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Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Badger Buds LLC	**MJ License #:**	20561		
License Type:	Retail Marijuana Store				
Doing Business As:	Badger Buds LLC				
Premises Address:	2008 Levado Ave. Unit A				
City:	North Pole	**State:**	Alaska	**ZIP:**	99705

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Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

Each shipment of marijuana or marijuana product entering Badger Bud LLC will be inspected by a manager before being added to the inventory. All shipment labels and packaging labels will be checked against the transport manifest. Any discrepancy will be rejected and reported. Once a shipment is accepted it will be entered in the POS system and the METRC to ensure continued consistency. At the end of the day all sales will be reconciled and discrepancies will be addressed immediately.
Customers will be greeted by an employee that will check customers ID through a secure window before being allowed to enter main store. Employee will observe customer to check for any signs of impairment. Customers will then be allowed to enter main store, where they will be greeted by a sales associate. Customer will be able to browse and ask questions. Once a customer has made a decision they will be helped at the POS system. When transaction is complete sales associate will direct customer to the exit. Employees will be trained on limits of quantity and how to recognize impaired individuals.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

Badger Buds LLC will not sell, give, distribute, or deliver marijuana or marijuana products to any consumer who is: 1) not physically present on premises; 2) under the influence of alcohol, inhalants, or controlled substances; or 3) anyone under the age of 21 years old, they musts be able to prove they are 21 years of age or older by government issued ID (drivers license, state ID, passport, etc.)
Customers will enter a waiting room area where they will present their ID to an employee through a small window. At this time the employee will observe ID and scan into an ID scanner and look for signs of impairment. If at any time employee feels the customer is impaired or ID is not valid entrance to main store will be denied and customer will be asked to leave the premises. Law enforcement will be called for back-up if needed. Employee and management will monitor flow of customers to ensure sufficient number of employees ar on sales floor.

3.2. I certify that the retail marijuana store will not: Initials

a. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;** [MW]

b. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;** [MW]

c. **offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;** [MW]

d. **offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or** [MW]

e. **allow a person to consume marijuana or a marijuana product on the licensed premises.** [MW]

Answer "Yes" or "No" to the following question: Yes No

3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises? [✔] [ ]

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Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a). [MW]

4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products. [MW]

4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e). [MW]

4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365. [MW]

4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

- **a. is false or misleading;** [MW]
- **b. promotes excessive consumption;** [MW]
- **c. represents that the use of marijuana has curative or therapeutic effects;** [MW]
- **d. depicts a person under the age of 21 consuming marijuana; or** [MW]
- **e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.** [MW]

4.6. I certify that no advertisement for marijuana or marijuana product will be placed:

- **a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;** [MW]
- **b. on or in a public transit vehicle or public transit shelter;** [MW]
- **c. on or in a publicly owned or operated property;** [MW]
- **d. within 1,000 feet of a substance abuse or treatment facility; or** [MW]
- **e. on a campus for postsecondary education.** [MW]

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

All marijuana and marijuana products will be stored and displayed for sale in designated restricted area, unreachable to customers. Signs will be posted designating restricted area "restricted area, visitors must be escorted". Any marijuana or marijuana product will be stored in a locked display case or behind the sales counter beyond the reach of the customer. Product displays will be in full view of recording cameras at all times. A television monitor will display a menu of available products. Once a customer puts in his/her order the order will be sent through a small window to the back where the order will be processed and sent back through the window to the customer. The pre-packaged order will be taken to the POS counter where they will be paid fora do registered in the POS system which will integrate with the METRC, product will be sealed and in a child resistant package. The store will buy bulk marijuana and roll their own pre-rolls and will package and label in accordance with the regulations and will place joint in pre-labeled tubes. Any edibles requiring refrigeration will be in a stored refrigerator and locked at all times. Employees will ensure that any marijuana product is in a fully child-resistant package before exiting the store.

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Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

Management will inspect all shipments of marijuana and marijuana products that arrive at the retail store. Shipments will be inspected against the transport manifest, shipment labels and for regulatory compliance. All labels will be inspected for the following: name and license number of manufacturing or cultivation facility, production lot or batch number, strain information, net weight of product, packaging date and expiration date, testing lab name and license number and warning label. The transportation manifest will checked for the following: name and license number of the providing entity, delivery date, start time and estimated arrival time, strain and batch information. When a delivery has been approved the inventory will be placed in the retail facility and entered into METRC and all mandatory information designated by AMCO. The information will be both recorded in METRC and stored on site in a locked cabinet. The transporting agent and the manager will sign all documents verifying all information is correct and transfer was completed. If any information is deemed inaccurate or missing the transfer will be refused.

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

Front Label

Badger Buds LLC

Logo

Strain Name

Net Weight:

Back Label

Strain Name:

Retailer:
License #
Cultivator:
License #
HB#
ID#
Net Weight:

THC: xxxx%
CBD:
Terpenes: xxx%

Warning Label on back of package

Alaska Safety Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination and judgement. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

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Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

Employees of Badger Buds LLC will greet all customers at the security window and will check for a government issued ID. Each persons ID will be checked before they are allowed to enter through a security door into the main store. The Employee will be checking for the following: person must be physically preset on premises, not under the influence of an alcoholic beverage, inhalant, or controlled substance, and at least 21 years of age at the time of purchase, as evidenced by valid government issued photo identification. All employees will be trained to identify forgeries or inconstancies on ID's and will use an ID guide to identify ID's from other states or countries. Management will be available for questions and manage flow of sales and customers. If an employee or management believes an ID is not in compliance for any reason the customer will be asked to leave the premises. If necessary law enforcement will be called.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area. MW

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

Badger Buds LLC will dispose of the following: Marijuana and marijuana products that have reached an expiration date, marijuana producers that are identified as contaminated or rejected for quality, any material that has been in contact with contaminated marijuana, any marijuana or product that is deemed waste by management, MCB, or AMCO. Marijuana waste will be stored in a locked container away for all other products in a restricted area and will be rendered unusable prior to leaving the store for disposal. A notice will be sent to AMCO enforcement not later than three days prior to rendering waste unusable. Marijuana waste will be rendered unusable by grinding the materials and mixing with other compostable and non compostable products such as food waste, cardboard, paper, and yard waste until the material is less than 50% marijuana waste. The manager may dispose of unusable waste in their outdoor compost. Management will maintain a log on the status of all marijuana waste, track disposal date it was deemed unusable, the reason it is waste, and final destination of waste. This information will be in the disposal log and securely stored on site and available for AMCO on request.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it. MW

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

M Westlake
Signature of licensee

Michelle Westlake
Printed name of licensee

Notary Public
DENISHA LAMB
State of Alaska
My Commission Expires Jan. 31, 2023

Denisha Lamb
Notary Public in and for the State of Alaska

My commission expires: Jan 31, 2023

Subscribed and sworn to before me this 3rd day of June, 20 19.

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