CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

November 19, 2018

AK Slow Burn Cannabis Outlet, LLC
DBA: AK Slow Burn Cannabis Outlet
Via email: louweaver@me.com

Re: Retail Marijuana Store Facility #11731

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 ACC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-00 Application Certifications**
  - Page 1, Section 1 – Establishment Information:
    - The "Doing Business As" name must be listed as AK Slow Burn Cannabis Outlet, to be consistent with your state business license.
- **MJ-01 Operating Plan**
  - Page 4, Section 3.5:
    - Expand upon your response to describe the procedures taken by the licensee when an unauthorized breach is alerted. Include at what point AMCO is contacted as required under 3 AAC 306.715(e).
  - Page 6, Section 4.2:
    - You state in your response that all business records will be stored off-site at another licensed establishment held by the licensee. Under 3 AAC 306.755, all business records for the last six months must be kept on the licensed premises. Please revise your response accordingly.
- **MJ-02 Premises Diagram**
  - Page 1, Section 1 – Establishment Information:
    - The "Doing Business As" name must be listed as AK Slow Burn Cannabis Outlet, to be consistent with your state business license.
  - All Diagrams:
    - Please number and order each diagram in accordance with the list provided on Page 1 of Form MJ-02.
    - All diagrams must be labeled with your license number and DBA (Doing Business As).

- Diagram of the Licensed Premises Only:
  - You indicated in Section 3.11 of Form MJ-01 that the surveillance area is clearly depicted on Form MJ-02. However, the location of this room/area is not on your diagrams.
  - Each area where marijuana is stocked or dispensed for sale must be designated as a restricted access area per 3 AAC 306.325(c). However, the POS Counter and area behind it are not designated as restricted access areas on your diagram.
  - It appears that there is no door or barrier between the "Non-MJ Swag/Accessories Sales Floor" and the restricted access areas that include the office. Is this accurate?
- Aerial Photo and As-Built Diagrams:
  - In color, please highlight and label the location of your licensed premises.

- **MJ-03 Retail Supplemental**
  - Page 1, Section 1 – Establishment Information:
    - The "Doing Business As" name must be listed as AK Slow Burn Cannabis Outlet, to be consistent with your state business license.
  - Page 3, Section 5.1:
    - A portion of your response was cut off. Please edit your response so that it fits within the box provided or use additional copies of Page 6 as needed.
- **Proof of Possession for Proposed Premises**
  - Please provide a copy of the master lease.
- **Entity Documents**
  - It was noted via email that Susan Weaver is being removed from this entity as a Manager with the Division of Corporations, Business and Professional Licensing (CBPL). Please provide a copy of the Notice of Change of Officials that has been stamped received by CBPL as proof that this notice has been filed.
- **Food Permit Application**
  - The copy of the application provided is partially covered by a receipt. Please provide a copy of the application only.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

TJ Zielinski, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	louweaver@me.com
Cc:	Marijuana Licensing (CED sponsored); Jana Weltzin; Valerie Mastolier
Subject:	Incomplete Application - AK Slow Burn Cannabis Outlet License #11731
Date:	Monday, November 19, 2018 11:43:46 AM
Attachments:	11731 Incomplete Notice.pdf image001.png

Good morning,

Your application for your marijuana establishment license has been reviewed, and at this time is considered incomplete. See the attached notice regarding corrections, additional documents, and/or resubmittals that need to be addressed in your application.

Please make sure to read the entire letter. If the submitted corrections are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure. Essentially, we will accept corrections one time within your 90-day deadline period. Feel free to call or email if you need clarification on any items from the Incomplete Notice.

Let us know if you require copies of any documents that were submitted.

If you have any questions or concerns, please address them to marijuana.licensing@alaska.gov.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From:	Marijuana Licensing (CED sponsored)
To:	Jana Weltzin; louweaver@me.com
Cc:	Marijuana Licensing (CED sponsored); Valerie Mastolier; legal counsel
Subject:	RE: Incomplete Application - AK Slow Burn Cannabis Outlet License #11731
Date:	Wednesday, December 19, 2018 2:41:09 PM
Attachments:	image004.png

Good afternoon,

I have finished reviewing the submitted corrections and most have been addressed, but additional revisions are required on Form MJ-02: Premises Diagram and showing Proof of Possession for the Proposed Premises (POPPP).

Form MJ-02

On Diagrams 2-5, the "2 Story Frame Building" is labeled as the licensed premises. If this is accurate, Diagrams 2 and 5 may need to depict the second floor. However, are you certain that this is where the premises is located? There is also a "1 Story Frame House" depicted that is more consistent with the details provided on Diagram 1 (the dimensions are 36' x 32', there is an attached shed in the same location, and the Arctic Entry is present).

One of the listed corrections was regarding whether a door or barrier was present between the Non-MJ Swag/Accessories Sales Floor and the nearby restricted access area. The correspondence I received in response indicated that there is a door, so please depict this on the diagram. I will paste a screenshot of the area I am referencing outlined in red:

POPPP (titled lease extension tudor 2.20.2018)

I do not see any language present in this document that extends the lease between GH Enterprises, LLC * Mimi Kings, LLC (collectively the Lessor or Landlord) and AK Restorations, LLC (Lessee or Tenant). The parties identified in the document are Lou Weaver and the owners, Glen Hemingson and Hugh Wade.

Additionally, the items agreed to pertain to Mr. Weaver securing necessary licensure and permits, Mr. Weaver choosing whether or not to lease the property, and that if he decides to lease the property then it will be leased at $2,000.00 per month for one year. However, these details are

inconsistent with what was provided on the Real Estate Sublease previously provided and do not reference extending the master lease.

Let me know if you have any questions or need copies of any documents,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Jana Weltzin <jana@jdwcounsel.com>
Sent: Tuesday, December 18, 2018 3:43 PM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Cc: Lou Weaverl <louweaver@me.com>; Valerie Mastolier <valerie@jdwcounsel.com>; legal counsel <legal@jdwcounsel.com>
Subject: Part 4 of 4 - Response to Incomplete letter for AK Slow Burn Cannabis Outlet LLC

Hello AMCO team – Please find attached:
Master POPPP
; and
Master POPPP Extension
Thank you and pls confirm receipt – and pls let us know if you need anything else to deem this application complete for the Feb agenda
Thanks! Jana

From: Jana Weltzin
Sent: Tuesday, December 18, 2018 3:39 PM
To: 'Marijuana Licensing (CED sponsored)'
Cc: 'Lou Weaverl' ; Valerie Mastolier ; Jana Weltzin ; legal counsel
Subject: PART 1 of 4 - Response to Incomplete letter for AK Slow Burn Cannabis Outlet LLC
Hello AMCO team – Please find attached:
Letter from JDW addressing incomplete letter questions;
MJ00;
DHHS food permit app;
Pls confirm receipt and thank you!
Jana D. Weltzin, Esq.
JDW, LLC
Principal Owner
3003 Minnesota Drive Suite 201
ANC, AK
jana@jdwcounsel.com
630-913-1113

*Licensed in Alaska and Arizona

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Thank you.

Think green, please don't print unnecessarily