CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR MICHAEL J. DUNLEAVY

Department of Commerce, Community, and Economic Development

Alcohol and Marijuana Control Office

550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

January 14, 2019

Red Run Cannabis Cultivators, LLC
DBA: Red Run Cannabis Cultivators, LLC
Via email: marc@redruncannabiscompany.com

Re: Marijuana Product Manufacturing Facility #19372

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 ACC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **Online Application**
  - You left the Suite number/letter off the address on the online application. Your forms and your lease have a suite on them. Your other application had a suite number/letter. So, I have rolled the application back to 'New' status so that you can go into your online application in your myAlaska and add the suite.
  - When you resubmit your online application, the system will generate an updated Public Notice, and Advertisement Notice template. You will need these for some of your corrections.

- **MJ-01 Operating Plan**
  - Page 2, 2.1: why do you talk about marijuana being grown in this box?. This is an application for a manufacturing facility not a cultivation. Please correct this box accordingly.
  - Page 4, 3.6: can you please send me a separate sheet with your answer for this box. Leave this one as is, I just need a separate version that is a little bigger, and clearer (it's too blurry).

- **MJ-02 Premises Diagram (your diagrams need some work, please re-do them to clean the up with all the requirement of each as indicated on the MJ-02 guidelines, and do color code).**
  - Correct the license number on every single diagram.
  - The legend/key and text on the diagrams are too blurry, I cannot read them.
  - I cannot tell which is the red outline and which is the burgundy outline.
  - Do use color to depict the entire perimeter of the proposed licensed premises, and a different color to outline the restricted access area(s) within the licensed premises – get rid of the text "Restricted access area" use outline instead (usually, in a manufacturing facility, the entire licensed is also the Restricted

Access area). Use the same color outline but label the outline as both licensed premises and restricted access area.
  - **However,** the bathrooms need to be outlined/shaded a different color and labeled as licensed premises but not restricted access area.
  - Clearly label the entrances and exits, including doors within the licensed premises
  - You state you have a fence around the exterior waste storage. Is this exterior waste storage accessible from within (not having to go outside for it)?. Please clearly show, the entire perimeter of the licensed premises must be all connected. Marijuana waste storage must be under the licensed premises perimeter, and be a restricted access area.

- **MJ-05 Manufacturing Supplemental**
  - Page 3, 4.2: please add to this box the ratio of marijuana waste, including expired or outdated marijuana products, to compostable/non-compostable material you will use to mix with the marijuana waste.
  - Below is a list of the products you submitted. Some need corrections, it will be stated.
    - Canna Cart (Vape Cartridge)
    - Crumble
    - Decarbed Cannabis Oil
    - Kief
    - Hash
    - Moon Rocks
    - Rosin
    - Shatter
    - Terp Sauce
    - Canna Caps
    - Hash Chocolates
    - Hash Gummies
    - **Hashade:** a marijuana product may not be labeled as organic. Please remove the word 'organic' from the label(s).
    - **Premium Infused Honey:** a marijuana product may not be labeled as organic. Please remove the word 'organic' from the label(s).
    - **Premium Infused Almond Butter**: a marijuana product may not be labeled as organic. Please remove the word 'organic' from the label(s).
    - **Premium Infused Cashew Butter:** a marijuana product may not be labeled as organic. Please remove the word 'organic' from the label(s).
    - **Premium Infused Peanut Butter:** a marijuana product may not be labeled as organic. Please remove the word 'organic' from the label(s).
    - **Premium Infused Pecan Butter:** a marijuana product may not be labeled as organic. Please remove the word 'organic' from the label(s).

- **MJ-07 Public Notice Posting Affidavit**
  - Please post the updated Public Notice that should have generated when you updated the address on your online application at both the location of the proposed manufacturing facility and another conspicuous location (Three Bears in Kenai is fine) for 5 days.
  - You will need to complete and submit a brand new MJ-07.

- **MJ-08 Local Government Notice Affidavit**
  - Provide a copy of the updated Public Notice that should have generated when you updated the address on your online application to the City of Kenai, AND the Kenai Peninsula Borough. This Public Notice should include the suite number/letter.

- You will need to complete and submit a brand new MJ-08.

- **Publisher's Affidavit**
  - Please run a one-time correction newspaper ad that includes the suite number/letter (A). If necessary, bring the updated Advertisement Notice template to the newspaper which, by now, you should have already updated. See Online Application bullet point above.
  - I will need the publisher's affidavit along with a copy of the newspaper for this ad.

- **Entity Documents**
  - The LLC's Operating Agreement you submitted with this application is not signed by the members. Please sign the Operating Agreement, and resubmit it.

- **Proof of Possession for Proposed Premises**
  - The proposed premises is a house, correct? Will there be someone living there? Call me.
  - On section 1 of the lease, the expiration of the lease was 12.31.18, please provide the renewal of the lease.
  - On section 5 (b) of the lease, the underlined MCB required disclaimer references a 'marijuana retail establishment'. This is an application for a marijuana product manufacturing facility, and if you are specifically going to reference the type of marijuana establishment then it must be the correct one. Please fix it.

- **Food Safety Permit Application**
  - The copy of the application from DEC-Food Establishment Permit you submitted with this application is not stamped as received by DEC. Please submit the application to Alaska DEC-Food Safety and make sure they stamp it as received. Send me a copy.

- **Alaska Residency**
  - Marc and Roger, please apply for your Permanent Fund Dividend and let me know when have done so. If either of you truly do not intend to apply for the PFD this year, I need to know as well.

It is very important that you submit the above corrections and/or documents as soon as possible so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	"marc@redruncannabiscompany.com"; "roger@redruncannabiscompany.com"
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Follow up on corrections received 1.24.19-Red Run Cannabis Cultivators, LLC license 19372
Date:	Friday, January 25, 2019 10:57:00 AM
Attachments:	19372 P.I.Hash Pop first page blank.pdf 19372 Needs Initials-Waste Disposal Page.pdf

---

Marc,

Follow up on corrections received 1.24.19. Application still incomplete:

- Please ask Roger to send me confirmation that he has applied for PFD (nothing with sensitive personal information). We are still unable to internally verify any one applied for PFD.
- The corrected waste disposal page needs the your hand initials.
- The Premium Infused Has Pot's first page was blank **(make sure you convert the pages into non-fillable pdf before sending it to me).**

I know you are hoping to be in front of the board in February. The deadline to get the application complete by you is 2.1.19. Furthermore, PLEASE, PLEASE, PLEASE, make sure you verify the above is being sent filled out/complete/initialed/etc. The application is subject to be returned altogether otherwise.

Let me know you received this email, and as always, call me if you questions.

Thank you

Jane P Sawyer
Occupational Licensing Examiner|Alcohol & Marijuana Control Office
550 W 7th Avenue, Ste. 1600, Anchorage, AK 99501| 907-269-0350

From:	Marijuana Licensing (CED sponsored)
To:	"marc@redruncannabiscompany.com"
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Incomplete Application Notice-Red Run Cannabis Cultivators, LLC license 19372
Date:	Monday, January 14, 2019 8:31:00 AM
Attachments:	19372 Incomplete Application Notice.pdf

Hello,

Your marijuana establishment license application has been reviewed, attached is correspondence regarding corrections, additional documents, and/or resubmittals that need to be addressed.

Please make sure to read the entire letter. If the submitted corrections are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure. Essentially, we will accept corrections one time within your 90-day deadline period. Feel free to call or email if you need clarification on any items from the Incomplete Letter.

Please let me know if you need copies of the transfer paperwork I have. I want to make sure you receive this email and its attachment first. Send any documents/correspondence to marijuana.licensing@alaska.gov

Respectfully,
Jane Sawyer
Occupational Licensing Examiner
Alcohol and Marijuana Control Office
550 W 7th Avenue Ste. 1600
Anchorage, AK 99501
907-269-0350