Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Control plan for persons under the age of 21
- Security
- Business records
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Health and safety standards
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment & Contact Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	B2H LLC	**MJ License #:**	15019		
License Type:	Retail Marijuana Store				
Doing Business As:	The Tree House AK				
Premises Address:	341d Boniface PKWY				
City:	Anchorage	**State:**	Alaska	**ZIP:**	99504

Mailing Address:	1705 N Winding Brook Loop #A3				
City:	Palmer	**State:**	Alaska	**ZIP:**	99645

Designated Licensee:	Nicholas Holbrook		
Main Phone:	(907) 223-8351	**Cell Phone:**	(907) 223-8351
Email:	b2hllc.thetreehouseak@gmail.com		

AMCO Received 3/4/2019

Section 2 – Control Plan for Persons Under the Age of 21

2.1. Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

At no time will a person under the age of twenty one (21) be permitted to remain on the premises. All visitors and customers will be directed to enter through the front entrance door where they will check in for age verification by an employee at the security window. A sign will be posted on both the front entrance door and on the counter leading into the retail area stating "No one under 21 years of age allowed". The letters will be in high contrast to the background of the sign. At check in, visitors will be required to present valid government-issued photo identification showing that they are twenty one (21) years of age or older. A valid form will include: (1) an unexpired, unaltered passport; (2) an unexpired, unaltered driver's license; instruction permit, or identification card of any state or territory of the United States, the District of Columbia, or a province of Canada; and (3) an identification card issued by a federal or state agency authorized to issue a driver's license or identification card. The Tree House AK will refuse entrance to all persons who fail to produce valid photo identification, regardless of how old they appear. If at any time an employee suspects that a visitor is under twenty one (21), the employee will refuse access and have the individual escorted off the premises. Employees will be trained to spot inconsistencies and signs of forgery in IDs, and will have an ID guide on hand to help recognize IDs from other states and countries. The reception agent will thoroughly examine all IDs before admitting anyone into the retail area.

Section 3 – Security

Restricted Access Areas (3 AAC 306.710):

3.1. Describe how you will prevent unescorted members of the public from entering restricted access areas:

The premises will be equipped with outdoor lighting, 24 hour video surveillance, on-site security, an alarm system, and multiple signs stating that the premises is secured and monitored. The interior of the facility will have security cameras installed for 24 hour monitoring of all entrances and exits, the check in area, all security doors and restricted access areas, all windows, sales floor, every portion of the office and storage area, and all counters and registers. The exterior of the building will have 24 hour surveillance cameras recording all activity on the premises. All visitors will be directed to enter through one front entrance door leading into the lobby reception area for check in. Visitors will be required to provide a valid state issued identification, with no exceptions, that will be copied and returned to the visitor upon exit. Visitors will be given a visitor badge to be displayed on their person at all times within the facility. All visitors will be escorted by an employee at all times, and their visitor badge will be exchanged for their ID at departure. A visitor's log will record the visitor's name, date and time, and purpose for visit, and will be available to the MCB upon request. All restricted access areas within the facility will be monitored at all times and separated from public areas by locked doors. The doors will be equipped with spring-loaded hinges to ensure that they close behind each person. Access to restricted areas will be granted through commercial lock system, and signs will be posted on each door stating that the door leads into a restricted area and members of the public will not be allowed entry unless pre approved by management , escorted and have complied with the visitor policy.

3.2. Describe your recordkeeping and processes for admitting visitors into and escorting them through restricted access areas:

The owners, manager on duty, specially defined agents, and any emergency personnel during the time of an emergency will have unrestricted access to the entire facility. All other individuals who are permitted access to restricted areas must be accompanied by an escort at all times. At no time will there be more than 5 visitors per one supervising Licensee/ Employee. All visitors will enter through the front entrance door and check in with an employee in the ID check area. Visitors must remain within direct eye sight of the supervising Licensee/Employee. Valid government issued identification will be required and will be retained by security until the visitor exits the premises when visiting the restricted access areas. The visitor will sign into a log with the date, time in and out of the restricted space, and purpose of their visit. The log will be kept and stored in the office shown on the diagram as a business record and will be made available to the MCB upon request. All visitors will be given a visitor badge to be displayed in their person at all times and returned upon exit. Visitors will be escorted by an employee while in the restricted access areas, and once the visit has concluded, the visitor must leave the premises immediately.

AMCO Received 3/4/2019

3.3. Provide samples of licensee-produced identification badges that will be displayed by each licensee, employee, or agent while on the premises, and of visitor identification badges that will be worn by all visitors while in restricted access areas:

All individuals who have been approved for access on the premises will be given an identification badge to display on their person at all times. The badge will be attached to a colored lanyard indicating whether the individual is an employee, manager, security or visitor.

The Tree House AK, Employee Identification Card

Alaska Standard Marijuana Retail Facility License No.15019

#341-D Boniface Parkway, Anchorage AK, 99504

(Picture of employee)

Employee Nick Holbrook

Marijuana Handler Card Numjber: 000000000

*or similar format and content

Security Alarm Systems and Lock Standards (3 AAC 306.715):

3.4. Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

The exterior lighting will be checked daily by the manager on duty to ensure that each light in the system is operational, and that each mount is positioned for optimum recording clarity and to deter unauthorized presence on the premises. Exterior lighting will affixed to the building at the front and rear entrances. The light fixtures will keep the premises, signs, doors, and windows well lit, and allow the exterior surveillance cameras to record individuals up to twenty (20) feet from all entry points. The lighting fixtures will be positioned at an inaccessible height with sturdy housings to deter vandalism and common obstructions. The bulbs will be of adequate brightness to ensure lightening for security cameras and to increase visibility and deter crime.

AMCO Received 3/4/2019

3.5. An alarm system is required for all license types that must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe the security alarm system for the proposed premises, explain how it will meet all regulatory requirements, and outline your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when the alarm system alerts of an unauthorized breach:

A third party security company will install the alarm system, maintain its equipment, test the devices every six (6) months, and continuously monitor the facility to ensure the safety of the property and to detect unauthorized activity. The alarm system will be set up to monitor for intrusions with motion detectors in all areas of the building during closed hours. Designated Employees (likely only managers) will be trained how and when to set alarm, test alarm, and turn off alarm. All owners and managers will be educated on proper use, troubleshooting, and control of the alarm system Each morning, the on-site manager will disable the overnight alarm system and check the surveillance cameras and recordings to ensure the system is functioning as expected. The last facility agent to leave the facility each night will activate the overnight devices and sensors, and lock all doors and windows that are not self-locking. In the event that an alarm sensor is triggered, an audible alarm will commence (to immediately deter intruders) and an alarm notification will be sent to both the third party alarm company and licensees mobile phones. The camera surveillance feed will also feed directly to the licensees mobile phones so that licensee can view the situation from their phones -this will help provide information to law enforcement if the alarm notification is indeed a breach by an intruder. If there is any evidence of criminal activity and/or if a breach has occurred, if there are any employees inside they will be trained to vacate the building to a safe pre determined location and wait there until a designated employee or licensee takes a head count of employees and any visitors that may have been on the premises to ensure everyone is accounted for. Management will await instruction from law enforcement and comply with all directives. Once it is safe to do so, employees will return to the facility and inspect for property damage, theft, take inventory and submit all necessary and requested documentation to law enforcement officials and to AMCO enforcement. Additionally, Josh and Nick A marijuana establishment shall notify Enforcement and AMCO as soon as possible, but in any event not more than 24 hours, after any unauthorized access to the premises or if there is any knowlege or circumstances or evidence that would reasonably indicate theft, diversion, missing marijuana or marijuana product, or money from the retail establishment.

3.6. Describe your policies and procedures for preventing diversion of marijuana or marijuana product, including by employees:

On-site security and video surveillance will continuously monitor registers, storage display, and packaging areas. Employees will perform mandatory Inventory counts each week and document the reports as official business records. The company has a zero tolerance policy for theft and diversion, and all employees will complete mandatory training in recognizing such activity. In the event that diversion is suspected, all employees will alert management immediately. In the event that an employee is caught stealing marijuana, The Tree House AK will notify local law enforcement immediately, comply with all directives, and provide all necessary information and records for the investigation. Ownership will take the necessary steps to ensure that illegal conduct by an employee does not compromise the facility's license and legitimate business operations. Once a theft is reported ownership will update the product records in the tracking system, as needed, to maintain an accurate and comprehensive accounting for all marijuana products and inventory. Ownership will comply with all inquiries and investigations lodged by the MCB as a result. Documentation related to marijuana will be maintained as a business record for five (5) years and made available to the MCB upon request. All marijuana products will be stored in a secured location when the facility is close and only designated personnel will have access. Video recordings will be stored for forty (40) days. Marijuana on display during business hours will be in labeled display cases and kept out of the reach of customers in the retail area, Cameras will be prominently displayed in the display areas and next to check out counters and provide a full view of the entryway, sales, money counting areas, and product packaging areas. Security monitors and video recording equipment will be located in the office and sale room.

3.7. Describe your policies and procedures for preventing loitering:

The exterior will be well lit and equipped with 24 hour video surveillance and "No Loitering signs, Agents of the facility and security will have a noticeable presence around the property to monitor for and deter loitering and unauthorized entrance. The facility will have a single marked entrance to maintain order. Any individuals found loitering outside the building will be asked to leave the premises or law enforcement will be notified. Once a customer has completed a purchase and no longer has a purpose inside the retail area they will be asked to leave if they continue to loiter. Agents will politely state that the company has a "No Loitering" policy and request that the customer exit the retail area and wait for any other parties outside. Company agents will contact local law enforcement for assistance when necessary.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

3.8. I certify that if any additional security devices are used, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm, to enhance security of the licensed premises, I will have written policies and procedures describing their use.

AMCO Received 3/4/2019

Video Surveillance (3 AAC 306.720):

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

3.9. The video surveillance and camera recording system for the licensed premises covers each restricted access area, and both the interior and exterior of each entrance to the facility. NCH

3.10. Each video surveillance recording: is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing (consistent with the Alcohol & Marijuana Control Office's approved format list); clearly and accurately displays the time and date; and is archived in a format that does not permit alteration of the recorded image. NCH

3.11. The surveillance room or area is clearly defined on the Form MJ-02: Premises Diagram that is submitted with this application. NCH

3.12. Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area where access is limited to the licensee(s), an authorized employee, and law enforcement personnel (including an agent of the Marijuana Control Board). NCH

3.13. Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Surveillance cameras will be positioned along the building with ample lighting, and checked regularly to prevent obstructions and to get the facial image recognition of anyone within twenty (20) feet of all possible access points. Video surveillance cameras will be placed strategically to record all areas of the facility inside and outside, at a variety of angles. All doors, safes, and the check-in and check-out counters will have video coverage to clearly identify the faces of those present. Cameras at the front and rear of the facility will record activity on each side of the building. The parking lot will have video coverage to identify vehicles. A failure notification system will be installed to provide audible and visual notification of any failure in the surveillance system so that it can be immediately resolved. During a power outage all video cameras and recording equipment will be run on emergency power with a battery backup system to ensure that they can continue to operate for at least one (1) hour.

3.14. Describe the locked and secure area where video surveillance recording equipment and original copies of surveillance records will be housed and stored, and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the Marijuana Control Board. If you will be using an offsite monitoring service and offsite storage of video surveillance records, your response must include how the offsite facility will meet these security requirements:

All surveillance recording equipment and footage will be stored in the secured room shown on the diagram. The secured surveillance storage room will be accessible only by authorized agents, and will have an advanced, reinforced security door, locked at all times. The door will be equipped with a smart lock and a spring-loaded hinge. Ownership will have remote access to surveillance recordings to monitor all activity on the premises.
The security system will be password protected to prevent any data tampering and recorded data will be stored for a minimum of forty (40) days as an official business record. All surveillance footage will be accessible for upload to a separate hard drive in the event that it must be stored longer for criminal, civil, or administrative investigations. All recordings will be time and date stamped, and archived in a format that prevents alteration of the recorded image. Recordings and surveillance data will be available to the MCB and local law enforcement upon request.

AMCO Received 3/4/2019

Section 4 – Business Records

Review the requirements under 3 AAC 306.755. All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records.

4.1. I certify that the following business records will be maintained and kept on the licensed premises: Initials

a. **all books and records necessary to fully account for each business transaction conducted under my license for the current year and three preceding calendar years** *(records for the last six months must be maintained on the licensed premises; older records may be archived on or off-premises)*; NCH

b. **a current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment;** NCH

c. **the business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises;** NCH

d. **records related to advertising and marketing;** NCH

e. **a current diagram of the licensed premises, including each restricted access area;** NCH

f. **a log recording the name, and date and time of entry of each visitor permitted into a restricted access area;** NCH

g. **all records normally retained for tax purposes;** NCH

h. **accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed;** NCH

i. **transportation records for marijuana and marijuana product, as required by 3 AAC 306.750(f); and** NCH

j. **registration and inspection reports of scales registered under the Weights and Measures Act, as required by 3 AAC 306.745.** NCH

4.2. A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All six months of the most recent business records, including operational and regulatory documents, recordings, surveillance, financial books, inventory and employment records, logs, manifests, and communications, will be stored at the on-site secured office in the facility - after 6 months, when applicable, records will be scanned into the company computer system and hard copy documents that are older than 6 months will then be moved to an off-site office to allow ownership and designated AMCO authorities access at any time. Facility records will be managed by authorized agents in accordance with standard retention policies to ensure that business records are stored in a consistent and searchable manner. Records within the facility will be stored in the secured office separate from all storage of marijuana products and currency. Only Josh and Nick, the daily manager, and authorized agents will have access to the office and business records.

AMCO Received 3/4/2019

Section 5 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730. All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with Metrc to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana is propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a marijuana product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

5.1. My marijuana establishment will be using Metrc, and if any other tracking software is used, it will be capable of sharing information with Metrc. NCH

5.2. All marijuana delivered to a marijuana establishment will be weighed on a scale registered in compliance with 3 AAC 306.745. NCH

5.3. My marijuana establishment will use registered scales in compliance with AS 45.75.080 (Weights and Measures Act), as required by 3 AAC 306.745. NCH

Section 6 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700. A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, must obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

6.1. Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment. NCH

6.2. Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the licensed premises) when on the licensed premises. NCH

6.3. Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired. NCH

6.4. Describe any in-house training that will be provided to employees and agents (apart from a marijuana handler course):

Qualified agents will be hired on a three (3) month probationary period during which they will be trained in their position, receive regular education and evaluation from ownership and management. Training education will include marijuana industry topics, safety, customer care, legal issues, state and federal regulations, and will take place throughout the year as well as when topics arise. Employees will be expected to learn: (1) Alaska laws, regulations, and codes governing the marijuana industry and marijuana establishments: (2) all of the licensing requirements to act as a handler in a marijuana establishment; (3) company standards, protocol, and best practices (4) general safety procedures and protocol; (5) how to think defensively in threatening situations and how to recognize the signs of impairment, drug abuse, and instability: (6) in-depth information about particular strains and products; (7) in-depth information on the requirements of each room, task, and system, and (6) the general federal, stale, and local employment regulations by which the company is governed. Employees will meet with management monthly to for continued education and evaluation. Managers will be trained in opening and closing procedures, safety protocol, managing operations and the inventory tracking system. Managers will know all procedures for quality control, inventory control, and sanitation, and will be responsible for accounting records and overseeing store operations. Agents will be educated on quality control, inventory control, sanitation, opening and closing, customer service, POS system, and security. Agents will be trained on how to check identification, how to use the inventory tracking system, and how to provide top of the line service while remaining safe. Agents will attend a general security class at hiring, and learn how to handle security and emergency procedures. The agents will be given in-depth education on the products that are sold, cannabis risks and effects, and all of the mandated information included in the handler's permit. Agents will also be trained in cash policies and how to record inventory. The state and local marijuana regulations and laws will be posted in spaces frequented by the staff. All new hires will be required to meet with ownership to go over employment documents, tasks, educational materials, facility features and security at hiring.

AMCO Received 3/4/2019

Section 7 – Health and Safety Standards

Review the requirements under 3 AAC 306.735.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

7.1. I understand that a marijuana establishment is subject to inspection by the local fire department, building inspector, or code enforcement officer to confirm that health or safety concerns are not present. NCH

7.2. I have policies regarding health and safety standards (including: ensuring a person with an illness or infection does not come into contact with marijuana or marijuana product; good hygienic practices; cleaning and maintenance of equipment and the premises; pest deterrence; chemical storage; sanitation principles; and proper handling of marijuana and marijuana product) and will take all reasonable measures and precautions to ensure that they are met or exceeded. NCH

7.3. I have policies to ensure that any marijuana or marijuana product that has been stored beyond its usable life, or was stored improperly, is not salvaged and returned to the marketplace. NCH

7.4. I have policies to ensure that in the event information about the age or storage conditions of marijuana or marijuana product is unreliable, the marijuana or marijuana product will be handled in accordance with 3 AAC 306.735(d). NCH

Answer "Yes" or "No" to each of the following questions:	Yes	No
7.5. Adequate and readily accessible toilet facilities that are maintained and in good repair and sanitary condition are clearly indicated on my Form MJ-02: Premises Diagram.	✓	
7.6. Convenient handwashing facilities with running water at a suitable temperature are clearly indicated on my Form MJ-02: Premises Diagram.	✓	

7.7. If you answered "No" to either 7.5 or 7.6 above, describe how toilet and/or handwashing facilities are made accessible, as required by 3 AAC 306.735(b)(2):

Section 8 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750.

8.1. Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment. Include a description of the type of locked, safe, and secure storage compartments to be used in vehicles transporting marijuana or marijuana product:

Any marijuana establishment that makes deliveries to our store will follow all AMCO requirements, including complying strictly with 3AAC 306.750(b). Any vehicle transporting marijuana shall be unmarked and inconspicuous for safety precautions. Vehicles that will be used for transportation of marijuana will contain a secure and sanitary area affixed to the inside of the transportation vehicle that will lock and will ensure the products cannot be seen by anyone from outside of the transportation vehicle. The secure storage area within the transportation vehicle will be sanitized before and after each use.
If Nick and Josh's team needs to pick-up/deliver products to the store all cannabis products will be prepared for transport in opaque and air tight containers and placed in a lock box (the structure will be formed of steel, hard plastic or like materials) within the bed of our truck. Further, the truck bed has a hard bed cover that locks at the tailgate. This vehicle has no deals or stickers or anything to indicate any relation to marijuana. All cannabis products being shipped within the vehicle will be documented with a shipment manifest. While traveling to or from the retail location, the driver will make only necessary stops, varying travel paths as described, turn by turn, on the trip manifest document that will be completed prior to departure. All employees will be trained and will understand that under no circumstances (absent instruction from a duly authorized law enforcement officer) shall a sealed package containing marijuana be opened during transportation.

AMCO Received 3/4/2019

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

8.2. The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700. NCH

8.3. The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle. NCH

8.4. The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport. NCH

8.5. During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport. NCH

8.6. Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment. NCH

8.7. When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received. NCH

8.8. The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest. NCH

Section 9 – Signage and Advertising

9.1. Describe any signs that you intend to post on your establishment with your business name, including quantity, dimensions, graphics, and location on your establishment (photos or drawings may be attached):

There will be three (3) signs with the business name on it visible to the general public, and each sign will not exceed 4800 square inches. The planned signs, postings, logos, and advertisements will be developed by ownership. The facility will display all required postings around and within the facility, and maintain the visibility and quality of such signs with up to date information, including: (1) operating hours, (2) certificate of occupancy from the city & other city required postings, (3) the State of Alaska marijuana establishment license certificate (to be displayed prominently). (4) approval to operate the facility, (5) "No Loitering" sign on the front door, (6) "Surveillance Cameras In Use" signs, (7) "Restricted Access" signs, and (8) any required postings by the local jurisdiction such as Exit and Fire Extinguisher signs. The operating hours will be prominently displayed on the front entrance door.

AMCO Received 3/4/2019

Form MJ-01: Marijuana Establishment Operating Plan

9.2. Describe any advertising you intend to distribute of your establishment. Include medium types and business logos (photos or drawings may be attached):

The Tree House Ak will advertise via text message advertisement programs that strictly comply with regulation 3AAC306.770(i), social media outlets, local publications and radio advertisements. Business logos will be developed by owners in accordance with state regulations and once the logo is developed and before going commencing operations Logo will be sent to AMCO enforcement.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Nicholas Holbrook

Printed name of licensee

VALERIE MASTOLIER
Notary Public
State of Alaska
My Commission Expires Jun 7, 2022

Notary Public in and for the State of Alaska

My commission expires: 6/7/22

Subscribed and sworn to before me this 25 day of July, 2018.

AMCO Received 3/4/2019

(Additional Space as Needed):

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