MJ-15 and its attachments

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-15: Operating Plan Change

What is this form?

This operating plan change form is required for all marijuana establishment licensees seeking to change a licensed marijuana establishment's existing operating plan, as required by 3 AAC 306.100. With this form, a licensee may request changes to as much or as little as desired of Form MJ-01 and/or the corresponding operating plan supplemental for the establishment's license type. **The required $250 change fee may be made by check, cashier's check, or money order.**

Please complete and submit with this form the pages of Form MJ-01 and/or the corresponding operating plan supplemental that contain sections that you are requesting to change. **All fields must be completed of any page for which you are requesting changes** – upon board approval, the submitted pages will replace those currently on file. If your current, approved operating plan is on the original version of the forms, you may be required to complete and submit the new operating plan forms in their entirety.

The form(s) that I am requesting board approval to change is:

- [x] **Form MJ-01:** Marijuana Establishment Operating Plan
- [ ] **Form MJ-03:** Retail Marijuana Store Operating Plan Supplemental
- [ ] **Form MJ-04:** Marijuana Cultivation Facility Operating Plan Supplemental
- [ ] **Form MJ-05:** Marijuana Product Manufacturing Facility Operating Plan Supplemental
- [ ] **Form MJ-06:** Marijuana Testing Facility Operating Plan Supplemental

This form must be completed and submitted to AMCO's main office prior to changing existing operations. The licensed establishment's operations may not be altered unless and until the director has given temporary approval or the Marijuana Control Board (MCB) has given final approval of the changes. Please note that licensees seeking to change operating plans for multiple licenses must submit a separate completed copy of this form for each license.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	JMP, LLC	**MJ License #:**		10903	
License Type:	Marijuana product manufacturing license				
Doing Business As:	MoMo's Bakery				
Premises Address:	2917 Spenard Road, Suite 102				
City:	Anchorage	**State:**	Alaska	**ZIP:**	99503

AMCO
MAY – 8 2019

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Form MJ-15: Operating Plan Change

Section 2 – Summary of Changes

Provide a summary of the changes for which you are requesting approval.

MoMo's Bakery will be transporting marijuana and marijuana product in a sealed package, within a storage container. All containers will be securely locked with a TSA-approved, combination locks. The storage containers will be transported via the back of the licensee's vehicle. The rest of our operating plan remains the same. However, in filling out the new form, some questions have been condensed as it has changed from the original format. Please accept the new version of the MJ-01 in its entirety.

Section 3 – Declarations

Read each statement below, and then sign your initials in the corresponding box to the right: **Initials**

The proposed changes conform to all applicable public health, fire, and safety laws. [MAE]

I understand that any temporary approval granted by the director is pending a final decision by the MCB; therefore, any investment I make, based upon temporary approval, is at my own risk. [MAE]

As a marijuana establishment licensee, I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Maureen Eberhardt

Printed name of licensee

RONDA LAMBERT NOTARY PUBLIC My Commission Expires Jan. 6, 2021 STATE OF ALASKA

Notary Public in and for the State of Alaska.

My commission expires: 1/6/21

Subscribed and sworn to before me this 8th day of May, 20 19

AMCO Director Review for Temporary Approval Pending Final MCB Decision: Approved ☐ Disapproved ☐

Printed name of Director

Date

Signature of Director

Director Comments:

License #

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Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	JMP, LLC	**License Number:**	10903		
License Type:	Marijuana Product Manufacturing Facility				
Doing Business As:	MOMO'S BAKERY				
Physical Address:	2917 Spenard Road Suite 102				
City:	anchorage	**State:**	AK	**Zip Code:**	99503
Designated Licensee:	maureen eberhardt				
Email Address:	momosbakeryak@gmail.com				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	additional information for our MJ-01 change on operating plan.

OFFICE USE ONLY					
Received Date:		Payment Submitted Y/N:		Transaction #:	

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Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Control plan for persons under the age of 21
- Security
- Business records
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Health and safety standards
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06**) to meet the additional operating plan requirements for each license type.

Section 1 – Establishment & Contact Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	JMP, LLC	**MJ License #:**	10903		
License Type:	Marijuana Product Manufacturing Facility				
Doing Business As:	MoMo's Bakery				
Premises Address:	2917 Spenard Rd., Suite 102				
City:	Anchorage	**State:**	Alaska	**ZIP:**	99503

Mailing Address:	2917 Spenard Rd., Suite 102				
City:	Anchorage	**State:**	Alaska	**ZIP:**	99503

Designated Licensee:	Maureen Eberhardt		
Main Phone:	(907) 272-1505	**Cell Phone:**	(907) 242-1883
Email:	momosbakeryak@gmail.com		

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Section 2 – Control Plan for Persons Under the Age of 21

2.1. Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

MoMo's Bakery is not open to the public. There will be no visible signage identifying the premises viewable to the public. The doors to the facility will have signs clearly posted stating "Restricted Access Area. Visitors Must Be Escorted. No One Under 21 Years of Age Allowed." Only authorized employees and the owners will be allowed into the manufacturing facility. All visitors will be required to show a photo identification (i.e. state drivers license, state issued ID card, government ID, passport) to verify that they are not under 21 years of age. Visitors will be asked to follow (see procedure below), once they have been verified at the door. Anyone without a valid identification or an identification presumed to be fake or not belonging to the person will not be allowed entry into the establishment.

Section 3 – Security

Restricted Access Areas (3 AAC 306.710):

3.1. Describe how you will prevent unescorted members of the public from entering restricted access areas:

MoMo's Bakery is not open to the public. There will be no sign identifying the premises viewable to the public. Both doors to the facility will have signs clearly posted stating "Restricted Access Area. Visitors Must Be Escorted." Only authorized employees and the owners will be allowed into the manufacturing facility. All visitors will be required to check in (See procedure below". The two entrances to MoMo's Bakery will be locked at all times. Only designated employees (i.e. Bakery Manager) and owners will have keys to the facility. All visitors will be required to sign into a "visitors log". MoMo's Bakery will have continuous video monitoring of these entrances as required by 3 AAC 306:720. The facility will have an alarm system in place.

3.2. Describe your recordkeeping and processes for admitting visitors into and escorting them through restricted access areas:

MoMo's entire establishment is a restricted access area. Visitors will be required to provide a valid photo identification as required in 3 AAC 306.350 verifying they are not under the age of 21. All visitors will log into a "visitors log book". as required by 3 AAC 306.755(6). All visitors will be required to wear a visitors badge. All visitors will be escorted at all times and supervised by the licensee or the licensees authorized agent. No more than five visitors will be allowed at a time. Visitors will be given instructions on not touching product, or taking pictures. Marijuana establishments delivering or picking up marijuana products will be required to provide a valid marijuana handlers permit and must have their establishments identification badge to receive a visitors pass.

The "visitors log" book will be maintained at the establishment and will be available for inspection upon request. This log will contain the following: name, date, time in and time out, valid identification number and the signature of the supervising employee. These records will be kept in a locked file cabinet on the premises for a time period covering the previous six months then may be archived off site but will saved for three years.

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3.3. Provide samples of licensee-produced identification badges that will be displayed by each licensee, employee, or agent while on the premises, and of visitor identification badges that will be worn by all visitors while in restricted access areas:

Maureen Eberhardt

mo mo's BAKERY

Visitor

Security Alarm Systems and Lock Standards (3 AAC 306.715):

3.4. Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

The exterior of the building will have lighten installed by each entrance to provide illumination that allows the surveillance cameras to record video during period of low light and darkness. The outside cameras have 120 feet of infrared coverage. The outside lights will be checked routinely to insure they are functioning. The positioning and lighting will be evaluated by review of the surveillance video. If it is found to be insufficient to facilitate surveillance, additional lighting will be added.

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3.5. An alarm system is required for all license types that must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe the security alarm system for the proposed premises, explain how it will meet all regulatory requirements, and outline your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when the alarm system alerts of an unauthorized breach:

A security alarm system will be installed on all exterior doors and windows. A security breach of the interior or exterior of the facility will activate and interior sounder and an alarm signal will be received by licensees. The alarm is a private label, GSM enabled, wired and wireless battery back-up alarm system.

The system has a siren and a 6 pre-configured notifications to telephone numbers. The alarm system will be activated prior to departure of the premises. MoMo's Bakery will have door sensors and PIR sensors (motion detectors) on both doors and windows in the facility. MoMo's will have two motion detectors in the establishment. Each door will have door magnet sensors and will be monitored by IR capable cameras. The alarm system can be monitored by the licensees who are also able to enable and disable the alarm. The alarm signal will be received by the licensees who will notify security, local law enforcement and the other licensees.

Should MoMo's have a breach of security, we will immediately call the local police to give them the details of the breach. MoMo's will cease any operations, lock all the business doors and restrict access to the area of the breach until authorities arrive. The licensee, employees and agents will protect and preserve any evidence of the breach. A detailed description of person (s) and events leading up to the breach will be provided to law enforcement.

3.6. Describe your policies and procedures for preventing diversion of marijuana or marijuana product, including by employees:

MoMo's Bakery will have a zero tolerance policy. METRC will be used as a tracking system to ensure diversion does not occur. Random checks of the surveillance video will be done by the licensees. MoMo's will initiate an investigation, upon suspicion of diversion of product. This will include interviewing employees, reviewing METRC assess and video surveillance. AMCO will be notified of any suspected diversion. Management will restrict access to the establishment and supervise all employees and visitors on site until law enforcement arrives, if diversion has occurred. Consequences will result in immediate termination and criminal prosecution.

3.7. Describe your policies and procedures for preventing loitering:

The exterior of the establishment will have "No Loitering" signs posted by each entrance. There will be routine, unscheduled checks of the property for loiterers. Visual checks of the video feed will be done randomly throughout the day. If there are loiterers, they will be asked to leave. If they do not leave or continue to return to the property, law enforcement will be called.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

3.8. I certify that if any additional security devices are used, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm, to enhance security of the licensed premises, I will have written policies and procedures describing their use.

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Video Surveillance (3 AAC 306.720):

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

3.9. The video surveillance and camera recording system for the licensed premises covers each restricted access area, and both the interior and exterior of each entrance to the facility. MEUE

3.10. Each video surveillance recording: is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing (consistent with the Alcohol & Marijuana Control Office's approved format list); clearly and accurately displays the time and date; and is archived in a format that does not permit alteration of the recorded image. MEUE

3.11. The surveillance room or area is clearly defined on the Form MJ-02: Premises Diagram that is submitted with this application. MEUE

3.12. Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area where access is limited to the licensee(s), an authorized employee, and law enforcement personnel (including an agent of the Marijuana Control Board). MEUE

3.13. Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Video cameras will be placed outside of each door to the facility. Inside the facility there will be enough cameras to provide double coverage at the edges of the field of view for the required rule.

3.14. Describe the locked and secure area where video surveillance recording equipment and original copies of surveillance records will be housed and stored, and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the Marijuana Control Board. If you will be using an offsite monitoring service and offsite storage of video surveillance records, your response must include how the offsite facility will meet these security requirements:

MoMo's will have the video surveillance recording equipment and records stored in a locked room on the premises as illustrated in the premise diagram. This room shall only be accessible to the licensees or authorized agents of the licensees. Only the licensees shall have a key to this area (a licensee will be on premises or readily available the entire time the facility is open). In addition the paper records will be stored in a locked file cabinet in the secure room. All computer records will be backed up and password protected.

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Form MJ-01: Marijuana Establishment Operating Plan

Section 4 – Business Records

Review the requirements under 3 AAC 306.755. All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records.

4.1. I certify that the following business records will be maintained and kept on the licensed premises: Initials

a. **all books and records necessary to fully account for each business transaction conducted under my license for the current year and three preceding calendar years** *(records for the last six months must be maintained on the licensed premises; older records may be archived on or off-premises)*; MEF

b. **a current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment;** MEF

c. **the business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises;** MEF

d. **records related to advertising and marketing;** MEF

e. **a current diagram of the licensed premises, including each restricted access area;** MEF

f. **a log recording the name, and date and time of entry of each visitor permitted into a restricted access area;** MEF

g. **all records normally retained for tax purposes;** MEF

h. **accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed;** MEF

i. **transportation records for marijuana and marijuana product, as required by 3 AAC 306.750(f); and** MEF

j. **registration and inspection reports of scales registered under the Weights and Measures Act, as required by 3 AAC 306.745.** MEF

4.2. A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All business records for MoMo's Bakery will be kept on the premises in a locked file cabinet or password protected digital storage device. These records will be available for inspection upon request. These records include: a current employee list and handler information, contact information for our vendors and video surveillance and alarm systems, records on advertising and marketing, visitor logs, tax records, premise diagram and transportation records. The digital records will be backed up at the end of each business day. Security camera video will be maintained for 40 days of recording.
MoMo's Bakery will provide any record required to be kept on the licensed prmises to an employee of the board upon request. Any records kept off premises will be provided within 3 days of the request.

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Form MJ-01: Marijuana Establishment Operating Plan

Section 5 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730. All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with Metrc to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana is propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a marijuana product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

5.1. My marijuana establishment will be using Metrc, and if any other tracking software is used, it will be capable of sharing information with Metrc. MEF

5.2. All marijuana delivered to a marijuana establishment will be weighed on a scale registered in compliance with 3 AAC 306.745. MEF

5.3. My marijuana establishment will use registered scales in compliance with AS 45.75.080 (Weights and Measures Act), as required by 3 AAC 306.745. MEF

Section 6 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700. All licensees, and every employee or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, must obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

6.1. All licensees, and each employee or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment. MEF

6.2. Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the licensed premises) when on the licensed premises. MEF

6.3. Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired. MEF

6.4. Describe any in-house training that will be provided to employees and agents (apart from a marijuana handler course):

MoMo's will require each employee to have a valid marijuana handler permit prior to being employed. The employees will be required to have this card with them at all times while working. A copy of the permits will be retained by MoMo's in a locked file cabinet. To insure that the permits remain current MoMo's will schedule on the main calendar when each permit will expire and set a notification prior to the expiration. Employees will be provided training in sanitation, health and safety, security and the specific duties of their employment by the licensee. MoMo's will afford our employees additional training opportunities in our field as they become available.

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Section 7 – Health and Safety Standards

Review the requirements under 3 AAC 306.735.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

7.1. I understand that a marijuana establishment is subject to inspection by the local fire department, building inspector, or code enforcement officer to confirm that health or safety concerns are not present. [illegible]

7.2. I have policies regarding health and safety standards (including: ensuring a person with an illness or infection does not come into contact with marijuana or marijuana product; good hygienic practices; cleaning and maintenance of equipment and the premises; pest deterrence; chemical storage; sanitation principles; and proper handling of marijuana and marijuana product) and will take all reasonable measures and precautions to ensure that they are met or exceeded. [illegible]

7.3. I have policies to ensure that any marijuana or marijuana product that has been stored beyond its usable life, or was stored improperly, is not salvaged and returned to the marketplace. [illegible]

7.4. I have policies to ensure that in the event information about the age or storage conditions of marijuana or marijuana product is unreliable, the marijuana or marijuana product will be handled in accordance with 3 AAC 306.735(d). [illegible]

Answer "Yes" or "No" to each of the following questions:	Yes	No
7.5. Adequate and readily accessible toilet facilities that are maintained and in good repair and sanitary condition are clearly indicated on my Form MJ-02: Premises Diagram.	✔	
7.6. Convenient handwashing facilities with running water at a suitable temperature are clearly indicated on my Form MJ-02: Premises Diagram.	✔	

7.7. If you answered "No" to either 7.5 or 7.6 above, describe how toilet and/or handwashing facilities are made accessible, as required by 3 AAC 306.735(b)(2):

Section 8 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750.

8.1. Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment. Include a description of the type of locked, safe, and secure storage compartments to be used in vehicles transporting marijuana or marijuana product:

Packages will be clearly marked with the correct dosage and required marijuana warnings. Prior to transport all packages will be manifested in METRC. MoMo's will ensure all packages have the correct type and weight for all products on the tranport manifest. All packages will be identified by a METRC tracking label and manifest. All packages will be sealed in a tamper-evident shipping container in compliance with 3 AAC 306.475. The manifest shall be kept with the marijuana product at all times. Only authorized persons with a valid Marijuana Handlers Permit may transport the marijuana/marijuana product. MoMo's will be transporting marijuana and marijuana product in a sealed package, within a storage container. All containers will be securly locked with TSA-combination locks. Containers will be transported via the back of the licensee's vehicle.

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You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

8.2. The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700. MEF

8.3. The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle. MEF

8.4. The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport. MEF

8.5. During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport. MEF

8.6. Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment. MEF

8.7. When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received. MEF

8.8. The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest. MEF

Section 9 – Signage and Advertising

Review the requirements under 3 AAC 306.770.

9.1. Describe any signs that you intend to post on your establishment, including quantity, dimensions, graphics, and location on your establishment (photos or drawings may be attached):

MoMo's Bakery will not have any signs on our establishment.

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Form MJ-01: Marijuana Establishment Operating Plan

9.2. Describe any advertising you intend to distribute for your establishment. Include medium types and business logos (photos or drawings may be attached):

All advertising will include a MoMo's Bakery logo, a marijuana warning and our license number.

All advertising will include a MoMo's Bakery logo, a marijuana warning and our license number.

WE WILL BE ADVERTISING IN THE NEWSPAPER, VARIOUS MAGAZINES, IN TOURIST MAPS, AND IN CONCERT / ENTERTAINMENT PROGRAMS.

ADVERTISEMENTS WILL BE MADE UP OF TEXT, AND/OR IMAGERY OF PRODUCTS. INCLUDED IN THIS [redacted] ADVERTISEMENT WILL [redacted] BE THE MOMO'S BAKERY LOGO, A MARIJUANA WARNING AND OUR LICENSE NUMBER.

OUR LOGO

This product is infused with THC. Marijuana has intoxicating effects and may be habit forming and addictive.

Marijuana impairs concentration, coordination, and judgement. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty one and older.

Keep out of reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

EXAMPLE OF WARNING

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Maureen Eberhardt

Printed name of licensee

KARISSA SLEPPY
My Commission Expires
NOTARY PUBLIC
Jan. 23, 2022
STATE OF ALASKA

Notary Public in and for the State of Alaska

My commission expires: 01/23/2022

Subscribed and sworn to before me this 15 day of May, 2019.

License #

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(Additional Space as Needed):

- IMAGES ATTACHED AS EXAMPLE OF OUR PRODUCT ADVERTISED.

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From: [redacted]
To: [redacted]
Cc: [redacted]
Subject: [redacted] of Momo's Bakery
Date: Monday, June 03, 2019 10:32 AM
Attachments: [redacted]
[redacted]

Hi Jana,
Attached you will find the corrected MSO as well as our images send for advertisement.

Thank You,
Momo's
Mobile's Bakery
(907) 272-1500

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On Jun 3, 2019, at 10:21 AM, Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov> wrote:

I will bring up the issue of the boxes letting you type but I don't know if it can be fixed.

As far the advertising, be generally detailed, for example, you will be advertising in the newspaper, the radio, etc. don't name the newspaper or radio or the medium, but describe the medium.

Jane

From: Maureen Eberhardt <momosbakery@hotmail.com>
Sent: Monday, June 03, 2019 9:50 AM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Cc: Maureen Eberhardt <momosbakery@hotmail.com>
Subject: Re: 10903 S.E.19 SD 15 Incomplete-Momo's Bakery

Good morning Jane. I will initial and resend MI-01. Kind of surprised it lets you sign with computer if it's not allowed?

As far as advertising, what do you mean? It will change from month to month. Quite honestly, this is the first summer we are advertising more. We are in the Anchorage walking map, the Kenai map, and the Alaska Cannabis! You want us to put the 3 we did this month?

Maureen

On Jun 3, 2019, at 9:43 AM, Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov> wrote:

Hi, Maureen,

I just circled back to this matter. You need to do some more work on the MJ-01 (attached):

- There are certification boxes all throughout the MJ-01, these boxes need to be hand initialed, not computer initials.
- On page 10, you need to describe any advertising you distribute for your establishment to include medium types and your business logo(s).

Please amend your MJ-01 and return it to me complete and accurate no later than 6.21.19 if you want them on the agenda for the July meeting.

Thank you
Jane Sawyer
Occupational Licensing Examiner
Alcohol and Marijuana Control Office
907-269-0350

From: Maureen Eberhardt <momosbakery@hotmail.com>
Sent: Monday, May 20, 2019 10:06 AM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Cc: Maureen Eberhardt <momosbakery@hotmail.com>
Subject: Re: 10903 S.E.19 SD 15 Incomplete-Momo's Bakery

Good morning Jane. Here is the corrected MJ-15 form. Thank you.

On May 17, 2019, at 3:32 PM, Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov> wrote:

Hello Maureen, this is regarding your MJ-15.

I get that you submitted a new version of the MJ-01 and I can review it, but you need to summarize on you MJ-15 form what you are changing from your current approved MJ-01. If you are going to be using a brand new MJ-15 form, I need it completed (initials, signature, notary, etc.). If you are wanting to replace the entire MJ-01 with the new one you submitted, then you need to clearly state that on the MJ-15 form.

Just FYI, I will be out of the office from 5.22.19 through 5.29.19.

Thanks
Jane Sawyer
Occupational Licensing Examiner
Alcohol and Marijuana Control Office
907-269-0350

Received by AMCO 6.3.19