Current page(s) of operating plan or supplemental operating plan being amended.

Section 2 – Control Plan for Persons Under the Age of 21

2.1. Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

Scorpion Grass will have policies and training in place to prevent individuals under 21 from entering any part of the licensed premises. The entire premises will be designated as a restricted access area with signage posted on and around the building stating "Restricted Access Area: Visitors Must Be Escorted" as well as signs stating, "No One Under 21 Year of Age Allowed" and "Video Surveillance in Progress". Video surveillance cameras will be visible throughout the facility as well as around the exterior perimeter of the building to continuously monitor the premises and to deter unauthorized and underage individuals from attempting to access the premises.
There will be one main entrance for employees and an emergency exit. Both of which will remain locked at all times and will require a key code to unlock the door. Key codes will be personalized for each employee to allow the licensees and management team to track access and entry. The door will also be equipped with a door sensor, connected to the security alarm system, that will be triggered if an attempted intrusion occurs. If triggered, both an audible alarm as well as an electronic notification to the third party off-site monitoring center as well as to the licensees and general manager's mobile phones will be sent.
Any visitors to the facility, with the exception of law enforcement, AMCO Enforcement or other duly authorized individuals, must be pre-arranged with a licensee or member of the management team. Visitors will be required to produce a valid, government issued, photo ID proving they are at least 21 years of age before being allowed to enter the premises. Any individual that does not produce said ID will be informed to exit the property immediately and that law enforcement will be contacted for back up if they do not comply promptly.

Section 3 – Security

Restricted Access Areas (3 AAC 306.710):

3.1. Describe how you will prevent unescorted members of the public from entering restricted access areas:

The entire cultivation facility will be designated as a restricted access area with signage posted on and around the building stating "Restricted Access Area: Visitors Must Be Escorted" as well as signs stating, "Video and Audio Surveillance in Progress". Video surveillance cameras will be visible throughout the facility as well as around the exterior perimeter of the building to continuously monitor the premises and to deter unauthorized individuals from attempting to access the premises.
There will be one main entrance for employees and an emergency exit. Both of which will remain locked at all times and will require a key code to unlock. The main entrance is further secured by a locked, gated fence with access controlled via remote. The licensees and general manager will control who has access to the remotes that will unlock the gate and allow access to the main entrance. Key codes will be personalized for each employee to allow the licensees and management team to track access and entry. The door will also be equipped with a door sensor, connected to the security alarm system, that will be triggered if an attempted intrusion occurs. If triggered, both an audible alarm as well as an electronic notification to the third party off-site monitoring center as well as to James and Lisa's mobile phones will be sent.
All employees will be required to clearly display on their person an employee ID badge bearing their photograph at all times while on the licensed premises. Employees will also be required to either keep their marijuana handler permit on their person during working hours or filed on-site. All visitors will be required to sign in to the visitor log and clearly display on their person a visitor badge at all times while on the premises. This will help everyone to easily identify individuals that have been authorized to access the premises.

3.2. Describe your recordkeeping and processes for admitting visitors into and escorting them through restricted access areas:

With the exception of law enforcement, AMCO Enforcement or other duly authorized agent, all visitors will be required to pre-arrange their visit with a licensee or member of the Scorpion Grass management team. Visitors will be instructed to arrive at the retail store main entrance where they will be escorted to the cultivation main entrance by a Scorpion Grass employee. A designated employee or licensee will meet the individual at the cultivation door and will immediately ask to see their valid, government issued, photo identification regardless of how familiar the employee or licensee is with the potential visitor. Once the age and identity of the individual has been confirmed as being at least 21 years of age and a pre-arranged visitor or duly authorized agent, they will be allowed to enter the building and sign into the visitor log. The visitor log will record the individual's full name, organization if applicable, date, time in and out of the facility and reason for the visit. Each visitor (with the exception of law enforcement, AMCO Enforcement or other duly authorized agent such as from the Mat-Su Borough or Health Dept) will be issued a visitor badge and will be instructed to clearly display it on their person at all times while on the licensed premises and return the badge upon exit. At this time, the employee or licensee will brief the visitor on the company's policy's regarding hygiene, safety, regulatory compliance and any other pertinent information the visitor should be aware of while inside the cultivation facility. A designated employee or licensee will escort and actively supervise the visitor(s) during the entire visit. At no time will there be more than 5 visitors per supervising employee or licensee on the premises. Once the visit has concluded, all visitors will be required to exit the premises and return their visitor badges.
The visitor log will be filed in the locked cabinet within the secured, shared office located on the second floor of the building and will be backed up electronically to the company's computer hard drive (the office is shared between the co-owned (same licensees and entity) and co-located cultivation, retail and manufacturing facilities). The visitor log will be made available to AMCO Enforcement or other agent of the MCB upon request.

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3.5. An alarm system is required for all license types that must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe the security alarm system for the proposed premises, explain how it will meet all regulatory requirements, and outline your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when the alarm system alerts of an unauthorized breach:

Scorpion Grass will contract with a third party security company to install the alarm system, maintain the equipment, periodically test the devices and continuously monitor the facility at an off-site security monitoring center. The alarm system will be set up to monitor for intrusions with motion detectors in all areas of the building, active during closed hours, as well as door sensors on every exterior door and glass break sensors on each exterior window (the building will only have windows to the retail store and office). If triggered, an automatic, electronic alert will be sent to the security monitoring center as well as to James and Lisa's cell phones and/or the general manager. This will also trigger an audible alarm to help deter potential intruders. Live security footage will also be accessible to the licensees and/or the general manager via their cellular phones so they may keep an eye on the facility even when they are away.
The alarm system will be active at all times that the facility is closed. The last employee or licensee to leave the facility each night will activate the alarm system and the first employee or licensee to arrive in the morning will deactivate the system.
In the event that the alarm system sends an electronic alert to local law enforcement to notify them of an unauthorized breach, the management team will evacuate the building (if it's safe to do and necessary) to a pre-determined safe location. A designated employee will take a head count of employees and any visitors that may have been on the premises to ensure everyone is accounted for. Management will await instruction from law enforcement and comply with all directives. Once it is safe to do so, employees will return to the facility and inspect for property damage, theft, take inventory and submit all necessary and requested documentation to law enforcement officials and to AMCO enforcement. Additionally, any event that occurs on the licensed premises that involves local law enforcement will be promptly reported to AMCO Enforcement via email.

3.6. Describe your policies and procedures for preventing diversion of marijuana or marijuana product, including by employees:

The video surveillance will continuously monitor storage, grow rooms, and packaging areas and will have the capability to run on emergency battery back-up power for at least one hour. Employees will perform mandatory inventory counts each week and document the reports as official business records. Additionally, the management team will perform routine internal audits by reconciling the inventory on hand with the recorded data in METRC to ensure they match. The company will not tolerate any theft and/or diversion, and all employees will complete mandatory training in recognizing such activity. Scorpion Grass understands that diversion is a two-way street and is equally profitable diverting product out of the legal system as it is diverting product from the illegal system into the legal market. In the event that theft or diversion is suspected, employees will be trained to alert management immediately. In the event that an employee is caught stealing marijuana, OR infusing the facility with non-regulated black-market product, Scorpion Grass will notify local law enforcement and AMCO enforcement immediately, comply with all directives, and provide all necessary information and records for the investigation. James, Lisa and/or the general manager will take the necessary steps to ensure that illegal conduct by an employee does not compromise the facility's license and legitimate business operations. Once a theft is reported, ownership will update the records in the tracking system, as needed, to maintain an accurate and comprehensive accounting for all marijuana and inventory. James, Lisa and the general manager will comply with all inquiries and investigations lodged by AMCO as a result. Documentation related to marijuana theft will be maintained as a business record for five (5) years and made available to AMCO upon request. Video recordings will be stored for forty (40) days. Cameras will provide a full view of the grow areas, entryway, safes, money counting areas, and product packaging areas. Security monitors and video recording equipment will be located in the secured office.

3.7. Describe your policies and procedures for preventing loitering:

Signage stating "No Loitering" and that the premises is under video surveillance will be prominently posted around the facility. Designated Scorpion Grass personnel will be trained to perform routine, but unscheduled patrols of the premises to check for individuals with no official business on the property. Individuals found to be loitering on the premises will be met with a verbal request to exit the premises per the no loitering policy and if they do not comply law enforcement will be contacted for back up. Additionally, the cultivation main entrance will be secured by a locked gated fence to help prevent unauthorized access and/or loiterers.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

3.8. I certify that if any additional security devices are used, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm, to enhance security of the licensed premises, I will have written policies and procedures describing their use. JA

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