Alcohol and Marijuana Control Office
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Anchorage, AK 99501
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https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Croy's Enterprises LLC	**MJ License #:**	19300		
License Type:	Retail Marijuana Store				
Doing Business As:	Pine Street Cannabis Company				
Premises Address:	139 Warehouse Drive, Suite B				
City:	Soldotna	**State:**	Alaska	**ZIP:**	99669

AMCO Received 2/14/2019

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

There will be one main entrance that customers enter and exit in the front of the store. A row of display cases will span the length of the store on the right hand side. Marijuana and Marijuana products will be displayed within these enclosed cases. In between the display cases will be two register stands where the POS systems will be set up. The left hand wall as customers enter the store will display non-marijuana items for sale such as clothing and apparel. Customers will be asked by employees, or licensees to show valid identification proving that they are over the age of 21 upon entry into the store. They will then be engaged by the sales professionals who will ensure that they are not intoxicated, and then they can begin shopping for Marijuana and products we have for sale. Once a customer makes a purchase, if not already done so, the products will be packaged to meet requirements of 3 AAC 306.345. After being given their packages, customers must leave the premises and the property before opening any packages. Customers will need to leave in a reasonable amount of time so as not to be deemed loitering by our trained sales professionals, otherwise employees will ask the customer to leave the premises. All incoming deliveries to the store will be made through the back door from the alley into the storage room. The storage room is where product will be counted and received into Metrc. Once received, the products will be transferred out into the display cases to be sold.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

All employees will have valid handlers cards and will be trained on the Alaska Marijuana Regulations. No sales will be made to any persons who appear to be intoxicated. We will also conduct in house training on signs of intoxication. If someone is considered to be intoxicated, employees will be trained to kindly notify the individual that they must leave the premises otherwise local authorities will need to be notified.

3.2. I certify that the retail marijuana store will not:	Initials
a. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;**	DL
b. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;**	DL
c. **offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;**	DL
d. **offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or**	DL
e. **allow a person to consume marijuana or a marijuana product on the licensed premises.**	DL

Answer "Yes" or "No" to the following question:	Yes	No
3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☐	☑

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Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a).

4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products.

4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e).

4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365.

4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

- **a. is false or misleading;**
- **b. promotes excessive consumption;**
- **c. represents that the use of marijuana has curative or therapeutic effects;**
- **d. depicts a person under the age of 21 consuming marijuana; or**
- **e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.**

4.6. I certify that no advertisement for marijuana or marijuana product will be placed:

- **a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;**
- **b. on or in a public transit vehicle or public transit shelter;**
- **c. on or in a publicly owned or operated property;**
- **d. within 1,000 feet of a substance abuse or treatment facility; or**
- **e. on a campus for postsecondary education.**

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

A row of display cases will span the length of the store on the right hand side as customers enter the store. Marijuana and Marijuana products will be displayed within these enclosed cases which are only accessible by emloyees. Inserted between the display cases will be two register stands where the POS systems will be set up. All employees will be trained in the limits of quantities that are allowed to be sold and the POS system will also be programmed to limit quantities sold per the Alaska Marijuana Regulations. Marijuana and Marijuana products will be sold in prepackaged containers meeting all requirements under 3 AAC 360.345, or they will be packaged on site to meet those requirements. Marijuana will only be sold to persons over the age of 21 years of age.

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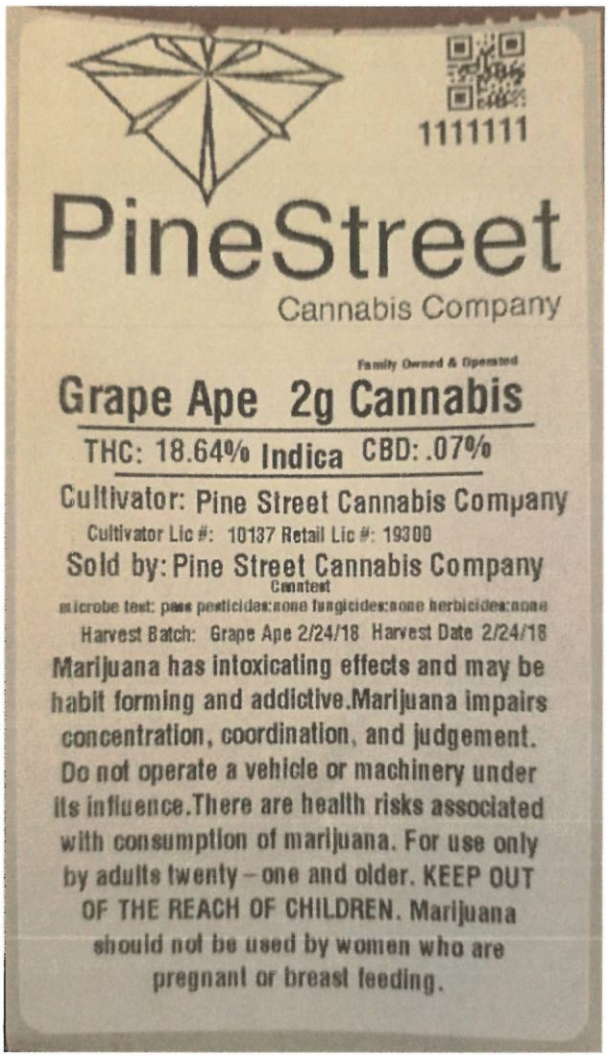
Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

Marijuana and Marijuana products sold will be packaged in opaque, resealable, child-resistant packaging when the purchaser leaves the the licensed premises; the packaging will be designed or constructed to be significantly difficult for children under five years of age to open, but not normally difficult for adults to use properly. We will affix a label to each package of marijuana or marijuana product that identifies this retail marijuana store by our name or distinctive logo and our license number. Labels will state the total amount of THC in the labeled product; and contain each of the following statements: "Marijuana has intoxicating effects and may behabit forming and addictive."; "Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence.";
"There are health risks associated with
consumption of marijuana."; "For use only by adults twenty-one and older.
Keep out of the reach of children."; "Marijuana should not be used by women who are
pregnant or breast feeding.".

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):



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Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

Our procedure is to ask every customer upon entry to show valid photographic identification showing that person is 21 years of age or older. If the person does not immediately show their proof of age they will be asked to leave the premises. Valid forms of photographic identification include (1) an unexpired, unaltered passport; (2) an unexpired, unaltered driver's license, instruction permit, or identification card of a state or territory of the United States, the District of Columbia, or a province or territory of Canada (3) an identification card issued by a federal or state agency authorized to issue a driver's license or identification card.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area. [initials]

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

All waste materials will be stored in isolated containers. Solid waste material will be weighed and recorded in Metrc as well as an onsite log. Waste will be reported to AMCO 3 days prior to being moved offsite. Not sooner than 3 days after reporting waste, it will then be ground and rendered unusable by mixing to a 50/50 ratio with compostable material. The waste will then be transferred off site and the final destination will be recorded in the log book as well. Non hazardous liquid waste will be dumped down the drain into the onsite septic system. Any hazardous liquid waste will be stored in clearly labeled containers with Safety Data Sheets available, and disposed of by taking to the Soldotna waste facility at a time when they are able to accept it. All waste will be disposed of in accordance with federal, state, and local statutes, ordinances, regulations, or other laws.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it. [initials]

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

OFFICIAL SEAL
M. Suzanne Lagasse
Notary Public - State of Alaska

Notary Public in and for the State of Alaska

Richard C. Ebenezer
Printed name of licensee

My commission expires: Feb. 22, 2022

Subscribed and sworn to before me this 11 day of November, 2018.

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(Additional Space as Needed):

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