MJ-15 and its attachments

Alcohol and Marijuana Control Office
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Anchorage, AK 99501
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https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-15: Operating Plan Change

What is this form?

This operating plan change form is required for all marijuana establishment licensees seeking to change a licensed marijuana establishment's existing operating plan, as required by 3 AAC 306.100. With this form, a licensee may request changes to as much or as little as desired of Form MJ-01 and/or the corresponding operating plan supplemental for the establishment's license type. **The required $250 change fee may be made by check, cashier's check, or money order.**

Please complete and submit with this form the pages of Form MJ-01 and/or the corresponding operating plan supplemental that contain sections that you are requesting to change. **All fields must be completed of any page for which you are requesting changes** – upon board approval, the submitted pages will replace those currently on file. If your current, approved operating plan is on the original version of the forms, you may be required to complete and submit the new operating plan forms in their entirety.

The form(s) that I am requesting board approval to change is:

- ☐ **Form MJ-01:** Marijuana Establishment Operating Plan
- ☐ **Form MJ-03:** Retail Marijuana Store Operating Plan Supplemental
- ☑ **Form MJ-04:** Marijuana Cultivation Facility Operating Plan Supplemental
- ☐ **Form MJ-05:** Marijuana Product Manufacturing Facility Operating Plan Supplemental
- ☐ **Form MJ-06:** Marijuana Testing Facility Operating Plan Supplemental

This form must be completed and submitted to AMCO's main office prior to changing existing operations. The licensed establishment's operations may not be altered unless and until the director has given temporary approval or the Marijuana Control Board (MCB) has given final approval of the changes. Please note that licensees seeking to change operating plans for multiple licenses must submit a separate completed copy of this form for each license.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	ForgetMeNot Enterprises Inc	**MJ License #:**			13221
License Type:	Standard Cultiation				
Doing Business As:	Green Valley Enterprises				
Premises Address:	8505 Old Dairy Road Suite #2				
City:	Juneau	**State:**	Alaska	**ZIP:**	99801

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Section 2 – Summary of Changes

Provide a summary of the changes for which you are requesting approval.

Section 3 Cultivation Plan : The proposed cultivation facility will be approximately 1,207 SF. The actual area to be used for cultivation will be approximately 964 sf. The remaining floor space will be used for drying, curing, trimming and storage. The area used for cultivation will be a traditional "sea of green" on raised tables located on 2 levels of pallet racking using either HPS or LED lights or a mixture of both.

Section 3 Growing Medium: The growing medium will be Rockwool and cocoa.

Section 3 Fertilizers etc: Remove paragraph regarding Co2 use since it will no longer be required.

Section 3 Watering: Plants will be hand watered with watering cans suing reverse osmosis filtered water. Excess water will be recycled as much as possible through the RO system and stored in a holding tank until reused. Waste water will be minimal. Any waste water that can not be recycled will be down the drain in accordance with any and all local, state and federal waste water requirements.

Section 3 – Declarations

Read each statement below, and then sign your initials in the corresponding box to the right: Initials

The proposed changes conform to all applicable public health, fire, and safety laws. NP

I understand that any temporary approval granted by the director is pending a final decision by the MCB; therefore, any investment I make, based upon temporary approval, is at my own risk. NP

As a marijuana establishment licensee, I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements is true, correct, and complete.

Signature of licensee

Norvin Perez

Printed name of licensee

STATE OF ALASKA
OFFICIAL SEAL
Victoria E. Scharen
NOTARY PUBLIC
My Commission Expires 02/02/2022

Notary Public in and for the State of Alaska.

My commission expires: 2-2-22

Subscribed and sworn to before me this 23 day of August, 2019.

AMCO Director Review for Temporary Approval Pending Final MCB Decision: Approved ☐ Disapproved ☐

Printed name of Director

Date

Signature of Director

Director Comments:

License #

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Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana cultivation facility license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 4** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.420(2).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Cultivation plan
- Waste disposal
- Odor control
- Testing procedure and protocols
- Packaging and labeling

This form must be completed and submitted to AMCO's main office before any new or transfer application for a standard marijuana cultivation facility or limited marijuana cultivation facility license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	ForgetMeNot Enterprises	**MJ License #:**	13221		
License Type:	Standard Cultivation				
Doing Business As:	Green Valley Enterprises				
Premises Address:	8505 Old Dairy Road Suite 2				
City:	Juneau	**State:**	Alaska	**ZIP:**	99801

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Form MJ-04: Marijuana Cultivation Facility Operating Plan Supplemental

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the flow of marijuana from seed or clone to harvest and transfer from your premises:

All marijuana cultivated at Green Valley Enterprises will be tracked from seed or clone to sale or destruction in METRC. All plants that reach eight inches will be tagged and assigned a METRC tracking number. Marijuana will be harvested and grouped into batches per the evolving testing regulations, of which changes are expected to be codified into 3AAC306 by the time this application is reviewed by the MCB. Regardless of the batch size required under the newly proposed testing regulations, all batches for testing purposes will be of one single strain and will be assigned a METRC harvest batch number. A random sample (size of sample depending on pending regulation changes to testing requirements) will be collected from each batch and sent to a licensed testing facility. The remainder of the batch will be segregated in the secured quarantined product area until the testing results are received. A transport manifest generated from METRC will accompany each transfer of marijuana to another licensed facility. Marijuana will be sealed in containers

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.405 and 3 AAC 306.410.

3.1. I certify that the marijuana cultivation facility will not: Initials

a. **sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation;** NP

b. **allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on the licensed premises or within 20 feet of the exterior of any building or outdoor cultivation facility; or** NP

c. **treat or otherwise adulterate marijuana with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana.** NP

Section 4 – Cultivation Plan

Review the requirements under 3 AAC 306.420 and 3 AAC 306.430.

4.1. Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

The proposed cultivation facility will be approximately 1207 square feet. The actual area being used for cultivation is approximately 964 square feet. The entrance to the facility will through the door marked "warehouse entrance" on the diagram. There will also be an additional entrance to the shared office from the interior of the building. The facility will have one room for cultivation, marijuana harvesting, packaging, drying, and disposal activity. Cultivation will take place on growing trays located on 2 levels of vertical shelves where veg and flowering will all occur. Each tray holds up to 14 plants and are 84 inches wide x 6 inches deep x 120 inches long each.

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You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

4.2. The proposed area(s) for cultivation are clearly identified on the Form MJ-02: Premises Diagram that is submitted with this application. [MS]

Answer "Yes" or "No" to the following question: Yes No

4.3. Will the marijuana cultivation facility include outdoor production? ☐ ☑

If "Yes", describe the outdoor structure(s) or the expanse of open or clear ground and how it is fully-enclosed by a physical barrier:

4.4. Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility, whether indoors or outdoors, cannot be observed by the public from outside the facility:

Green Valley Enterprises will ensure that marijuana will not be visible to the public from outside the facility in accordance with 3 AAC 306.430. There are no windows anywhere on the proposed license premises. The only door to the outside leads directly into the office. Anyone entering must sign in and then have to enter an interior door to see an actual cultivation activities.

4.5. Describe the marijuana cultivation facility's growing medium(s) to be used:

Growing medium will be strictly rockwool and cocoa.

4.6. Provide the complete product name and EPA registration # (if applicable) for each of the cultivation facility's pesticide and pest control product to be used. All proposed products must be on DEC's list of approved pesticides in the state of Alaska:

Green Valley Enterprises will use only a few plant based or otherwise natural pesticides such as neem oil and insecticidal soaps. No commercial non organic pesticides will be used anywhere in the facility.

GARDEN SAFE NEEM OIL EXTRACT CONC EPA# 70051-2-39609
EARTH-TONE INSECTICIDAL SOAP EPA# 67702-21-83598

4.7. Describe all other fertilizers, chemicals, gases, and delivery systems, including carbon dioxide management, to be used at the marijuana cultivation facility:

Nutrients and fertilizers include the following: nitrogen, phosphorus, potassium, calcium, sulfur, magnesium, silicon, boron, chlorine, manganese, iron, zinc, copper, molybdenum, nickel, selenium, sodium, molasses, citric acid, ascorbic acid, maltodextrin, salt, plant-based extracts, guano, composted manure, blood meal, worm castings, mycorrhizae, compost tea, compost, and kelp meal.

No Co2 will be used in the cultivation facility.

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4.8. Describe the marijuana cultivation facility's irrigation and waste water systems to be used:

Plants will be hand watered with watering cans suing reverse osmosis filtered water. Excess water will be recycled as much as possible through the RO system and stored in a holding tank until reused. Waste water will be minimal. Any waste water that can not be recycled will be down the drain in accordance with any and all local, state and federal waste water requirements.

Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

5.1. The marijuana cultivation facility shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it. MS

5.2. Describe how you will store, manage, and dispose of any solid or liquid marijuana waste, including wastewater generated during marijuana cultivation, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown:

Green Valley has a disposal plan for all marijuana that does not meet state testing requirements or the company's internal quality standards due to mold, infestation, mishandling, or improper practices. All marijuana marked for disposal will be stored in a secured bin, separated from all other marijuana, until it can be disposed of. Marijuana waste must be rendered unusable before disposal to ensure that marijuana and marijuana are safely kept away from the public. The company will ensure that all marijuana is rendered unusable prior to leaving the facility by grinding and incorporating the marijuana waste with either non-compostable or compostable solid wastes so that the resulting mixture is at least fifty percent (50%) non-marijuana waste. Non-compostable solid wastes include paper waste, plastic waste, cardboard waste, and soil. Compostable solid wastes include food waste, yard waste, and vegetable-based grease or oils. Management will ensure that the resulting mixture is composed of no more than fifty percent (50%) marijuana by volume, and will log the composition of the mixture in the disposal log, which will be made available to AMCO upon request. Management will maintain the log on the status of all marijuana waste, tracking the type, date of disposal, date it was rendered unusable, and date that it was picked up by the disposal company. Once rendered unusable, marijuana will be securely stored in locked containers located on the premise. All locks will comply with the highest UL standards, and the disposed marijuana will not be stored outside the facility at any time. Once a week, a waste truck will collect the waste and dispose of it. Only authorized personnel will have access to the keys that lock and unlock the disposal containers. To ensure accurate tracking and that no diversion occurs, the daily manager will meet with the waste truck driver and collect a signature and name, the date, time, and the type of marijuana waste being collected. This information will be entered into a disposal log by the manager, which will be securely stored and made available to AMCO upon request.

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Form MJ-04: Marijuana Cultivation Facility Operating Plan Supplemental

Section 6 – Odor Control

Review the requirements under 3 AAC 306.430.

Answer "Yes" or "No" to the following question:	Yes	No
6.1. Have you received an exemption from your local government for the odor control requirement set forth in 3 AAC 306.430(c)(2)?	☐	☑

If "Yes", you must be able to certify the statement below. Read the following and then sign your initials in the box:	Initials
I am attaching to this form documentation of my odor control exemption from the local government.	N/A ☐

If "No" to question 6.1., describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility:

Green Valley Enterprises has developed the plans to renovate the grow space to minimize odor through the strategic use of climate control, carbon air filtration, ventilation, and exhaust. Each self-contained grow box comes equipped with an individual carbon filter to control odor vented outside of the box. While this filter is probably sufficient for odor control, Green Valley Enterprises will also add a supplemental system using carbon filtration to also control any residual odors from air vented outside of the building. This system will also be used to vent

Section 7 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.455 and 3 AAC 306.465.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box:	Initials
7.1. I understand and agree that the board or director will, from time to time, require the marijuana cultivation facility to provide samples of the growing medium, soil amendments, fertilizers, crop production aids, pesticides, or water for random compliance checks.	☑
7.2. I will ensure that any individual responsible for collecting random, homogenous samples for required laboratory testing under 3 AAC 306.455 will prepare the necessary accompanying signed statement, provide the signed statement to the marijuana testing facility, and maintain a copy as a business record under 3 AAC 306.755.	☑

7.3. Describe the testing procedures and protocols the marijuana cultivation facility will follow:

Green Valley will comply with all testing regulations to ensure the marijuana propagated at the facility exceeds the testing requirements for the State. The facility will track each plant's life cycle through Metrc with an assigned record number. All flower bud harvested from the numbered plants will be processed into batches of five (5) pounds. The company will package a sample of each batch produced to a licensed testing facility, and will not sell or transport any marijuana from that batch until the testing has been completed. An agent will collect a testing sample by segregating harvested marijuana into homogeneous batches of bud and flower, and selecting a random sample from each batch. The individual responsible for collection will prepare a signed statement attesting that each sample was randomly selected, provide a signed statement to the testing facility, and maintain a copy as a business record. The facility will transport all samples to a licensed testing facility in compliance with the state regulations and the company's transportation policies. The facility will maintain all testing results as part of its business records, and enter the results in Metrc. Green Valley will fully comply with any request from AMCO for a random sample from any growing medium, soil amendment, fertilizer, crop production aid, pesticide, or water, and shall bear the expense for all such requests.

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Section 8 – Packaging and Labeling

Review the requirements under 3 AAC 306.470 and 3 AAC 306.475.

Answer "Yes" or "No" to the following question:	Yes	No
8.1. Will the marijuana cultivation facility be packaging marijuana for a retail marijuana store to sell to a consumer without repackaging?	☐	☑

If "Yes", describe how the marijuana cultivation facility will ensure that the marijuana sold will meet the packaging requirements in 3 AAC 306.470, and provide a sample label that the facility will use to meet the labeling requirements set forth in 3 AAC 306.475:

Answer "Yes" or "No" to the following question:	Yes	No
8.2. Will the marijuana cultivation facility be packaging marijuana in wholesale packages?	☐	☑

If "Yes", describe how the marijuana cultivation facility will ensure that the marijuana sold will meet the packaging requirements in 3 AAC 306.470, and provide a sample label that the facility will use to meet the labeling requirements set forth in 3 AAC 306.475:

Wholesale packages of marijuana will be sold or transfered to other licensed facilities in packages up to five pounds consisting of a single strain or a mixture of strains with strain names identified on the label. Plastic packaging will be heat-sealed without an easy-open tab, dimple, corner, or flap. Packaged marijuana will be stored in a secured area until ready for transport. All packaging will be inspected, accepted or rejected, and recorded in the log, and the on site manager, or a licensee will check all final packages to ensure that they will secure marijuana from contamination and not impart toxic or deleterious substances. Wholesale labels will be checked for (1) the date of final testing; (2) the cannabinoid potency profile, expressed as a range of percentages that extends from the lowest percentage to highest percentage of concentration for each cannabinoid listed from every test conducted on that strain of marijuana from the same marijuana cultivation facility within the last three months;

Continued on page 7.

I certify that as a marijuana cultivation facility, I will submit monthly reports to the Department of Revenue and pay the excise tax required under AS 43.61.010 and AS 43.61.020 on all marijuana sold or provided as a sample to a marijuana establishment, as required under 3 AAC 306.480.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Norvin Perez

Printed name of licensee

STATE OF ALASKA
OFFICIAL SEAL
Robin Faulk
NOTARY PUBLIC
My Commission Expires 8-1-22

Robin Faulk

Notary Public in and for the State of Alaska

My commission expires: 8-1-2022

Subscribed and sworn to before me this 27 day of Aug, 2019.

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(Additional Space as Needed):

8.2 (3) a statement listing the results of microbial testing; and (4) a statement listing the contaminants for which the marijuana was tested, including molds, mildew, filth, herbicides, pesticides, fungicides, and harmful chemicals. A METRC generated tracking label will be affixed to each package. The shipping container will have a label stating that a licensed testing facility has tested each batch in the shipment, and list: (1) the date of final testing; (2) the cannabinoid potency profile, expressed as a range of percentages that extends from the lowest percentage to highest percentage of concentration for each cannabinoid listed from every test conducted on that strain of marijuana from the same marijuana cultivation facility within the last three months; (3) a statement listing the results of microbial testing; and (4) a statement listing the contaminants for which the marijuana was tested, including molds, mildew, filth, herbicides, pesticides, fungicides, and harmful chemicals. If a wholesale shipment sold to another licensed facility is from a harvest batch that has not been tested for contaminants, a label will be affixed identifying each such contaminant.

Business Name: Green Valley Enterprises
License Number: 13221
Batch/Lot Number:
Gross Weight: Net MJ Weight:
Packaging Date: Best By Date:
Strain:
Tested By: License Number:
Total THC: THCA: CBD: CBDA: CBN:
Microbial Test:
Fungicides: Herbicides: Fertilizers:
Soil Amendments:
Alaska Safety Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

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