Alcohol and Marijuana Control Office
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Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Three Sisters, LLC	**MJ License #:**	21069		
License Type:	Retail Marijuana Store				
Doing Business As:	Wildflower				
Premises Address:	158 Alimaq Drive				
City:	Kodiak	**State:**	Alaska	**ZIP:**	99615

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Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

Wildflower will inspect each shipment of marijuana and marijuana product that arrives at the facility by a designated employee or management. The shipment will be reconciled with the transport manifest, shipment labels and packaging labels to ensure consistency. All product will be weighed by Wildflower and reconciled with the weight listed on the manifest and labels. Any shipments with discrepancies will be rejected. Shipments that pass initial inspection will be accepted into the facility, entered into Metrc and the point of sale software and added to the store's inventory storage or display cases. t the end of each business day, management will reconcile the sales transactions from the point of sale software with the inventory on hand and with Metrc to ensure consistency and that any discrepancies are immediately addressed. Customers will be greeted at the secured entrance and will have to show valid approved government issued photo ID, customers will then be buzzed into the retail area where they will be assisted by a Wildflower employee. Customers will have all their questions answered by knowledgeable staff, browse all the products in the display cases and view a menu of available products. Once a customer transaction is completed and entered in metrc the customer will then exit the premises as loitering is prohibited.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

Wildflower will not sell, offer to sell, give, distribute, or deliver marijuana or marijuana products to any consumers who are:(1) not physically present on the licensed premises; (2) under the influence of an alcoholic beverage, inhalant, or controlled substance; or (3) not at least twenty-one (21) years of age at the time of purchase, as evidenced by valid government issued photo ID. Continued..

3.2. I certify that the retail marijuana store will not:	**Initials**
a. sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;	
b. sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;	
c. offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;	
d. offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or	
e. allow a person to consume marijuana or a marijuana product on the licensed premises.	

Answer "Yes" or "No" to the following question:	Yes	No
3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☐	☒

AMCO Received 6/26/2019

Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a).

4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products.

4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e).

4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365.

4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

a. is false or misleading;

b. promotes excessive consumption;

c. represents that the use of marijuana has curative or therapeutic effects;

d. depicts a person under the age of 21 consuming marijuana; or

e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.

4.6. I certify that no advertisement for marijuana or marijuana product will be placed:

a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;

b. on or in a public transit vehicle or public transit shelter;

c. on or in a publicly owned or operated property;

d. within 1,000 feet of a substance abuse or treatment facility; or

e. on a campus for postsecondary education.

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

All Wildflower marijuana and marijuana product will be displayed in a locked display case. The retail store will have glass jars behind the counter with different strains that will be offered for Deli-style and pre-packaged marijuana flower and/or trim. Each point of sale will have a scale and label maker for packaging and labeling at the point of sale. Wildflower will also have menus posted above the point of sales on the wall and also in the arctic entryway where customers wait for entry. The point of sale system will monitor quantity sold to each customer to not exceed the limitation on quantity sold, no more than 1 ounce of marijuana, or 7 grams of concentrate, or a combination of both not to exceed 5600 milligrams of THC.

AMCO Received 6/26/2019

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

All marijuana and marijuana products sold at our retail location will either be served deli style or prepackaged by the cultivation or manufacturing facility from which they originate All shipments to the retail facility will be inspected for quality and consistency with the transport manifest and shipment labels, and for regulatory compliance. Labels will be checked for: (1) name and license number of the manufacturing or cultivation facility; (2) production lot and/or batch number; (3) strain information; (4) net weight of the product (5) packaging date and expiration date; and (6) testing lab name and license number. The transport manifest will be checked for: (1) name and license number of the providing entity; (2) delivery date; (3) start time and estimated arrival time; (4) strain and batch information; (5) delivery driver name and handler's card verification; (6) the weight of the products transferred; and (7) testing information. Once a delivery is approved by either the manager, the inventory will be accepted into the retail facility and entered into Metrc with all mandatory information designated by AMCO. The shipment information will be both recorded in Metrc and stored on-site as official business records. Both the transporting agent and the manager will sign all paperwork and documents expressing that all information is deemed correct and the transfer took place. Shall any of the above be missing or inaccurate, the manager will refuse the transfer.

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

Front of Package	Back of Package
LOGO TO BE ADDED ONCE COMPLETE *window to view product* *Strain Name* **Indica-Dominant** Net Weight: 3.5 g (0.124 oz.)	Cultivator: License # HB#: Strain: Retailer: Wildflower License #21069 METRC #: 36B875000036451115AB Testing Lab: ABC Lab License #: 12345 Testing Date: 02/05/2018 Fungicides: None Herbicides: None Pesticides: None Cannabinoid Profile: Total THC: XXXX% Total CBD: XXXX% THC: XXXX% CBD: XXXX% THC-A: XXXX% CBD-A: XXXX% CBN: XXXX% Alaska Safety Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

*or similar format and content

AMCO Received 6/26/2019

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

Wildflower will not sell, offer to sell, give, distribute, or deliver marijuana or marijuana products to any consumers who are: (1) not physically present on the licensed premises; (2) under the influence of an alcoholic beverage, inhalant, or controlled substance; or (3) not at least twenty one (21) years of age at the time of purchase, as evidenced by valid, government issued photo identification. Wildflower will have an employee greet all customers and check each ID at the arctic entryway window. Continued..

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area.

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

Once marijuana or marijuana product has reached its shelf life or becomes moldy or unsafe for public consumption it will be moved to a room dedicated to marijuana waste storage. It is a locked room that waste will be stored in while AMCO is contacted and waste is logged into Metrc. Wildflower management will then wait three (3) days and then proceed to render marijuana and marijuana product unusable by mixing it with equal parts of non-compostable materials such as: paper, cardboard and plastic waste. Once marijuana waste has been rendered unusable it will be bagged and moved to the locked dumpster that is visible on the video surveillance. Alaska Waste Management will then be called to pick up and take waste to the Kodiak Landfill for disposal.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Janese Stevens

Printed name of licensee

MARILOU FRANCISCO NOTARY PUBLIC STATE OF ALASKA

Marilou Francisco

Notary Public in and for the State of Alaska

My commission expires: 01/18/2022

Subscribed and sworn to before me this 14 day of May, 2019.

AMCO Received 6/26/2019

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

(Additional Space as Needed):

3.1 Continued: At the moment a customer is buzzed through the security door Wildflower employees will be watching for signs of impairment. If a person enters the premises exhibiting signs of impairment, employees will refuse all service and and sale to that individual, and escort them safely from the premise. Law enforcement will be contacted for back-up when necessary. Additionally, employees and management will exercise strict diligence and compliance with the sale limits and a manager will be on hand to help manage customer ingress and egress and ensure there is an adequate number of employees on the sales floor.

7.1 Continued: No individual will be allowed to pass the ID check window and buzzed through the security door onto the sales floor without their photo identification being verified regardless of how familiar the person is to the employee(s). Employees will be trained to identify forgeries and inconsistencies in ID's and will utilize an ID guide to help recognize ID's from other states and countries. A manager will be on hand to help manage customer ingress and egress on the sales floor. If an ID is not in compliance for any reason, the customer will be asked to leave, and law enforcement will be contacted if necessary.

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