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Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Nome Grown LLC	**MJ License #:**		18545	
License Type:	Retail Marijuana Store				
Doing Business As:	Nome Grown LLC				
Premises Address:	605 W. 2nd. Ave.				
City:	Nome	**State:**	Alaska	**ZIP:**	99762

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Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

Each shipment of marijuana and marijuana product that arrives at the Nome Grown retail store will be inspected by a member of the management team before it is accepted and added to the store's inventory. The shipment will be reconciled with the transport manifest, shipment labels and packaging labels to ensure consistency. All product will be weighed by Nome Grown and reconciled with the weight listed on the manifest and labels. Any shipments with discrepancies will be rejected. Shipments that pass initial inspection will be accepted into the facility, entered into METRC and the point of sale software and added to the store's inventory storage or display cases. At the end of each business day, the management team will reconcile the sale's transactions from the point of sale software with the inventory on hand and with METRC to ensure consistency and that any discrepancies are immediately addressed. Customers will be greeted at the store's entrance by a Nome Grown employee who will check their identification and watch for signs of impairment. If cleared by security, customers will enter the sales floor where they will be greeted by the sales team. They would then be able to inspect and choose marijuana or marijuana product that is out of their reach only accessible by an properly credentialed agent of the company whom would assist them. Customers could browse the retail section of the store while enjoying a hot refreshing beverage, such as coffee while making their selection among the various products.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

Nome Grown will ensure that no marijuana or marijuana products are sold to, given, distributed, or delivered to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance by observing behavior of the individual while entering the building or during the identification process. Employees will be educated in the signs of intoxication. Nome Grown reserves the right to refuse service to anyone.

3.2. I certify that the retail marijuana store will not: Initials

a. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;** [initials]

b. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;** [initials]

c. **offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;** [initials]

d. **offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or** [initials]

e. **allow a person to consume marijuana or a marijuana product on the licensed premises.** [initials]

Answer "Yes" or "No" to the following question:	Yes	No
3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☑	☐

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Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a).

4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products.

4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e).

4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365.

4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

- **a. is false or misleading;**
- **b. promotes excessive consumption;**
- **c. represents that the use of marijuana has curative or therapeutic effects;**
- **d. depicts a person under the age of 21 consuming marijuana; or**
- **e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.**

4.6. I certify that no advertisement for marijuana or marijuana product will be placed:

- **a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;**
- **b. on or in a public transit vehicle or public transit shelter;**
- **c. on or in a publicly owned or operated property;**
- **d. within 1,000 feet of a substance abuse or treatment facility; or**
- **e. on a campus for postsecondary education.**

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

Marijuana and marijuana product will be displayed and sold at Nome Grown using glass display cases that have functioning locks that only authorized staff will have access to. Signage stating, "Restricted Access Area: Visitors Must Be Escorted" will be posted at the access points that lead behind the counter. We will also utilize slotted wall board which will be fastened to the wall behind the glass cases out of customer's reach and only accessible to agents of Nome Grown LLC. Product displays will be in full view of a working video surveillance camera at all times that marijuana or marijuana product is stored in the display. Marijuana and marijuana products will be secured in a locked case at all times. All employees will be trained and regularly monitored to ensure compliance with the display and closing policies, and that all product is secured and accounted for at all times. Marijuana and marijuana product will be sold using the traceability program, "Greenbits" (capable of electronic communication with METRC). Employees will ensure that each marijuana product is in fully opaque and child-resistant packaging before a customer exits the store with it.

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Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

Nome Grown will ensure that marijuana and marijuana products sold meet the packaging and labeling requirements of 3ACC 306.345 and all other packaging and labeling requirements from 3AAC 306.470, 3AAC 306.475, 3AAC 306.565, and 3AAC 306.570. In order to comply and maintain compliance, Nome Grown will ensure all if the prepared packages for sale do not get sold unless they are in a sealed and opaque child resistant package. Also, the package will have the necessary warning label, our store logo, the estimated THC content, facility of origin, and the test date, The package will not have any pictures or logos with cartoon characters, or anything along those lines that have the potential of targeting persons under the age of 21. No marijuana flower will be sold in a quantity higher than one (1) ounce. All marijuana flower, edibles, and concentrates will be packaged in compliance not to exceed any potency levels set out in 3AAC 306.560. All paperwork from a cultivator or manufacturer will be reviewed, and the product inspected before its put out to sale. Any issues or improprieties with the product such as testing results or manifests will be rejected and reported to AMCO Enforcement. If product should come pre-packaged, it will be inspected to ensure that it meets all packaging and labeling requirements before being put out for sale. Once a delivery is approved by either Greg or the general manager, the inventory will be accepted into the retail facility and entered into Metrc with all mandatory information designated by AMCO. The shipment information will be both recorded in Metrc and stored on-site as official business records. Both the transporting agent and the general manager will sign all paperwork and documents expressing that all information is deemed correct and the transfer took place. Shall any of the above be missing or inaccurate, the general manager will refuse the transfer.

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

Retailer: Nome Grown, LLC **License No: 18545**
Cultivator: **License No: 12345**
Harvest Batch No: ECBD12.8.17 **Package No:** 186050300001C7000000482
Net Weight: 3.5g Flower (0.124 oz) **Strain:**
Testing Facility: XYZ Testing **License No:** 12345
THC: 12.87% **THCA:** 13.94% **CBD:** 0.1% **CBDA:** 0.03% **CBN:** 0.01%
Microbial Test: Passed **Fungicides:** None **Pesticides:** None **Herbicides:** None
Fertilizers: General Hydroponics **Soil Amendment:** None

Alaska Safety Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

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Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

Nome Grown will not sell, offer to sell, give, distribute, or deliver marijuana or marijuana products to any consumers who are: (1) not physically present on the licensed premises; (2) under the influence of an alcoholic beverage, inhalant, or controlled substance; or (3) not at least twenty-one (21) years of age at the time of purchase, as evidenced by valid, government-issued photo identification. Prior to entry into the secure retail space, each potential customer to Nome Grown will be greeted in the secure entryway by a properly credentialed agent of the company where they will be required to produce a valid government issued photo ID. Employee training on authenticating proper valid ID will be provided to all Nome Grown agents.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area.

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

Nome Grown will be disposing of: (1) marijuana that is identified as contaminated, infected or is otherwise rejected for quality; (2) marijuana and marijuana products that reach their expiration date; (3) any other materials or containers in contact with marijuana products that risk contamination (4) any other marijuana or marijuana product deemed as waste by Greg, general manager, MCB or AMCO Director. Marijuana waste will be stored away from all other products in a locked container on the premises, and will be rendered unusable prior to leaving the store for disposal. A notice, via email, will be sent to AMCO enforcement not later than three days prior to rendering waste unusable. Marijuana waste will be rendered unusable by grinding the materials and mixing with other compostable and non-compostable non-marijuana material such as, food waste, cardboard, paper, and yard waste; until the resulting mixture is no more than fifty percent (50%) marijuana waste. Management will maintain a log on the status of all marijuana waste, tracking the type, date of disposal, date it was rendered unusable, the reason it's being wasted, and the final destination. Once rendered unusable, an authorized agent of Nome Grown will transport via bed of pick up truck to the City of Nome solid waste facility.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Gregory Smith

Printed name of licensee

STATE OF ALASKA
NOTARY PUBLIC
Lahka Peacock

Notary Public in and for the State of Alaska

My commission expires: 5-13-21

Subscribed and sworn to before me this 28th day of August, 2018.

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(Additional Space as Needed):

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