Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Control plan for persons under the age of 21
- Security
- Business records
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Health and safety standards
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06**) to meet the additional operating plan requirements for each license type.

Section 1 – Establishment & Contact Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Alaska Cannabis Exchange LLC	**MJ License #:**	12437		
License Type:	Retail Marijuana Store				
Doing Business As:	Alaska Cannabis Exchange LLC				
Premises Address:	2906 Spenard Road				
City:	Anchorage	**State:**	Alaska	**ZIP:**	99503

Mailing Address:	3705 Arctic Blvd #1203				
City:	Anchorage	**State:**	Alaska	**ZIP:**	99513

Designated Licensee:	Aaron Ralph		
Main Phone:	907-440-3400	**Cell Phone:**	907-440-3400
Email:	aaron@cannabisace.com		

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Section 2 – Control Plan for Persons Under the Age of 21

2.1. Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

Alaska Cannabis Exchange will require a valid photo identification in accordance with the requirements set out by 3AAC 306.350., individuals must be 21 years of age or older and possess a state issued drivers license, State issued photo identification or passport, of which must be valid, unexpired and unadulterated. All individuals will be required to show a valid form of identification upon entering Alaska Cannabis Exchange's Retail Store. Signage will be posted at all entrances as well as inside the retail store.

Section 3 – Security

Restricted Access Areas (3 AAC 306.710):

3.1. Describe how you will prevent unescorted members of the public from entering restricted access areas:

Alaska Cannabis Exchange (ACE) is commited to the safety of our employees and community. Access will be limited to authorized personnel. Authorized personnel include licensees and employees of ACE. A comprehensive security plan will include 24/7 video surveillance of all restricted access areas per 3AAC 306.710(a). In addition to video surveillance, ACE will use keyed access doors, employee training and third party security monotoring to create a secure environment that no unauthorized individuals or non-escorted members of the public enter a restricted access area. Individuals entering ACE'S retail store must obtain an identification badge before entering a restricted access area as per 3AAC 306.710(c)(2). Individuals who enter a restricted access area will be required to review the visitor procedures set forth by ACE, as well as provide a valid photo Identification that meets the requirements of 3AAC 306.350.

3.2. Describe your recordkeeping and processes for admitting visitors into and escorting them through restricted access areas:

All visitors who meet the criteria for entering ACE's Retail Store will be added to our visitor file to record the visits date, time in/out, non disclosure agreement, visitor policy and procedures agreement, photo copy of identification, signature of the designated employee who supervised the visit and any other pertinent information persuant to 3AAC 306.755(6) as well as our video surveillance records. All Visitor records will be stored electronically as well as hard copy to ensure the documents will be retained. all visitor records will be retained permanently.
All visitors to ACE's will be supervised by an authorized licensee, manager, or employee at all times while in restricted access areas. No more than 5 visitors will be allowed in the retail store per authorized employee. All visitors must sign a non discolsure statement and a visitor agreement. ACE will log the name, date, time in/out and photo copy of each individual as well as authorized supervising employee per 3AAC 306.755(6).
Visitor Agreement-Visitors will be instructed to follow the same protocol as our employees on the aspect of cleanliness, sanitation, not touching marijuana or marijuana product or items within the restricted access area.
See Attachment A

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(Additional Space as Needed):

Attachment A Process for admitting and escorting visitors.

Visitors will be admitted into the premises in accordance with 3AAC 306.710(c). All visitors will be required to to provide a valid photo identification as outlined by 3AAC 306.350 to assess the age and ability to enter the premises and includes: an unexpired, unaltered passport, an unexpired, unaltered drivers license, instruction permit, or identification card of any state or territory of the United States, District of Columbia or a province of Canada or an identification card issued by a federal or state agency authorized to issue a drivers license or identification card. If any of the documentation appears to be fraudulent, is not valid or appears suspicious, the individual will not be granted access and will be asked to leave the premises immediately.
Visitors will include: Marijuana Control Board staff and/or Directors, Peace Officers, Law Enforcement personnel, Landlord (as applicable), contracted service personnel, Vendor and delivery personnel, potential employees and vendor/suppliers and consultants.
Visitors will be instructed not to enter any area that the supervising employee has not designated as a visiting area.
Visitors will be required to inform the company of any illnesses that could affect the sanitation of the overall retail store as applicable to 3AAC 306.440
Visitor passes will be provided to to individuals over the age of 21 (with valid identification) accessing the premises due to marijuana related business. Marijuana establishments delivering or picking up marijuana or marijuana products will be required to provide a valid unexpired marijuana handlers Card, their marijuana establishments identification badge, and will recieve a visitors bage and will be escorted by authorized personnel at all times.
Identification badges, visitors badges, keys and security codes are issued through the ownershipor management team, are the sole property of Alaska Cannabis Exchangeand can be revoked at any time due to inappropriate use. identification badges, visitors badges may not be duplicated or loaned to anyone at any time.

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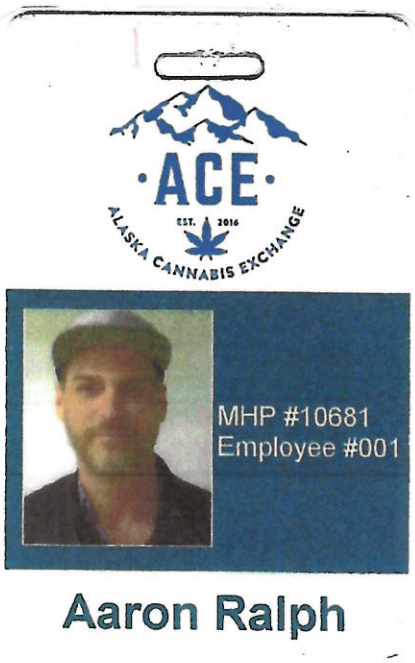
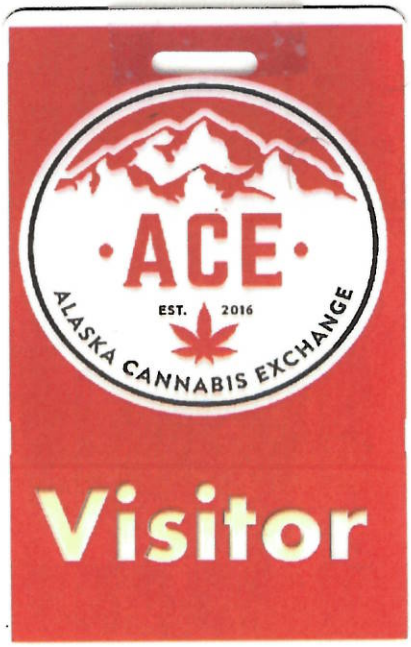
3.3. Provide samples of licensee-produced identification badges that will be displayed by each licensee, employee, or agent while on the premises, and of visitor identification badges that will be worn by all visitors while in restricted access areas:

Persuant to 3AAC 306.710(c) and 3AAC 306.715(a), all employees of ACE will be required to carry an identification badge with picture and name and will be left on site in employees lockers or designated area that management deems fit.. Employees will wear badge at all times while in the licensed retail store.





Security Alarm Systems and Lock Standards (3 AAC 306.715):

3.4. Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

Exterior lighting will consist of already in place public street lamps and flood lights placed on the building at all entrances and exits of ACE's retail store. Flood lights will remain on or be motion activated during all dusk to dawn hours to assist in identifying any individuals or threats as well as safety precaution for employees entering or exiting the retail store All exterior lighting will illuminate at least 20 feet in all directions.

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3.5. An alarm system is required for all license types that must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe the security alarm system for the proposed premises, explain how it will meet all regulatory requirements, and outline your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when the alarm system alerts of an unauthorized breach:

persuant to 3AAC 306.715(c)(2) a security alarm system will be installed on all exterior doors and windows and will be activated during all closed business hours.
Security system will include a Honeywell intrusion security package consiting of the following equipment;
6160 keypad (located in the main entrance and employee entrance point to the building.)
wave 2 2tone sounder, 467 battery, 620 jack and 621 cord and an additional 2 door contact as well as window sensors and glass break sensors. Panic buttons will be programmed into keypads as well as panic buttons located behind counters for easy access to employees in the event of a security breach during business hours.
Security system will be monitored by a 3rd party monitoring agency 24/7. in the event of an alarm activation local law enforcement and business owners will be notified immediately. if possible an owner, employee, or agent will meet local law enforcement at the retail store to determine if any items or marijuana product during the breach were stolen. if any items are missing, owners will notify AMCO enforcement and video feed of the breach will be downloaded for further review by ourselves, local law enforcement, and AMCO enforcement to assist in prosecution of individuals known to have commited the breach.

3.6. Describe your policies and procedures for preventing diversion of marijuana or marijuana product, including by employees:

Owners, Employees, and other individuals will be held to a zero tolerance policy on the diversion of marijuana or marijuana product 3AAC 306.715(c)(1). METRC will be used in conjunction with point of sale software that integrates together to track all incoming transactions as well as sales throughout the day. If the tracking system or software shows potential diversion of any marijuana product, Authorized personnel will initiate an investigation that will include; talking to employees on shift, assessing last log-in's to the system and product in question, reviewing video feed and informing the marijuana control board and reviewing video feed.
See attachment B

3.7. Describe your policies and procedures for preventing loitering:

Security and staff will perform routine but unscheduled patrols. Loiterers will be asked to leave the premises when discovered and local law enforcement will be notified if continued loitering persists. Alaska Cannabis Exchange will operate under a "no loitering" policy taht will limit individuals from standing or waiting without purpose on the licensed premises accordingly under 3AAC 306.715(c)(2)
During business hours all employees will be provided training on the importance of limiting loitering and learn skills to verbally remove individuals from the premises.
See Attachment C

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

3.8. I certify that if any additional security devices are used, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm, to enhance security of the licensed premises, I will have written policies and procedures describing their use. AR

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(Additional Space as Needed):

Attachment B Preventing diversion of Marijuana or Marijuana product

In addition to the above, authorized personnel will randomly check video feed for potential diversion (1x per week), will supervise all visitors and require them to remain in the building until Law Enforcement arrives if diversion is suspected, restrict access to restricted access areas where marijuana, marijuana product, or cash are present as well as provide information pertaining to the consequences of breaking the policy. Consequences include notifying Law Enforcement and Marijuana Control Board, immediate termination, Access removal and prosecution of crimes.

(Additional Space as Needed):

Attachment C Procedures for preventing loitering

If individuals are unwilling to leave the premises or continue loiter in the general area, law enforcement/peace officers will be notified and employees will follow the rcommendations of law enforcement.
Employees will not engage in discussions with minors or other individuals outside the building around the retail store or to promote marijuana use to individuals under the age of 21 years.
Employees will conduct random perimeter checks in order to address loitering issues in a timely manner. The exterior of the building will have "NO LOITERING" signs placed strategically to insure all individuals can see regardless of where they are on the property.
Loitering will be defined as: to stand or wait around idly or without apparent purpose.

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Video Surveillance (3 AAC 306.720):

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

3.9. The video surveillance and camera recording system for the licensed premises covers each restricted access area, and both the interior and exterior of each entrance to the facility. AR

3.10. Each video surveillance recording: is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing (consistent with the Alcohol & Marijuana Control Office's approved format list); clearly and accurately displays the time and date; and is archived in a format that does not permit alteration of the recorded image. AR

3.11. The surveillance room or area is clearly defined on the Form MJ-02: Premises Diagram that is submitted with this application. AR

3.12. Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area where access is limited to the licensee(s), an authorized employee, and law enforcement personnel (including an agent of the Marijuana Control Board). AR

3.13. Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Video Cameras for monitoring the licensed premises will be located throughout the inside as well as all exterior entrances or exits in accordance with 3AAC 306.715 and 3AAC 306.720. Security cameras will consist of high resolution dome and fisheye network cameras. all cameras will be placed in such a manner as to get the most identifiable view of anyone within 20 feet of thier line of sight at each entrance and along the interior and exterior of each restricted access area as well as customer areas to assist in identifying any type of diversion or security breach. Cameras will be placed at a height of approx 8-10 feet and from the ceiling to insure unobstructed viewing angles of all product and persons insuring all are captured on a maximum clear sight image. All cameras will have a resolution of at least 1920X1080 (2MP)-2560X1920(5MP) and will have the ability to see at night using infrared technology for night time recording.

3.14. Describe the locked and secure area where video surveillance recording equipment and original copies of surveillance records will be housed and stored, and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the Marijuana Control Board. If you will be using an offsite monitoring service and offsite storage of video surveillance records, your response must include how the offsite facility will meet these security requirements:

Video servellience recording equipment will be located in a locked cabinet in the back office/ packaging room and will only be accesible by owners or managers of the licensed premises. employees will not have access to the cabinet to ensure that there are no interuptions in the recording of cameras. in the event that local law enforcement or an agent of the marijuana control board need access to the video, a licensee or manager will be able to access and download any timeframes that may need to be reviewed.

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Section 4 – Business Records

Review the requirements under 3 AAC 306.755. All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records.

4.1. I certify that the following business records will be maintained and kept on the licensed premises: Initials

a. **all books and records necessary to fully account for each business transaction conducted under my license for the current year and three preceding calendar years** *(records for the last six months must be maintained on the licensed premises; older records may be archived on or off-premises)*; AB

b. **a current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment;** AB

c. **the business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises;** AB

d. **records related to advertising and marketing;** AB

e. **a current diagram of the licensed premises, including each restricted access area;** AB

f. **a log recording the name, and date and time of entry of each visitor permitted into a restricted access area;** AB

g. **all records normally retained for tax purposes;** AB

h. **accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed;** AB

i. **transportation records for marijuana and marijuana product, as required by 3 AAC 306.750(f); and** AB

j. **registration and inspection reports of scales registered under the Weights and Measures Act, as required by 3 AAC 306.745.** AB

4.2. A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

Alaska Cannabis Exchange will comply with all legal requirements including but not limited to 3AAC 306.755. All documents will be retained within the store, in a secure location for a minimum of six(6) months. ACE's electronic video storage is password protected to prevent any alterations. The security system will generate a daily open/close report as well as any unauthorized users attempting access by time and user. System will be programmed with redundant password lockout protection. The security system cabinet housing all supporting security equipment will be temperature controlled to insure the integrity of all security supported hardware for the licensed establishment.
1. Policy and Purposes: This Records retention document (hereafter reffered to as "the policy") represents the guidelines set forth by Alaska Cannabis Exchange (ACE or "the company") in regards to retention and destruction of documents and other records records, including hard copy and electronic media.
2. Administration:
ACE's retail store manager shall be the administrator("Admistrator") in charge of the administration of the policy. The Administrator's responsibilities shall include supervising and coordinating the retention and destruction of documents persuant to this policy as outlined below.

See Attachment D

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(Additional Space as Needed):

Attachment D Document Retention Policy

3. Suspension of document destruction; Compliance
In the event that the Company becomes aware of a governmental investigation or audit concerning ACE or the commencement of any litigation against or concerning ACE, any further disposal of documents shall be suspended until the Company's legal counsel determines otherwise. The Company shall take necessary steps to promptly inform affected staff of any suspension in the disposal or destruction of documents. The Administrator may thereafter amend or rescind the order only after conferring with legal counsel. If any ACE staff member becomes aware that litigation, governmental audit, or governmental investigation has convened, or is reasonably anticipated, and they are not sure if the Administrator is aware of it, they shall make the Administrator aware of it.
4. Electronic Documents: Document Integrity
Documents in an electronic format must be maintained in accordance with the Document Retention Schedule (listed below). The Administrator must develop procedures in order to establish document integrity for all electronic files due to the potential ease of alteration, obstruction or deletion. The procedures set forth by the Administrator must include (a) guidelines for handling electronic files, (b) backup procedures, (c) guidlines for archiving of documents, and (d) regular checkups of the reliability of the system.
5. Privacy:
The Administrator, after consultation with legal counsel, will determine how privacy laws and local regulations will apply to the Company. It will be the Administrator's responsibilty to enact privacy rules that ensure only licensees and company managers will have access to critical documents including those listedin the Documents Retention Schedule (below). In any event the privacy policy shall not interfere with 3AAC 306.755
6. Emergency Planning:
Documents shall be stored in a safe and accessible manner. Documents which are necessary for the continued operation of the organization in the case of an emergency shall be regularly duplicated or backed up and maintained in an off-site location. The Administrator shall develop reasonable procedures for document retention in the case of an emergency.
7. Document Creation and Generation:
The Administrator shall discuss with staff the ways in which documents are createdor generated. With respect to each employee or organizational function, the Administrator shall attempt to determine whether documents are created which can be easily segregated from others, so that, when it comes time to destroy (or retain) those documents, they can be easily culled from the others for disposition. Ideally, the organization will create and archive documents in a way that readily identify and destroy documents with similar expirations.
8. Document Retention Schedule
ACE will excersize due diligence in preserving and maintaining all required records. As part of our commitment, all files will be stored on site for a minimum of six (6) months and placed in an offsite location after that period at the discretion of the Administrator. ACE is commited to provide any business record older than six (6) months that may be off site location to the Marijuana Control Board within three (3) business days persuant to 3AAC 306.755

Document Type Retention Period:
Complete list of all employees, including name, address, marijuana handlers permit number.
10 years after employment ends

See Attachment D-1

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(Additional Space as Needed):

Attachment D-1 Document Retention Policy

Vendor Contact info for security and video serveillance systems.	Permanent
Visitor Log (name, date, time in/out, supervising employee.	Permanent
Records relating to marketing and advertising.	7 Years
METRC inventory tracking activity.	Permanent
Current Diagram of the licensed premises.	Permanent
All Tax and IRS documents.	Permanent
Transportation Records.	Permanent
METRC disposal and waste records.	Permanent
Accounting and Financing:	
Accounts Payable and Recievable	7 Years
Financial Statements.	Permanent
Bank Transactions	7 years
Canceled Checks	7 Years
Credit Card Receipts	3 Years
Employee business expense reports	7 Years
General Ledger	Permanent

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Section 5 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730. All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with Metrc to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana is propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a marijuana product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

5.1. My marijuana establishment will be using Metrc, and if any other tracking software is used, it will be capable of sharing information with Metrc. AR

5.2. All marijuana delivered to a marijuana establishment will be weighed on a scale registered in compliance with 3 AAC 306.745. AR

5.3. My marijuana establishment will use registered scales in compliance with AS 45.75.080 (Weights and Measures Act), as required by 3 AAC 306.745. AR

Section 6 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700. A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, must obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

6.1. Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment. AR

6.2. Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the licensed premises) when on the licensed premises. AR

6.3. Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired. AR

6.4. Describe any in-house training that will be provided to employees and agents (apart from a marijuana handler course):

All employees of ACE will be required to read and understand the regulations set forth by the Marijuana Control Board. Employees will be given an employee handbook outlining the job descriptions and all pertinent information for the position they are hired for. All Employees will undergo a 3 month probation period in order to determine whether or not they are a good fit for the position. Employees will be expected to follow the instructions of the retail store manager or licensees at all times. Employees will be trained in the operation of METRC and supporting point of sale systems and how they integrate during thier orientation period. Employees will have on-site supervision when using the overall system until signed off by a manager or licensee. Licensees and management will undergo administrative training in METRC and point of sale systems and be responsible for the overall management of those systems.

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Section 7 – Health and Safety Standards

Review the requirements under 3 AAC 306.735.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

7.1. I understand that a marijuana establishment is subject to inspection by the local fire department, building inspector, or code enforcement officer to confirm that health or safety concerns are not present. AR

7.2. I have policies regarding health and safety standards (including: ensuring a person with an illness or infection does not come into contact with marijuana or marijuana product; good hygienic practices; cleaning and maintenance of equipment and the premises; pest deterrence; chemical storage; sanitation principles; and proper handling of marijuana and marijuana product) and will take all reasonable measures and precautions to ensure that they are met or exceeded. AR

7.3. I have policies to ensure that any marijuana or marijuana product that has been stored beyond its usable life, or was stored improperly, is not salvaged and returned to the marketplace. AR

7.4. I have policies to ensure that in the event information about the age or storage conditions of marijuana or marijuana product is unreliable, the marijuana or marijuana product will be handled in accordance with 3 AAC 306.735(d). AR

Answer "Yes" or "No" to each of the following questions: Yes No

7.5. Adequate and readily accessible toilet facilities that are maintained and in good repair and sanitary condition are clearly indicated on my Form MJ-02: Premises Diagram. ☒ ☐

7.6. Convenient handwashing facilities with running water at a suitable temperature are clearly indicated on my Form MJ-02: Premises Diagram. ☒ ☐

7.7. If you answered "No" to either 7.5 or 7.6 above, describe how toilet and/or handwashing facilities are made accessible, as required by 3 AAC 306.735(b)(2):

Section 8 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750.

8.1. Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment. Include a description of the type of locked, safe, and secure storage compartments to be used in vehicles transporting marijuana or marijuana product:

Alaska Cannabis Exchange will prepare, package, and label all marijuana to comply with safety standards set forth by state and local government requirements per 3AAC 306.470 and 3AAC 306.475. ACE will adhere to all health and safety rquirements as outlined in 3AAC 306.440 Preperation and Packaging: Retail marijuana flower or "bud" and any concentrates will be weighed on an approved scale persuant to 3AAC 306.745. All weighed product will be placed in a tamper proof container or opaque mylar bag containg not more than 1 ounce and will be properly labeled in compliance with 3AAC 306.745. ACE will transport the product in accordance with 3AAC 306.750. Product will be prepared for transport and logged in the marijuana inventory tracking system METRC to record the type, weight, name of transporter, time of departure and expected delivery route and time, make, model, year and license plate of transporting vehicle.
See Attachment E

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(Additional Space as Needed):

Attachment E Prepared, Packaged, and Secured for Transport

Transported Marijuana or Marijuana product will be placed in a locked safe and secure Hard Sided box that will fit in the trunk of the transporting vehicle. A tamper proof lock or tag will be placed on the lock box and will not be opened by anyone but the recieving authorized agent of a licensed facility. Transportation vehicles will move directly from the licensed origin facility to to the recieving facility. All deliveries must be accompanied by a manifest generated by METRC prior to leaving the origin facility.

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You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

8.2. The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700. AR

8.3. The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle. AR

8.4. The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport. AR

8.5. During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport. AR

8.6. Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment. AR

8.7. When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received. AR

8.8. The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest. AR

Section 9 – Signage and Advertising

9.1. Describe any signs that you intend to post on your establishment with your business name, including quantity, dimensions, graphics, and location on your establishment (photos or drawings may be attached):

Alaska Cannabis Exchange will have 3 signs posted on the exterior of the bulding and each sign will not exceed 4800 square inches persuant to 3AAC 306.360(a). One (1) sign will be placed on the front of the building and two (2) will be placed on either side of the building.

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9.2. Describe any advertising you intend to distribute of your establishment. Include medium types and business logos (photos or drawings may be attached):

Alaska Cannabis Exchange will advertise using social media, Anchorage Press and Alaska Leaf publications. All Advertising will follow 3AAC 306.360. and will be accompanied by the following warnings.

1. "Marijuana has intoxicating effects and may be habit forming and addictive."
2. "Marijuana impairs concentration, coordination, and judgement. Do not operate a vehicle or machinery under its influence."
3. "There are health risks associated with consumption of Marijuana."
4. "For use only by adults Twenty-one and older. Keep out of the reach of children."
5. "Marijuana should not be used by women who are pregnant or breast feeding."

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

STATE OF ALASKA
NOTARY PUBLIC
G. Cruickshank
My Commission Expires: June 6, 2021

Signature of licensee

Notary Public in and for the State of Alaska

AARON C. RALPH
Printed name of licensee

My commission expires: 6/6/21

Subscribed and sworn to before me this 23rd day of Oct, 2018.

RECEIVED
OCT 24 2018
ALCOHOL MARIJUANA CONTROL OFFICE
STATE OF ALASKA

License # 12437