CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR MICHAEL J. DUNLEAVY

Department of Commerce, Community, and Economic Development

Alcohol and Marijuana Control Office

550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

February 5, 2019

Stonewell Cultivation, LLC
DBA: Stonewell Cultivation, LLC
Via email: john@stonewellcultivation.com

Re: Limited Marijuana Cultivation Facility License #17548

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 AAC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-01 Operating Plan**
  - Page 9, Section 9.1:
    - No response was provided in this section. If you do not intend to post any signs on your establishment, please state so.
- **MJ-02 Premises Diagram**
  - Diagram 1:
    - In color, please outline and label the boundary of the licensed premises of the cultivation facility.
    - Using a different color, outline the boundaries of or shade the areas that will be designated as restricted access areas within the licensed premises and label them as appropriate. Note that restrooms should not be designated as restricted access areas, as that would require them to be under surveillance.
  - Diagram 1 or 2:
    - What type of building is your proposed facility located within? Please include a label on one of these diagrams to identify it.
- **MJ-04 Cultivation Supplemental**
  - Page 2, Section 4.1:
    - Please expand on your description of the area that will be under cultivation. For example, will any tables or multi-tiered racks be used as growing spaces? If so, their dimensions must be included in your calculations.
  - Page 3:

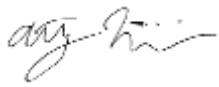
        - There is additional information required on this form regarding pesticides and pest control products that is not requested on the version of the form you completed. Please visit the AMCO website to download the latest version of Form MJ-04 and complete all sections on the updated Page 3. The direct link to this form is:

https://www.commerce.alaska.gov/web/Portals/9/pub/MCB/MarijuanaApplication/MJ-04.pdf

        - Any pest control products that will be used must be approved by the Alaska Department of Environmental Conservation. A list of allowable pesticides can be found at the following link: DEC list of allowable pesticides
    - Page 4, Section 5.2:
        - 3 AAC 306.740 has been updated since your application was submitted and marijuana roots are no longer classified as waste, so they can be omitted from your response.
        - Please provide specific examples of the compostable materials that will be mixed with marijuana waste to render it unusable.
        - Expand on your response to describe how you intend to dispose of marijuana waste after it has been rendered unusable.
    - Page 6, Section 8.2 (Sample Label on the Additional Page 7):
        - You state in your response that the label will show the net weight of the packaged marijuana, but the sample label provided does not have a section for net weight. Please add this in.
- **Proof of Possession for Proposed Premises**
    - The Deed of Trust provided is inadequate to show that Stonewell Cultivation, LLC has sole right to possession of the proposed premises, and a lease may be required. If a lease is used, note that the lease must be legally binding and also contain the following:
        - Acknowledgement from the landlord/lessor that the premises will be used as a marijuana establishment.
        - A disclaimer that the landlord/lessor will not take possession of or remove marijuana from the premises, and that AMCO will be contacted in the event that this is necessary (typically under the "Default" section of the lease).
    - If you require assistance with drafting a lease, you are strongly encouraged to seek advice from a professional such as an attorney.
- **Entity Documents**
    - A copy of Stonewell Cultivation, LLC's Operating Agreement is required.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,



TJ Zielinski, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	john@stonewellcultivation.com
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Incomplete Application - Stonewell Cultivation, LLC License #17548
Date:	Tuesday, February 05, 2019 8:41:55 AM
Attachments:	17548 Incomplete Notice.pdf image001.png

Good morning,

Your application for your marijuana establishment license has been reviewed, and at this time is considered incomplete. See the attached notice regarding corrections, additional documents, and/or resubmittals that need to be addressed in your application.

Please make sure to read the entire letter. If the submitted corrections are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure. Essentially, we will accept corrections one time within your 90-day deadline period. Feel free to call or email if you need clarification on any items from the Incomplete Notice.

Let us know if you require copies of any documents that were submitted.

If you have any questions or concerns, please address them to marijuana.licensing@alaska.gov.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Marijuana Licensing (CED sponsored)
To: john@stonewellcultivation.com
Cc: Marijuana Licensing (CED sponsored)
Subject: RE: Incomplete Application - Stonewell Cultivation, LLC License #17548
Date: Tuesday, April 16, 2019 9:14:06 AM
Attachments: image001.png

Good morning John,

Thank you, I have received and reviewed your amendments. Most of the necessary corrections have been made to your application, but there are a few issues remaining that will need to be addressed before it can be deemed complete.

Form MJ-02 Premises Diagram

On Diagram 1, the Surveillance Room is depicted in the Restricted Access Storage Area in the northwest corner of the garage. However, Diagram 2 says that the surveillance room is in the (not restricted access) office/washroom on the east side of the garage. Which is accurate?

Form MJ-04 Cultivation Supplemental

The copy of Page 3 of this form that you submitted is not the latest version that asks for information regarding pest control products. Please visit the AMCO website to pull up the latest version of MJ-04 and print just Page 3 to complete. Keep in mind that all pest control products that you use must be on DEC's approved list (a link to the list is in your Incomplete Notice), and must also include the EPA registration number if it is available.

Lease

The lease must specify the physical address being leased, but I did not see the address anywhere in the document provided.

Let me know if you have any questions or need copies of any documents.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: john@stonewellcultivation.com <john@stonewellcultivation.com>
Sent: Sunday, April 14, 2019 8:30 PM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: License #17548

Attached are the amended pages for the application for Stonewell Cultivation, LLC.

Thank you,

John Jaeger

From: Marijuana Licensing (CED sponsored)
To: john@stonewellcultivation.com
Cc: Marijuana Licensing (CED sponsored)
Subject: RE: Incomplete Application - Stonewell Cultivation, LLC License #17548
Date: Wednesday, April 17, 2019 9:46:36 AM
Attachments: image001.png

Good morning John,

Thank you, your revisions have been received and the necessary corrections have been made on them. Please provide a corrected Diagram 2 for your MJ-02, and no further revisions should be necessary to deem your application complete.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: john@stonewellcultivation.com <john@stonewellcultivation.com>
Sent: Tuesday, April 16, 2019 7:27 PM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: RE: Incomplete Application - Stonewell Cultivation, LLC License #17548

Hello Mr. Zielinski,

I am submitting the correct forms and amended lease you requested attached to this e-mail. Diagram 1 is correct.

Thank you for your time,

John Jaeger

On Tuesday, April 16, 2019 at 5:14 PM, Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov> wrote:

> Good morning John,
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> Thank you, I have received and reviewed your amendments. Most of the necessary corrections have been made to your application, but there are a few issues remaining that will need to be addressed before it can be deemed complete.

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Sincerely,

[Blue]

TJ Zielinski

Occupational Licensing Examiner

Alcohol & Marijuana Control Office

550 West 7th Avenue, Suite 1600

Anchorage, Alaska 99501

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