CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR MICHAEL J. DUNLEAVY

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

April 8, 2019

Nangiaqtuuvik, LLC
DBA: Buds Below Zero
Via email: robert.kaleak@gmail.com

Re: Retail Marijuana Store #19616

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 AAC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-01 Operating Plan**
  - Page 9, 9.2: you mention a logo is attached, but I did not see it. Please, provide it.

- **MJ-02 Premises Diagram (you have good diagrams, just need tiny more work. Leave all labels already on them as they are)**
  - Diagram 1:
    - Outline in color the perimeter of the licensed premises, and label that color as the licensed premises.
    - Is the layout of the proposed retail store just an open space? For example, you have a label for a kitchen but no layout.
  - Diagram 2:
    - How is the utility room accessible? Through the licensed (proposed) retail marijuana store? Just looking for the door.
    - What are the gray-shaded areas that are not part of the licensed premises and are not labeled? I may or may not have more questions.
  - Diagram 3:
    - Please provide a written, concise explanation to the following questions to go with the MJ-02:
      - Is this a house that is or will be converted into a retail marijuana store?
      - Will someone still live there? If so, who?

- **MJ-03 Retail Supplemental**
  - Page 3, 5.1: in this box you have the name of a different company toward the end of the text. Was this a mistake? Please correct accordingly.

- **MJ-07 Public Notice Posting Affidavit**
  - There was a change in regulation that now requires the public notices to have been given no later than 90 days preceding the submittal of all application requirements including the application and license fee (3 AAC 306.025). This said, your public notice is expired, please:
    - Repost the Public Notice at both the location of the proposed premises, and another conspicuous location for the entire 10-day period.
    - You will need to fill out a brand new MJ-07 after the end of the 10-day period, and submit it to me.

- **MJ-08 Local Government Notice Affidavit**
  - There was a change in regulation that now requires the public notices to have been given no later than 90 days preceding the submittal of all application requirements including the application and license fee (3 AAC 306.025). This said, your notice to the local government is expired, please:
    - Re-notify the City of Utqiagvik AND the North Slope Borough (you only notified the City of Utqiagvik, but you are also required to notify the Borough in which the City is.
    - You will need to fill out a brand new MJ-08 and submit it to me.

- **Publisher's Affidavit**
  - There was a change in regulation that now requires the newspaper ads to have been published no later than 90 days preceding the submittal of all application requirements including the application and license fee (3 AAC 306.025). This said, your newspaper ad is expired, please:
    - Publish your newspaper ad once a week for three consecutive weeks (The Arctic Sounder will be fine). Provide the Advertisement Notice from your myAlaska to the newspaper company for accurate language if necessary.
    - You will need to provide to me the Affidavit of Publication for such ads along with a copy of the newspaper ad.

It is very important that you submit the above corrections and/or documents as soon as possible so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	"robert.kaleak@gmail.com"
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Incomplete Application Notice-Buds Below Zero license 19616
Date:	Monday, April 08, 2019 2:12:00 PM
Attachments:	19616 Incomplete Application Notice.pdf

Hello,

Your marijuana establishment license application has been reviewed, attached is correspondence regarding corrections, additional documents, and/or resubmittals that need to be addressed.

Please make sure to read the entire letter. If the submitted corrections are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure. Essentially, we will accept corrections one time within your 90-day deadline period. Feel free to call or email if you need clarification on any items from the Incomplete Letter.

Please let me know if you need copies of the transfer paperwork I have. I want to make sure you receive this email and its attachment first. Send any documents/correspondence to marijuana.licensing@alaska.gov

Respectfully,
Jane Sawyer
Occupational Licensing Examiner
Alcohol and Marijuana Control Office
550 W 7th Avenue Ste. 1600
Anchorage, AK 99501
907-269-0350