CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

October 12, 2018

Raspberry Roots, LLC
DBA: Raspberry Roots
Via email: kim@raspberryroots.com

Re: Retail Marijuana Store License #10097

Dear applicant,

AMCO has reviewed the documents submitted for the transfer of controlling interest for the license referenced above. This letter is notice under 3 ACC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-17c License Transfer Application**
  - Page 3, section 4: in this box you are listing license 10190-Retail which status is in queue so technically it is not a licensed establishment yet. What I want to bring up about this, however, is that Jerry Workman is not listed as proposed licensee/applicant in application with license 10190. Please correct this section accordingly.

- **MJ-00 Application Certifications**
  - Kim's MJ-00, section 3: license 10190-Retail needs to be listed as she is the proposed licensee/applicant.
  - Jerry's MJ-00, section 3: Jerry is not listed on the application for 10190-Retail which is in the queue. Correct this section accordingly.

- **MJ-01 Operating Plan**
  - Page 4, 3.5: please add to your answer in this box and describe how you will comply with 3 AAC 306.715(e). Please read it, it is a fairly new subsection of the regulation.

- **MJ-02 Premises Diagram**
  - Did you actually provide all the requested diagrams of MJ-02? I could not tell, although I think you are missing at least one, because your diagrams are not numbered according to the guide on MJ-02. Please provide all the requested diagrams, and number your diagrams according to the guide; make sure all the requirements are on each diagram.
  - On the diagram of the interior design you provided:
    - I cannot decipher your retail flow (not sure what the little squares really mean, but it makes the diagram really busy).

- Please use one color to outline the perimeter of the licensed premises of the retail store, label the color.
- Use another very different color to outline the restricted access area(s) within the licensed premises, label the color.
- Outline/shade the bathroom(s) and label that outline/shade as licensed but not restricted access area.

- **Entity Documents**
  - As a reminder, please do not file your Notice of Change of Officials with Division of Corporations until and if the marijuana control board approves the transfer.
  - Please provide Raspberry Roots, LLC's Operating Agreement that will reflect the new ownership/membership of the LLC **after** the marijuana control board has approved the transfer (make it effective no earlier than when the MCB approves the transfer). It could also be an unsigned draft, and then the members would sign it after the board approves the transfer.

- **Alaska Residency (I requested this in the incomplete letter for license 10098, I only need it once)**
  - I was unable to verify Jerry Workman's Alaska residency through the Permanent Fund Dividend's database. Please fill out and submit the attached MJ-18 for an investigation into your Alaska residency.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	"kim@raspberryroots.com"; Jana Weltzin; Valerie Mastolier
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Following up on corrections received 11.6.18-Raspberry Roots license 10097 *Retail*
Date:	Thursday, December 27, 2018 9:47:00 AM
Attachments:	10097 11.6.18 MJ-17c.pdf 10097 11.6.18 mj01 page 4.pdf 10097 11.6.18 MJ-02...pdf

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Hello,

I reviewed the corrections received on 11.6.18. Application is still incomplete:

- MJ-17c, page 2, I failed to mention on my original incomplete letter, but you need write all the titles that Kim, and Jerry hold or will hold. They are or will be members, and managers according to your Notice of Change of Officials. Correct this page.
- MJ-01, page 4, 3.7: the box was not initialed by licensee.
- MJ-02: I looked at revised MJ-02, and I simply could not wrap my head around it to understand it, particularly on the retail licensed premises. You need to substantially clean it up/re-do it: the true north arrow on two of the diagrams do not seem to coincide directionally, on your yellow-outline diagram, you state part of it is not built yet, yet you label it as licensed retail area. I do not understand the interior layout of the retail whatsoever. Again, MJ-02 for the retail needs to be re-done with all the requirements of MJ-02.

Thank you

Jane P Sawyer
Occupational Licensing Examiner|Alcohol & Marijuana Control Office
550 W 7th Avenue, Ste. 1600, Anchorage, AK 99501| 907-269-0350

From:	Marijuana Licensing (CED sponsored)
To:	Kim Kole; kimkoleinak@gmail.com; Jana Weltzin; "Valerie Mastolier"; Sherri Lindfors
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Incomplete Transfer Application Notice-Raspberry Roots license 10097 (Retail)
Date:	Friday, October 12, 2018 8:45:00 AM
Attachments:	10097 Incomplete Transfer Application Notice.pdf Form MJ-18 Applicant Residency Verification.pdf

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Hello,

Your transfer application has been reviewed, attached is correspondence regarding corrections, additional documents, and/or resubmittals that need to be addressed.

Please make sure to read the entire letter. If the submitted corrections are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure. Essentially, we will accept corrections one time within your 90-day deadline period. Feel free to call or email if you need clarification on any items from the Incomplete Letter.

Please let me know if you need copies of the transfer paperwork I have. I want to make sure you receive this email and its attachment first. Send any documents/correspondence to marijuana.licensing@alaska.gov

Respectfully,
Jane Sawyer
Occupational Licensing Examiner
Alcohol and Marijuana Control Office
550 W 7th Avenue Ste. 1600
Anchorage, AK 99501
907-269-0350