# CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR BILL WALKER

**Department of Commerce, Community, and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

October 17, 2018

The Grass Station, LLC
DBA: Grass Station 49
Via email: skinnygmc@gmail.com

Re: Retail Marijuana Store Facility #16579

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 ACC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

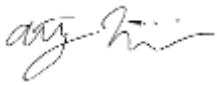
- **MJ-01 Operating Plan**
  - Page 2, Section 3.1:
    - A portion of your response is unclear. In the sentence that starts with "For behind the counters and registers…", you state that "a competent employee will be present during business hours to help ensure that non-escorted members of the public enter any restricted access areas unless they have completed the proper visitor sign in procedure…". Do you mean to say that the employee will be present to ensure that non-escorted members of the public **do not** enter any restricted access areas?
  - Page 2, Section 3.2:
    - Expand upon your response in this section to include the ratio of visitors to licensees, employees, or agents of the licensees who will escort visitors.
  - Page 4, Section 3.5:
    - Please review 3 AAC 305.715(e) and expand upon your response to include when AMCO is contacted in the event of an unauthorized breach.
- **MJ-02 Premises Diagram**
  - Diagram 1:
    - Please highlight and label the boundary of the licensed premises.
  - Diagram 2:
    - Walls and partitions within the building must be depicted on Diagram 2.
  - Diagrams 2, 3, 4, and 5:
    - According to the labeling on these diagrams, the entire lot is being designated as the licensed premises which includes outdoor areas. Please update your labeling

to clearly indicate that the retail structure is the licensed premises and not the entire lot.

- **MJ-03 Retail Supplemental**
  - Page 4, Section 6.2:
    - The second sample label provided is too blurry to read. Please provide a clearer image.
  - Page 5, Section 8.1:
    - It is unclear in your response at what point AMCO is notified. As a reminder, 3 AAC 306.740 requires that notice be given to AMCO three days before rendering marijuana waste unusable and then disposing of it.
- **Fingerprint Card**
  - The fingerprint card provided for Mason Evans has expired. Please have him provide a new fingerprint card.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,



TJ Zielinski, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov

| | |
|---|---|
| **From:** | Marijuana Licensing (CED sponsored) |
| **To:** | skinnygmc@gmail.com |
| **Cc:** | Marijuana Licensing (CED sponsored) |
| **Subject:** | Incomplete Application - Grass Station 49 License #16579 |
| **Date:** | Wednesday, October 17, 2018 2:13:57 PM |
| **Attachments:** | 16579 Incomplete Notice.pdf<br>image001.png |

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Good afternoon,

Your application for your marijuana establishment license has been reviewed, and at this time is considered incomplete. See the attached notice regarding corrections, additional documents, and/or resubmittals that need to be addressed in your application.

**Please make sure to read the entire letter. If the submitted corrections are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure. Essentially, we will accept corrections one time within your 90-day deadline period. Feel free to call or email if you need clarification on any items from the Incomplete Notice.**

One of the required documents will be a new fingerprint card for Mason Evans, because the card provided has expired. Would Mason like the expired fingerprint card returned to him?

Let us know if you require copies of any documents that were submitted. If you have any questions or concerns, please address them to marijuana.licensing@alaska.gov.

Sincerely,

**TJ Zielinski**
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501