CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West Seventh Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

December 17, 2018

Tundra Farms 2, Inc.
DBA: Tundra Farms
Via email: mrdanny907@gmail.com

Re: Retail Marijuana Store #18702

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 ACC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-01 Operating Plan**
  - Page 4, 3.5: please add to your answer in this box and describe how you will comply with 3 AAC 306.715(e).

- **MJ-02 Premises Diagram** (please take the time really do good on this, call me if you need to)
  - There is too much going on the diagrams you submitted (and I can send them to you if you want). For one, I could not tell what is going on or figure out the flow of the building in its totality. I will give examples of my confusion, but please re-do the diagrams with all the requirements of MJ-02's guides, AND taking into consideration my points below:
    - The diagrams do not show license number
    - Most diagrams do not show the True North arrow
    - The retail layout diagram does not really match your narrative on MJ-03, page 3, 5.1.
    - In this retail layout diagram:
      - The fridge needs to actually be behind the counter in the restricted access area. The fridge itself may not stand alone as a restricted access area (unless is not marijuana product you are storing there, in which case, why is it designated a restricted access area).
      - What is the Secured Storage For Inventory rectangle? is it a cabinet? If it is a cabinet, and assuming it will be storing marijuana product, then it needs to be behind the counter, in the restricted access area. A cabinet itself, even when locked, may not stand alone as a restricted access area.
      - What is the red-outline box right upon entering retail store?

- The MJ Display Table, please explain how the display samples will be displayed on this table (in secured jars, bags, how?, I picture a mobile device sort of display). ALSO, considering that this table may not be used for marijuana product storage, stock pile, or dispensing it does not need to be designated as a restricted access area.
- The aerial view diagram(s) must clearly show what section of the building is being licensed for this specific application. See guidance on MJ-02.

▪ The diagrams you submitted that depict any given diagram as per the MJ-02 guide are just too confusing. Diagrams 3, 4, 5, if done correctly and cleanly could be done in one diagram. Diagrams 1 and 2, in this particular case, should be done in 2 diagrams.
▪ The aerial view diagrams(s) must clearly indicate both what building is being used for this license and which section of that building is being licensed specifically for this facility.
▪ You still do need to keep your color coding and labels/legend, etc.
▪ It is possible to submit one set of diagrams that depict all three marijuana establishments and their specific requirements, but it needs to be done just perfect.

- **MJ-03 Retail Supplemental**
  - Page 3, 5.1: after you have re-done your diagram(s), please make sure your narrative in this box is congruent with the proposed retail licensed premises because right now it is not congruent, but your diagram is not compliant in terms of the restricted access areas either. FUTHERMORE, you mention a 'Cooler' being behind the display case/point of sale counter. Is this what you are referring to as the 'Fridge' on your diagram? which, by the way, DOES need to be behind the counter in the restricted access area; the fridge itself may not stand alone as a restricted access area.
  - Page 4:
    - 6.1: expand upon your answer in this box, and describe how you will comply with 3 AAC 306.345(a)(3) which talks about opaque, re-sealable, child-resistant packaging.
    - 6.2: please re-insert the label sample but with the warning statements more legible. I will take a separate sheet if necessary.
  - Page 5, 7.1: the answer in this box does not address the question at all. Please re-do it.

- **Proof of Possession for Proposed Premises**
  - Both Master lease and Sublease: in the 'Default' section of each, the clause about "*Landlord will contact the Alaska Marijuana Control Office and ensure Enforcement for AMCO removes all marijuana and marijuana product form facility"* needs to also state that the landlord will not remove or take possession of marijuana or marijuana product.

It is very important that you submit the above corrections and/or documents as soon as possible so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	mrdanny907@gmail.com; Jana Weltzin; Valerie Mastolier
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Following up on corrections rcvd. 1.25.19-Retail-Tundra Farms license 18702
Date:	Monday, January 28, 2019 2:52:00 PM
Attachments:	18702 mj-01-3.5-not addressed.pdf

JDW,

I reviewed the corrections. Application is still incomplete:

- The page attached to this email, 3.5 of MJ-01, did not include how you will meet 3 AAC 306.715(e) **as requested in the incomplete letter.** Your last sentence on this box implies you will only contact AMCO enforcement when there is local law enforcement involvement, but now it is required that you notify us even under other different circumstances (not just involvement of law enforcement). Please read the regulation.
- Deadline for you to get application complete for the Feb. meeting is 2.1.19.

This email does not extend the 90-day deadline to get this application complete which is 3.17.19, you will start over if deadline is not met. However, the application is subject to get returned altogether if corrections are not adequate second time around.

Thank you

Jane P Sawyer
Occupational Licensing Examiner|Alcohol & Marijuana Control Office
550 W 7th Avenue, Ste. 1600, Anchorage, AK 99501| 907-269-0350

From: Marijuana Licensing (CED sponsored)
To: mrdanny907@gmail.com; Jana Weltzin; Valerie Mastolier
Cc: Marijuana Licensing (CED sponsored)
Subject: Incomplete Application Notice-Tundra Farms license 18702 (Retail)
Date: Monday, December 17, 2018 12:37:00 PM
Attachments: 18702 Incomplete Application Notice.pdf

Hello,

Your marijuana establishment license application has been reviewed, attached is correspondence regarding corrections, additional documents, and/or resubmittals that need to be addressed.

Please make sure to read the entire letter. If the submitted corrections are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure. Essentially, we will accept corrections one time within your 90-day deadline period. Feel free to call or email if you need clarification on any items from the Incomplete Letter.

Please let me know if you need copies of the transfer paperwork I have. I want to make sure you receive this email and its attachment first. Send any documents/correspondence to marijuana.licensing@alaska.gov

Respectfully,
Jane Sawyer
Occupational Licensing Examiner
Alcohol and Marijuana Control Office
550 W 7th Avenue Ste. 1600
Anchorage, AK 99501
907-269-0350