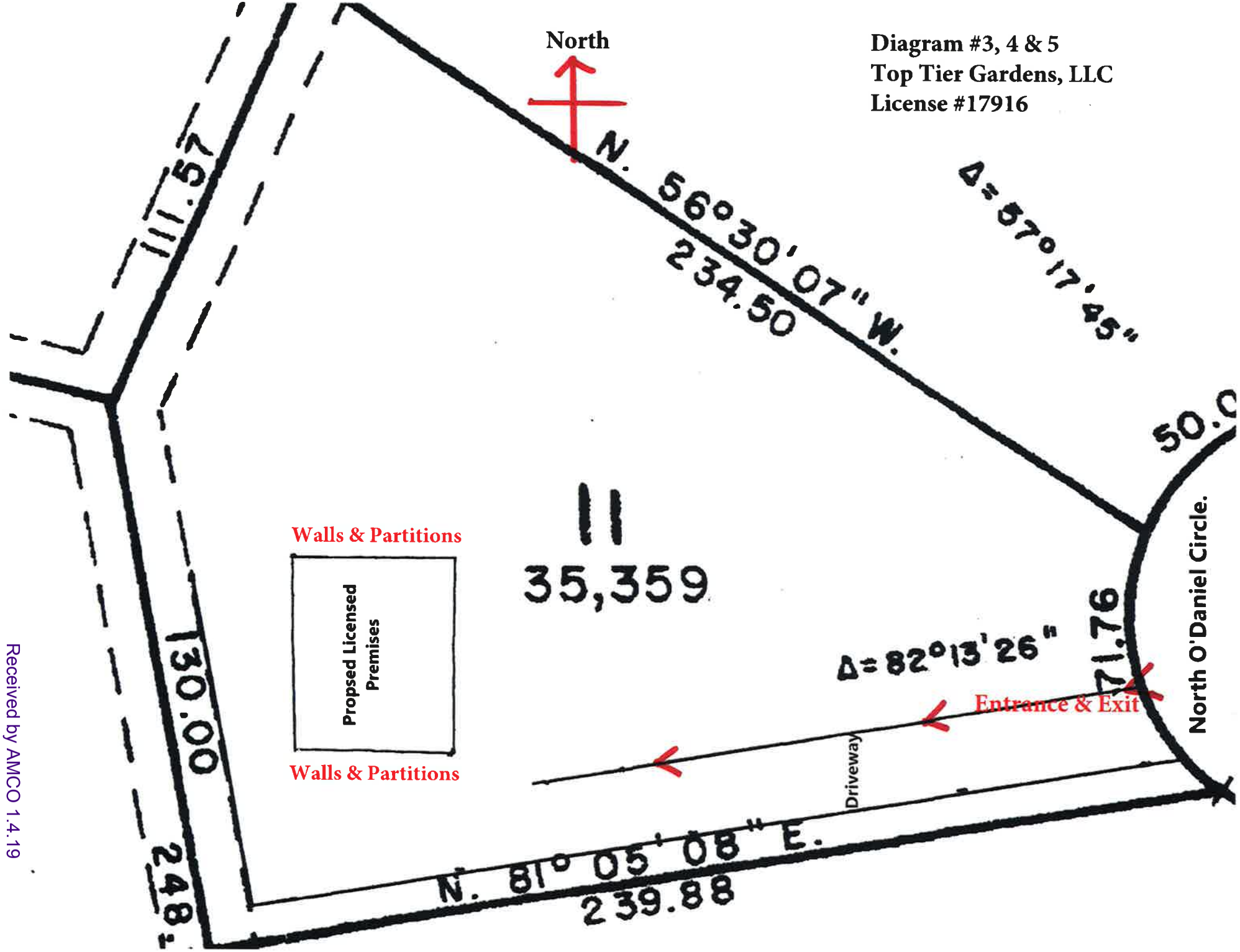

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