CORRESPONDENCE

From: Marijuana Licensing (CED sponsored)
To: "pfiester.patricia@gmail.com"
Cc: Marijuana Licensing (CED sponsored)
Subject: Incomplete Application Notice-ACP, LLC license 20716
Date: Monday, July 15, 2019 1:26:00 PM
Attachments: 20716 Incomplete Application Notice.pdf

Hello,

Your marijuana establishment license application has been reviewed, attached is correspondence regarding corrections, additional documents, and/or resubmittals that need to be addressed.

Please make sure to read the entire letter. If the submitted corrections are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure. Essentially, we will accept corrections one time within your 90-day deadline period. Feel free to call or email if you need clarification on any items from the Incomplete Letter.

Please let me know if you need copies of the paperwork I have. I want to make sure you receive this email and its attachment first. Send any documents/correspondence to marijuana.licensing@alaska.gov

Respectfully,
Jane Sawyer
Occupational Licensing Examiner
Alcohol and Marijuana Control Office
550 W 7th Avenue Ste. 1600
Anchorage, AK 99501
907-269-0350

THE STATE of ALASKA
GOVERNOR MICHAEL J. DUNLEAVY

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

July 15, 2019

ACP, LLC
DBA: ACP, LLC
Via email: pfiester.patricia@gmail.com

Re: Standard Marijuana Cultivation Facility #20716

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 AAC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-00 Application Certifications**
  - On page 3 of this form, you initialed the marijuana testing facility statement but this application is not for a testing facility. Please re-read the statement on page 3 and correct it accordingly.
  - Are you the member and manager of the LLC?. Please update your titles with Division of Corporations (a separate state agency 907-269-8160), or correct this form. Right now, Division of Corporations only shows Member, but your MJ-00 says Member/Manager.

- **MJ-01 Operating Plan**
  - Page 2, 3.2: add to your answer in this box and describe how you will meet the licensee/employee/agent to visitor ratio requirement under 3 AAC 306.710(b).
  - Page 10, 9.2: do you have a sample of the logo you would use (provide sample)? Or not? Respond in the box.

- **MJ-04 Cultivation Supplemental**
  - Page 3:
    - 4.6, in this box you state you attached the DEC-pesticides program list of approved pesticides, but it was not attached to your application. Please provide it to me. Make sure the list is the most current one from DEC's website. https://dec.alaska.gov/eh/pest/cannabis-and-pesticides/
    - 4.7, will you be using carbon dioxide management or no? please respond in the box.

- **MJ-07 Public Notice Posting Affidavit**

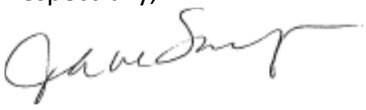
- Your MJ-07 states that you started posting the Public Notice on 5.6.19 but you initiated your application online on 5.7.19, so, you could not have had the Public Notice to post on 5.6.19. Please re-post your Public Notice at the proposed cultivation facility and another conspicuous location.
- You will need to fill out a brand new MJ-07 after you have posted the Public Notice and submit it to me with your corrections packet.

- **MJ-09 Statement of Financial Interest**
  - Are you the member and manager of the LLC?. Please update your titles with Division of Corporations (a separate state agency 907-269-8160) or correct this form. Right now, Division of Corporations only shows Member, but your MJ-09 says Member/Manager.

- **Entity Documents**
  - Please provide ACP, LLC's Operating Agreement.
  - Are you the member and manager of the LLC?. Please update your titles with Division of Corporations (a separate state agency 907-269-8160). Right now Division of Corporations only shows Member, but your MJ-00 and MJ-09 say Member/Manager.

It is very important that you submit the above corrections and/or documents as soon as possible so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,



Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov