



THE STATE  
of **ALASKA**  
GOVERNOR MICHAEL J. DUNLEAVY

## Department of Commerce, Community, and Economic Development

ALCOHOL AND MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

### MEMORANDUM

TO: Marijuana Control Board                      DATE: May 1, 2019

FROM: Erika McConnell, Director              RE: North Star Fire, #13479,  
Standard Cultivation Facility

On October 16, 2018, the board upheld the protest of the City of Fairbanks and denied the license application with a 120-day abeyance, which expired on February 28, 2019. As AMCO received no notice that the protest had been lifted by February 28, the application status was changed to denied and a denial letter was sent to the applicant on March 13, 2019. The City of Fairbanks had protested pending issuance of a certificate of occupancy.

The City of Fairbanks sent a notice on March 14, 2019, stating that the protest was lifted, and that the certificate of occupancy had been issued on February 5, 2019, but the City Clerk had not received that information until March 14.

The licensee's counsel requested an informal conference, which was held on Thursday, March 28. At the conference, I agreed to bring this matter back before the board. It appears that the licensee fulfilled the requirement of the City of Fairbanks with plenty of time for the protest to be lifted by the deadline, but not lifting the protest was due to some miscommunication between city departments. It should be noted, however, that the licensee could have communicated with the city to ensure the protest was lifted by the deadline.

Attachments: City of Fairbanks protest  
Email re lift of protest  
Lift of protest



## CITY OF FAIRBANKS

Office of the City Clerk  
800 CUSHMAN STREET  
FAIRBANKS, ALASKA 99701-4615  
OFFICE: 907-459-6702  
FAX: 907-459-6710  
[cityclerk@fairbanks.us](mailto:cityclerk@fairbanks.us)

August 8, 2018

Jacqueline Drulis, Occupational Licensing Examiner  
Alcohol and Marijuana Control Office (AMCO)  
550 W 7th Avenue, Ste. 1600  
Anchorage, Alaska 99501

Dear Ms. Drulis:

At the regularly-scheduled meeting of August 6, 2018, the Fairbanks City Council voted to **PROTEST** the application for the following NEW Marijuana Cultivation License **until plans are submitted to and approved by the City Building Department and a Certificate of Occupancy is issued**:

License Type/Number:	Marijuana Cultivation Facility/License #13479
D.B.A.:	North Star Fire
Licensee/Applicant:	North Star Fire, LLC
Physical Location:	3780 Leasure Street, Suite 3, Fairbanks, AK

I will notify the Alcohol and Marijuana Control Office when plans are submitted to and approved by the City Building Department and a Certificate of Occupancy is issued for the premises. If you have any questions or would like further information do not hesitate to call me.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Danyielle Snider".

D. Danyielle Snider, CMC  
Fairbanks City Clerk

cc: File  
Kirsten Hagen, North Star Fire, LLC Manager  
Jim Styers, City Fire Chief  
Clem Clooten, City Building Official

**From:** [Dani Snider](#)  
**To:** [McConnell, Erika B \(CED\)](#); [kirstenkara@aol.com](mailto:kirstenkara@aol.com)  
**Cc:** [Marijuana Licensing \(CED sponsored\)](#); [Howard L. Zach](#)  
**Subject:** RE: 13479 North Star Fire  
**Date:** Thursday, March 14, 2019 5:29:08 PM  
**Attachments:** [SIGNED Letter Lifting Protest to AMCO - North Star Fire, LLC.PDF](#)

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Attached is the letter lifting protest for marijuana license #13479. Although the Certificate of Completion was issued on 02/05/2019, I just today had received it.

*D. Danyielle Snider, CMC*

City Clerk | City of Fairbanks

800 Cushman Street | Fairbanks, Alaska 99701

P 907.459.6774 | F 907.459.6710

[dsnider@fairbanks.us](mailto:dsnider@fairbanks.us)

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**From:** McConnell, Erika B (CED) <[erika.mcconnell@alaska.gov](mailto:erika.mcconnell@alaska.gov)>  
**Sent:** Wednesday, March 13, 2019 11:56 AM  
**To:** [kirstenkara@aol.com](mailto:kirstenkara@aol.com)  
**Cc:** Marijuana Licensing (CED sponsored) <[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)>; Dani Snider <[DSnider@fairbanks.us](mailto:DSnider@fairbanks.us)>; cityclerk <[cityclerk@fairbanks.us](mailto:cityclerk@fairbanks.us)>; Howard L. Zach <[HZach@fairbanks.us](mailto:HZach@fairbanks.us)>  
**Subject:** 13479 North Star Fire  
**Importance:** High

Dear Ms. Hagen,

Please see the attached letter. Because the City of Fairbanks did not withdraw its protest of your license application within the time period set by the Marijuana Control Board, your license application is denied. The attached letter explains the situation and your appeal rights.

Sincerely,

*Erika McConnell*

Director

Alcohol & Marijuana Control Office

550 West 7th Avenue, Suite 1600

Anchorage, Alaska 99501

Phone: (907) 269-0351

<https://www.commerce.alaska.gov/web/amco/>



## CITY OF FAIRBANKS

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[cityclerk@fairbanks.us](mailto:cityclerk@fairbanks.us)

March 14, 2019

Jacqlene Drulis, Occupational Licensing Examiner  
Alcohol and Marijuana Control Office  
550 W 7th Avenue  
Anchorage, Alaska 99501

Ms. Drulis:

At the regularly-scheduled meeting of August 6, 2018, the Fairbanks City Council voted to PROTEST the application for the following NEW Marijuana Cultivation License until plans are submitted to and approved by the City Building Department and a Certificate of Occupancy is issued:

License Type/Number:	Marijuana Cultivation Facility/License #13479
D.B.A.:	North Star Fire
Licensee/Applicant:	North Star Fire, LLC
Physical Location:	3780 Leasure Street, Fairbanks, AK

The Fairbanks Building Department issued a Certificate of Completion **on February 5, 2019**. The **PROTEST for license #13479, under the authority of the City Council, is hereby lifted.**

Should you need further information do not hesitate to call me.

Sincerely,

A handwritten signature in blue ink, reading "D. Danyielle Snider".

D. Danyielle Snider, CMC  
City Clerk

Cc: Kirsten Hagen, North Star Fire, LLC Manager  
Clem Clooten, Building Department  
Jim Styers, Fire Department  
File

Encl: Certificate of Completion





# Certificate of Occupancy

City of Fairbanks  
Building Department

This certificate issued pursuant to the requirements of Section 308 of the City of Fairbanks Administrative Code certifying that at the time of issuance this structure was in compliance with the various ordinances of the City regulating building construction or use. For the following:

Project: 3345 Hagen Cannabis

Permit Type: Commercial Building Permit Bldg. Permit No: CB-10-18-013592

Use Classification: Change of Occupancy Legal Description: TL-2313 SECTION 23 T1S-R1VW

Occupancy Group: F-1 Construction Type: TYPE V-B

Use Zone: On File Date Finaled: 2/05/2019

Owner: ALFRED HAGEN Address: 2207 STATE ROAD  
BENSALEM, PA 19020

Remarks: NON-SPRINKLERED SE ACCESSORY BUILDING INTERIOR BUILDOUT, 2015 IBC COMPLIANCE, & (6) OCCUPANT LOAD

3780 LEASURE STREET

Location Address

A handwritten signature in blue ink, appearing to read "Clemens Clooten".

Building Official  
Clemens Clooten

Not Transferable  
POST IN A CONSPICUOUS PLACE