Alcohol and Marijuana Control Office
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Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	West Made, LLC	**MJ License #:**		17204	
License Type:	Retail Marijuana Store				
Doing Business As:	Mary's Garden				
Premises Address:	50110 Sterling Hwy				
City:	Soldotna	**State:**	Alaska	**ZIP:**	99669-9158

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Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

Mary's Garden will sell Marijuana products that are availible through wholesale purchase from licensed marijuana grows and processors. We project that 50% of our sales will be flower, 40% will be edible type products and 10% will be concentrates and skin products. All orders will be schedueled between the wholesaler and store agent. All product will be accompanied by a transport manifest and invoice. We will have a designated agent as the intake person to confirm accuracy of order and compliance has been met by seller and buyer.
All customers will enter the building into a lobby area. A company agent will verify all the proper credentials as per 3 AAC 306.350 to confirm that individuels are twenty one (21) or over. Once that customer has been check-in they will enter the "Sales Area". The customer will be greeted by a "bud-tender" at that point. Mary's Garden employees will be trained on a script to ask appropriate question to guest. All guest will be provided a great selection of product's. All employees will maintain a clean and friendly enviroment. All employees will maintain a safe enviroment for other employee and guest.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

All employees will be trained on up to 50 signs of intoxication. The signs in catogory will cover Appearance, Speech, Attitude, behavior, and others like odor. Our steps and proceedures will start at the check-in desk. If an employee feels an individual is to intoicated to purchase marijuana then that employee will be trained to explain the stores policy and state law.

3.2. I certify that the retail marijuana store will not: Initials

a. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;** [illegible]

b. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;** [illegible]

c. **offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;** [illegible]

d. **offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or** [illegible]

e. **allow a person to consume marijuana or a marijuana product on the licensed premises.** [illegible]

Answer "Yes" or "No" to the following question:	Yes	No
3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☐	☒

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Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a). [Initials]

4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products. [Initials]

4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e). [Initials]

4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365. [Initials]

4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

- **a. is false or misleading;** [Initials]
- **b. promotes excessive consumption;** [Initials]
- **c. represents that the use of marijuana has curative or therapeutic effects;** [Initials]
- **d. depicts a person under the age of 21 consuming marijuana; or** [Initials]
- **e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.** [Initials]

4.6. I certify that no advertisement for marijuana or marijuana product will be placed:

- **a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;** [Initials]
- **b. on or in a public transit vehicle or public transit shelter;** [Initials]
- **c. on or in a publicly owned or operated property;** [Initials]
- **d. within 1,000 feet of a substance abuse or treatment facility; or** [Initials]
- **e. on a campus for postsecondary education.** [Initials]

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

Each "Bud-Tender" will have a designated amount of product to be displayed at their station. If a product needs refrigeration, an empty package will be displayed. If that product is requested, then they will retrieve that product from the refridgerater or freezer that will be placed outside the reach of the guest. No product will be accessable to any customer. All product will be in a glass case or on shelves behind the cases, no guest access. Once the product is picked or weight out, then all product will be placed in opaque, resealable, child-resistant packaging with the proper lable attached.

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Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

All marijuana product will be packaged in a opaque, resealable, and child-resistant package. The vendors of our packaging will be required to provide documentation that the packaging has been tested and is constructed to be difficult for children under the age of five (5) years old to open, but normally difficult for adults to use properly. A lable will be placed on all item that is pre-packaged. An additional label will be printed and affixed to each package that identifies the retail marijuana product by name and Mary's garden license number and contains the verbaige and stated in 3 AAC 306.345 (3) (A) (B) (C) (D) and (E) also shown on page 6 of this document.

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

Please see page 6 of this document.

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Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

Our staff will be trained using a combination of the U-Card book and the PIRE law enforcement guidebook to help identify a valid and unaltered identification. Mary's Garden will only except a valid and current driver's license, US, Canada, or District of Coloumbia identification card, Passport, or a driver's license or identification card issued by a federal or state agency autherized to do so.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area. FW

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

Under dual control items will be weighed and/or accounted for in the states marijuana tracking program and Mary's Garden 3rd party POS system. This product will be placed in a container clearly market "WASTE PRODUCT". Mary's Garden Owner or Agent will notify the board of the waste product and reason for destroying it. Mary's Garden will wait the required three (3) days, unless notified earlier from the board. Under dual control and under view of the camera, the product will be rendered unusable as per 3 AAC 306.740. Mary's Garden will grind and/or soak items with a combination of bleach and food waste to render the product unusable and unreconizable. The waste product will be place in the waste container with no less than 50% non-compostable materials the same day an approved waste facility is schedueled to do a pickup at our location. Our disposal company is Alaska Waste.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it. FW

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Fred M West
Signature of licensee

OFFICIAL SEAL
MOLLY GREEN
NOTARY PUBLIC-STATE OF ALASKA
My Comm. Expires 9/29/2020

Notary Public in and for the State of Alaska

FRED M WEST
Printed name of licensee

My commission expires: 9-29-2020

Subscribed and sworn to before me this 28 day of November, 2018.

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(Additional Space as Needed):

Label design section 6.2.

Mary's Garden
License # 17204
This item conains 28.1% THC or This item contains 10 mg THC
"Marijuana has intoxicating effects and may be habit forming and addictive.";
"Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence."; "There are health risks associated with consumption of marijuana.";
"For use only by adults twenty-one and older. Keep out of the reach of children.";
"Marijuana should not be used by women who are pregnant or breast feeding."

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