Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	The Great Alaskan Kush Company LLC	**MJ License #:**		10190	
License Type:	Retail Marijuana Store				
Doing Business As:	THE GREAT ALASKAN KUSH COMPANY				
Premises Address:	360 E International Airport Rd Suite 2A				
City:	Anchorage	**State:**	Alaska	**ZIP:**	99518

AMCO Received 12/19/2018

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

All product sold in the retail from flower to concentrates to edibles to non-marijuana items are processed through the Inventory Department. The Inventory Manager will inspect all product that arrives to the facility before it is accepted and added to the store's inventory. The shipment will be reconciled with the transport manifest, shipment labels and packaging labels to ensure consistency. All product will be weighed by TGAKC and reconciled with the weight listed on the manifest and labels. Any shipments with discrepancies will be rejected.
Once it enters the retail, concentrates and some edibles are stored in the mini-refrigerators behind the POS, and flower is kept in resealable bags with Boveda packs (for freshness and to ensure the flower maintains its moisture levels) until we fill the deli style jars, which are stored in the glass counters.
When a customer enters the facility, they are greeted by the receptionist who checks their ID and checks them into the POS system. If there are no available budtenders, they are asked to sit in the waiting area until a budtender comes to get them. If there are available registers, they are escorted to the sales floor by a budtender who assists in selecting product appropriate for the customer. TGAKC flower will be sold deli style, so people can look at and smell the product (but may not touch the product) as we weigh it out in front of them. Once the sale is complete, the customer leaves with their purchase in an exit bag and the receipt is stapled to it, or placed inside the bag.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

TGAKC will not sell, offer to sell, give, distribute, or deliver marijuana or marijuana products to any consumers who are: (1) not physically present on the licensed premises; (2) under the influence of an alcoholic beverage, inhalant, or controlled substance; or (3) not at least twenty-one (21) years of age at the time of purchase, as evidenced by valid government-issued photo identification. All customers will enter one main door into our retail establishment where they will be greeted by a TGAKC employee who will then check their ID. During this time, employees will be watching for signs of impairment. If a person enters the premises exhibiting signs of impairment, employees will be trained to recognize those signs, refuse all service and sale to that individual, and escort them safely from the premises. Law enforcement will be contacted for back-up when necessary. Additionally, employees and management will exercise strict diligence and compliance with the sale limits embodied in 3 AAC 306.355. A manager will be on hand to help manage customer ingress and egress and ensure there is an adequate number of employees on the sales floor.

3.2. I certify that the retail marijuana store will not: Initials

a. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;** KAK

b. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;** KAK

c. **offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;** KAK

d. **offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or** KAK

e. **allow a person to consume marijuana or a marijuana product on the licensed premises.** KAK

Answer "Yes" or "No" to the following question: Yes No

3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises? ☐ ☑

AMCO Received 12/19/2018

Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a). KAK

4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products. KAK

4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e). KAK

4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365. KAK

4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

- **a. is false or misleading;** KAK
- **b. promotes excessive consumption;** KAK
- **c. represents that the use of marijuana has curative or therapeutic effects;** KAK
- **d. depicts a person under the age of 21 consuming marijuana; or** KAK
- **e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.** KAK

4.6. I certify that no advertisement for marijuana or marijuana product will be placed:

- **a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;** KAK
- **b. on or in a public transit vehicle or public transit shelter;** KAK
- **c. on or in a publicly owned or operated property;** KAK
- **d. within 1,000 feet of a substance abuse or treatment facility; or** KAK
- **e. on a campus for postsecondary education.** KAK

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

All marijuana and marijuana products will be displayed and dispensed for sales within the designated restricted access area, unreachable to customers. Any products on display on the counter top or on the sales floor will be in a enclosed, locked case and/or accompanied by an Employee at all times. Signage stating, "Restricted Access Area: Visitors Must Be Escorted" will be posted at the access points that lead behind the counter. Flower is displayed in glass jars located in the glass case between the budtender and the customer. This allows us to open jars for people to inspect and smell, but not touch. Once a strain is chosen, budtenders will then weigh it out in front of them on a certified scale, using tongs. The product is then placed into child resistant drams and labels are attached. Marijuana products such as Vape Cartridges, PrePackaged Flower, Prerolls, non-refrigerated edibles, example packaging of available edibles, etc. Continued

AMCO Received 12/19/2018

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

Authorized personnel will inspect all shipments of marijuana and marijuana products that arrive at the retail store. Shipments will be inspected for quality and consistency with the transport manifest and shipment labels, and for regulatory compliance. Labels will be checked for: (1) name and license number of the manufacturing or cultivation facility; (2) production lot and/or batch number; (3) strain information; (4) net weight of the product and (5) expiration date. The transport manifest will be checked for: (1) name and license number of the providing entity; (2) delivery date; (3) start time and estimated arrival time; (4) strain and batch information; (5) delivery driver name and handler's card verification; (6) the weight of the products transferred; and (7) testing documentation from AK Licensed Lab. Once a delivery is approved, the inventory will be accepted into the retail facility and entered into Metrc with all mandatory information designated by AMCO. The shipment information will be both recorded in Metrc, stored on-site as official business records, and uploaded to TGAKC Point of Sale Software system. Both the transporting agent and the Authorized representative of TGAKC will sign all paperwork and documents expressing that all information is deemed correct and the transfer took place. Shall any of the above be missing or inaccurate, TGAKC will refuse the transfer.

For marijuana leaving the retail facility once a transaction is complete:
All deli style flower is delivered to the customer in quantities less than one ounce, in child resistant drams. As it is weighed out in front of the customer, the budtender inputs the weight and the label is generated, which includes the retailer's name and license #, the cultivator's name and license #, the harvest batch number, strain information, weight of the product, the total THC, and the 5 warning statements. Packaging is opaque, resealable, and child resistant.

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

YOUR
LOGO
HERE

The Great Alaskan Kush Company **3a-10190**

[Cultivator Business Name] **[License #]**

Darkstar Indica

207 DKS 031418

THC: 20% TOTAL: 25% Weight: 3.5g

00018-090-000-012

Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

AMCO Received 12/19/2018

Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

TGAKC will not sell, offer to sell, give, distribute, or deliver marijuana or marijuana products to any consumers who are: (1) not physically present on the licensed premises; (2) under the influence of an alcoholic beverage, inhalant, or controlled substance; or (3) not at least twenty-one (21) years of age at the time of purchase, as evidenced by valid, government-issued photo identification. Employees of TGAKC will greet all customers and check each ID at the entry door. No individual will be allowed to pass the ID check station and enter the sales floor without their photo identification being verified regardless of how familiar the person is to the employee(s). Employees are and will be trained to identify forgeries and inconsistencies in ID's and will utilize an ID guide to help recognize ID's from other states and countries. A manager will be on hand to help manage customer ingress and egress on the sales floor. If an ID is not in compliance for any reason, the customer will be asked to leave, and law enforcement will be contacted if necessary.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area. KAK

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

TGAKC will be disposing of: (1) marijuana that is identified as contaminated, infected or is otherwise rejected for quality; (2) marijuana and marijuana products that reach their expiration date; (3) any other materials or containers in contact with marijuana products that risk contamination; and (4) any other marijuana or marijuana product deemed as waste by Kim, general manager, MCB, AMCO Enforcement or AMCO Director. Any product deemed unusable will be placed into a container clearly marked "Waste for Disposal" and placed in a locked cabinet, separate from the rest of the usable product. The 'Waste' product will then be placed in a food processor and blended. Shredded paper will be added to the blended substance, up to at least 50% of the total amount, and then placed in the dumpster. A notice, via email, will be sent top AMCO enforcement not later than three days prior to rendering waste unusable.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it. KAK

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Kimberley A Kole
Signature of licensee

Kimberley A. Kole
Printed name of licensee

VALERIE MASTOLIER
Notary Public
State of Alaska
My Commission Expires Jun 7, 2022

Notary Public in and for the State of Alaska

My commission expires: 6/7/22

Subscribed and sworn to before me this 21 day of August, 2018.

License # 10190

AMCO Received 12/19/2018

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

(Additional Space as Needed):

5.1 Continued

will be hung on hooks or placed on shelves on the walls behind the sales counters / POS station All other concentrates and smaller edibles will be stored in the mini-refrigerators for freshness. Larger edibles will be stored in the cabinet behind the POS stations. All employees will be trained and regularly monitored to ensure compliance with the display and closing policies, and that all product is secured and accounted for at all times.

AMCO Received 12/19/2018