Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Tundra Herb Company, LLC	**MJ License #:**		17480	
License Type:	Marijuana Retail				
Doing Business As:	Tundra Herb Company, LLC				
Premises Address:	520 W. 6th Ave, Suite A				
City:	Anchorage	**State:**	Alaska	**ZIP:**	99501

AMCO Received 12/31/2018

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

Incoming product will be received in a secure and monitored product storage room. If packaging is required, it will be completed in this room as well. All guests will enter the front door and be greeted by an employee who will verify age by checking for a valid ID. Then the secure door to the retail portion of the shop will buzz them through to make purchases and view products.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

All employees will go through training to watch for impairment. Product will not be sold to intoxicated individuals.

3.2. I certify that the retail marijuana store will not: Initials

a. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;** TR

b. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;** TR

c. **offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;** TR

d. **offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or** TR

e. **allow a person to consume marijuana or a marijuana product on the licensed premises.** TR

Answer "Yes" or "No" to the following question: Yes No

3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises? ☐ ☒

License #_____

AMCO Received 12/31/2018

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a). TR

4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products. TR

4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e). TR

4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365. TR

4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

a. **is false or misleading;** TR

b. **promotes excessive consumption;** TR

c. **represents that the use of marijuana has curative or therapeutic effects;** TR

d. **depicts a person under the age of 21 consuming marijuana; or** TR

e. **includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.** TR

4.6. I certify that no advertisement for marijuana or marijuana product will be placed:

a. **within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;** TR

b. **on or in a public transit vehicle or public transit shelter;** TR

c. **on or in a publicly owned or operated property;** TR

d. **within 1,000 feet of a substance abuse or treatment facility; or** TR

e. **on a campus for postsecondary education.** TR

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

All marijuana product for displays will be stored in designated labeled ~~[illegible]~~ packaging per 3 AAC 306.565 and 3 AAC 306.570 it will also be placed in approved glass display cases as notated in drawings Retail product will stored under the display cases and pulled to fill orders and for viewing. GreenBits will be the POS used to track all sales according to law.

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Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

All marijuana and marijuana products sold and/or packaged on premises will be in compliance with State law. Including but not limited to all testing info, cultivator info, store retailer info, and THC info. Each employee will ensure that each marijuana sale is always in compliance with opaque, resealable, child-resistant packaging, and all labeling is correct upon exit of the building.

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

TUNDRA HERB COMPANY

NORTHERN LIGHTS
CULTIVATOR: HERBAL INSTINCTS
LICENSE: X X X X X
(GRAPHIC)

INDICA
TOTAL THC : 18.25
TOTAL CBD : .06
THC-A : .12
CBD-A : .1

Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination, and judgement. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

— NET WT: —
500 mg TOTAL

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Alaska Marijuana Control Board

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

The personel assigned at front entrance will be checking that each person entering is 21 years of age or older and/with a valid ID that is unexpired/unaltered passport, drivers license etc. and has been issued by a federal or state agency.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area. TR

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

All product will be stored in a secured, limited access room. Expired product will be ground up with an equal amount of paper and other trash and let sit for three days before being disposed of.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it. TR

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Tyler Russell
Signature of licensee

Tyler Russell
Printed name of licensee

Notary Public in and for the State of Alaska

My commission expires: 10-01-2022

Subscribed and sworn to before me this 26th day of December, 2018.

License # 17480

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(Additional Space as Needed):

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