CORRESPONDENCE

From:	Marijuana Licensing (CED sponsored)
To:	"quintessencefarms@gmail.com"
Cc:	Marijuana Licensing (CED sponsored); Jana Weltzin; "Valerie Mastolier"; Brenda Mills
Subject:	Incomplete Application- Quintessence Farms license #20984
Date:	Friday, April 05, 2019 10:25:00 AM
Attachments:	20984 Incomplete Application Letter.pdf image001.png

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Hello,

Your application has been reviewed, and attached is correspondence regarding corrections, additional documents, and/or resubmittals that need to be addressed.

Please make sure to read the entire letter. If the submitted corrections are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure. Essentially, we will accept corrections one time within your 90-day deadline period. Feel free to call or email if you need clarification on any items from the Incomplete Letter.

Please let me know if you need any of the documents I have for this application. I want to make sure you receive this email and incomplete letter attached first.

Please send any documents/correspondence to marijuana.licensing@alaska.gov

Thank you,

Jacqlene Drulis
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

THE STATE of ALASKA
GOVERNOR MICHAEL J. DUNLEAVY

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

April 5, 2019

Jack Ventures, LLC
DBA: Quintessence Farms
Via email: quintessencefarms@gmail.com

Re: Standard Marijuana Cultivation Facility #20984

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 AAC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-00 Application Certifications**
  - Section 1: correct the premises address on all three MJ-00's to include the unit/suite number that you designated for the sublease outlined below under Proof of Possession for Proposed Premises.
  - Just as an FYI- Benjamin English, I see that you listed Outpost, License #17068, on your MJ-00, but I don't see you on the license for Outpost. So, I am assuming that your intension is to own it in the future.

- **MJ-01 Operating Plan**
  - Page 1, Section 1: correct the premises address to include the unit/suite number that you designated for the sublease outlined below under Proof of Possession for Proposed Premises.
  - Page 4, Section 3.5: please re-review 3 AAC 306.715(e), and adjust your answer accordingly.
  - Page 6, Section 4.2: On site in this context means on the licensed premises of the cultivation; however, I do not see this reflected on your diagram. Please refer to the directions outlined below under MJ-02 Premises Diagram for further instruction.

- **MJ-02 Premises Diagram**
  - Page 1, Section 1: correct the premises address to include the unit/suite number that you designated for the sublease outlined below under Proof of Possession for Proposed Premises.
  - I see the 6 month record storage in the Legend, but I do not see it on the cultivation's licensed premises. Please correct accordingly.

- Diagram 1:
  - Please refer to the corrections requested for King Street Cannabis Co. License #20983 in regards to the bathroom. Depending on your preferred path, you may need to add the bathroom to the cultivation's licensed premises. If so, please make this adjustment on all applicable diagrams.
- Diagram 2:
  - For this diagram, we need to see all areas for which the licensee (Jack Ventures, LLC) has legal right of possession to, meaning the cultivation space. A suggestion is to correct the green color in the legend to say, "Cultivation licensed premises-legal right of possession"; or something similar.
- Diagram 4:
  - Outline and label the licensed premises.

- **MJ-04 Cultivation Supplemental**
  - Page 1, Section 1: correct the premises address to include the unit/suite number that you designated for the sublease outlined below under Proof of Possession for Proposed Premises.
  - Page 6, Section 8.1: please discuss 3 AAC 306.470(a)(1)(A), "A marijuana cultivation facility shall package its marijuana bud and flower for sale to a retail marijuana store, either in a package not exceeding one ounce for resale to consumers without additional handling by the retail marijuana store."

- **MJ-09 Statement of Financial Interest**
  - Section 1: correct the premises address on all three MJ-09's to include the unit/suite number that you designated for the sublease outlined below under Proof of Possession for Proposed Premises.

- **Proof of Possession for Proposed Premises**
  - Please designate a unit/suite number (that is different than the retail marijuana store) because there are two entities in the same building with the same address, and include it in the address for the sublease; then, I will update our database and your online application administratively.
    - Additionally, on page one in the second paragraph, Exhibit A is referenced but it is not attached to the sublease. Please attach Exhibit A <u>and/or</u> assign a unit/suite number.

- **Entity Documents**
  - In the opening paragraph of the Operating Agreement, the year was left blank for the effective date; please correct.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

Jacqlene Drulis

Jacqlene Drulis, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov