CORRESPONDENCE

From:	Marijuana Licensing (CED sponsored)
To:	"joe@thehighexpedition.com"; Jana Weltzin; "Valerie Mastolier"; Sherri Lindfors
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Incomplete Transfer Application Notice-The High Expedition Company License 10901
Date:	Monday, October 22, 2018 1:49:00 PM
Attachments:	10901 Incomplete Transfer Application Notice.pdf

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Hello,

Your transfer application has been reviewed, attached is correspondence regarding corrections, additional documents, and/or resubmittals that need to be addressed.

Please make sure to read the entire letter. If the submitted corrections are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure. Essentially, we will accept corrections one time within your 90-day deadline period. Feel free to call or email if you need clarification on any items from the Incomplete Letter.

Please let me know if you need copies of the transfer paperwork I have. I want to make sure you receive this email and its attachment first. Send any documents/correspondence to marijuana.licensing@alaska.gov

Respectfully,
Jane Sawyer
Occupational Licensing Examiner
Alcohol and Marijuana Control Office
550 W 7th Avenue Ste. 1600
Anchorage, AK 99501
907-269-0350

THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

October 22, 2018

The High Expedition Company
DBA: The High Expedition Company
Via email: joe@thehighexpedition.com

Re: Retail Marijuana Store License #10901

Dear applicant,

AMCO has reviewed the documents submitted for the transfer of controlling interest for the license referenced above. This letter is notice under 3 ACC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-17c License Transfer Application**
  - Page 1, section 1: please complete your business name which is The High Expedition Company https://www.commerce.alaska.gov/cbp/main/Search/BusinessDetail/1040691
  - Page 2: please list all the titles that Joseph McAneney has in terms of the corporation (i.e. President, Secretary, shareholder, etc.)
  - Page 4, section 7: Joseph McAneney needs to sign as a transferor in this page in front of a notary.

- **MJ-01 Operating Plan**
  - Page 4, 3.5: please add to your answer in this box and describe how you will comply with 3 AAC 306.715(e). Please read it, it is a fairly new subsection of the regulation.

- **MJ-02 Premises Diagram**
  - Please number your diagram according to the guide on MJ-02 so it is easier to cross reference.
  - On the two diagrams that show the interior layout of the retail, please show the following:
    - Grab a color and outline the perimeter of the licensed premises (this outline must also enclose the restricted access area(s)).
    - Label the windows, OR what is the breakage/gaps in the wall?
    - What is the door shown on the Main Level by the back stairs used for? Clarify on diagram.
  - On the As built diagram:
    - Please use a color, and label, to outline ONLY the licensed premises.

- **MJ-03 Retail Supplemental**
  - Page 4, 6.1: please add to your answer in this box and describe how you will comply with 3 AAC 306.345(a) (3) which talks about opaque, resalable, child resistant packaging.
  - Page 4, 6.2: the sample label in this box does not depict your license number (it needs it), AND the warning statements are too blurry to read (make sure the warning statements are verbatim to the regulations).

- **Entity Documents**
  - The first question I have here is: will there be any changes to the bylaws after the Board approves the transfer? (sorry, I do not know anything about by-laws or how changes are made to it).
  - Please provide a copy of the Notice of Change of Officials that will be filed with Division of Corporations (a separate state agency) after the Board approves the transfer.
  - Please provide copy of the current by-laws that have the actual signatures of Joseph and Dan Nelson.

- **Proof of Possession for Proposed Premises**
  - On the very first paragraph of the lease, the tenant is The High Expedition Company, **Inc.,** but your entity 10036941 is not registered with the 'Inc.', nor is the 'Inc.' part of the licensed company, it is registered as The High Expedition Company (without the 'Inc.'). Shouldn't the lease be to The High Expedition Company (without the 'Inc.'?)

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov