Alcohol and Marijuana Control Office
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Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana cultivation facility license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 4** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.420(2).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Cultivation plan
- Waste disposal
- Odor control
- Testing procedure and protocols
- Packaging and labeling

This form must be completed and submitted to AMCO's main office before any new or transfer application for a standard marijuana cultivation facility or limited marijuana cultivation facility license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	ALASKA FORGET ME NOT FARMS LLC	**MJ License #:**		19984	
License Type:	LIMITED CULTIVATION FACILITY				
Doing Business As:	ALASKA FORGET ME NOT FARMS LLC				
Premises Address:	1540 N SHORELINE DRIVE				
City:	WASILLA	**State:**	Alaska	**ZIP:**	99654

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Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the flow of marijuana from seed or clone to harvest and transfer from your premises:

Seeds and clones will be planted and mature in Nursery area of the Vegetation Room and will be moved at 8" into the Flowering room and begin to be logged into METRC.
Plants will be flowered at varying cycles per strain, harvested then quarantined for testing. Once satisfactory test results have been received then the product will be packaged in up to 5 pound wholesale bulk packages labeled with proper METRC labeling and a manifesto for transport will be created and included and the package will be transported to the purchasing licensee.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.405 and 3 AAC 306.410.

3.1. I certify that the marijuana cultivation facility will not: Initials

a. **sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation;** SW

b. **allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on the licensed premises or within 20 feet of the exterior of any building or outdoor cultivation facility; or** SW

c. **treat or otherwise adulterate marijuana with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana.** SW

Section 4 – Cultivation Plan

Review the requirements under 3 AAC 306.420 and 3 AAC 306.430.

4.1. Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

The facility is located inside of a 4900 square foot warehouse. It is comprised of two rooms built out next to each other with drywall separation and a plastic sheet door between the two.
The Nursery/Vegetation Room is 8 feet by 20 feet and a total of 160 square feet.
The Flowering Room is 16 1/2 feet by 20 feet and a total of 330 square feet.
Total area under cultivation is 490 square feet.

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You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

4.2. The proposed area(s) for cultivation are clearly identified on the Form MJ-02: Premises Diagram that is submitted with this application. [SV]

Answer "Yes" or "No" to the following question: Yes No

4.3. Will the marijuana cultivation facility include outdoor production? [ ] [✓]

If "Yes", describe the outdoor structure(s) or the expanse of open or clear ground and how it is fully-enclosed by a physical barrier:

N/A

4.4. Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility, whether indoors or outdoors, cannot be observed by the public from outside the facility:

There are no windows into the facility that will produce a view of any cannabis or cannabis products and all deliveries or transfers will go out the main door and secured in transport containers before leaving the facility.

4.5. Describe the marijuana cultivation facility's growing medium(s) to be used:

The growing medium used at this facility will be ProMix soil mixture.

4.6. Provide the complete product name and EPA registration # (if applicable) for each of the cultivation facility's pesticide and pest control product to be used. All proposed products must be on DEC's list of approved pesticides in the state of Alaska:

No pesticides will be used. Pest control products will include seashells around the facility and ladybugs.

4.7. Describe all other fertilizers, chemicals, gases, and delivery systems, including carbon dioxide management, to be used at the marijuana cultivation facility:

The facility will not use any CO2 system or chemicals. The only fertilizer planned is for organic fertilizer of manure or Miracle Gro.

4.8. Describe the marijuana cultivation facility's irrigation and waste water systems to be used:

There are no irrigation systems or waste water systems needed as all water is absorbed by the plants.

Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

5.1. The marijuana cultivation facility shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it.

5.2. Describe how you will store, manage, and dispose of any solid or liquid marijuana waste, including wastewater generated during marijuana cultivation, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown:

Once plant waste or liquid marijuana waste is created or discovered upon the floor then it will be weighed and logged into METRC, ground, and stored in plastic locking Bin 1. Once a week the facility will email the AMCO director and advise of intended waste disposable as per 306.740 and 3 days later the waste will be removed from Bin 1 and placed in an onsite locking compost Bin 2 to be rendered usable by mixing with 50/50 ratio of soil, food scraps and compostable items with the marijuana waste. Once rendered unusable and when the bin is full, the owner will remove the compost and utilize in his own personal gardening space. The facility does not expect to generate much liquid marijuana waste however, any generated will be stored in plastic locking Bin 1 and removed to locking compost Bin 2 to be rendered unusable 3 days after the Director has been notified.

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Section 6 – Odor Control

Review the requirements under 3 AAC 306.430.

Answer "Yes" or "No" to the following question:	Yes	No
6.1. Have you received an exemption from your local government for the odor control requirement set forth in 3 AAC 306.430(c)(2)?	☐	☑

If "Yes", you must be able to certify the statement below. Read the following and then sign your initials in the box:	Initials
I am attaching to this form documentation of my odor control exemption from the local government.	

If "No" to question 6.1., describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility:

Odor control will be through the use of carbon activated filtration systems to effectively remove odor before it is vented to the outside of the building.

Section 7 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.455 and 3 AAC 306.465.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box:	Initials
7.1. I understand and agree that the board or director will, from time to time, require the marijuana cultivation facility to provide samples of the growing medium, soil amendments, fertilizers, crop production aids, pesticides, or water for random compliance checks.	
7.2. I will ensure that any individual responsible for collecting random, homogenous samples for required laboratory testing under 3 AAC 306.455 will prepare the necessary accompanying signed statement, provide the signed statement to the marijuana testing facility, and maintain a copy as a business record under 3 AAC 306.755.	

7.3. Describe the testing procedures and protocols the marijuana cultivation facility will follow:

At the time of harvest the cannabis will be quarantined and a random sample will be removed, tracked in METRC and transported to a local licensed cannabis testing facility. When the testing results are received, the quarantined cannabis will be then processed and packaged into transport ready packaging, labeled, and sent to its destination. If the cannabis fails testing then it will be destroyed according to proper waste protocols.

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Section 8 – Packaging and Labeling

Review the requirements under 3 AAC 306.470 and 3 AAC 306.475.

Answer "Yes" or "No" to the following question:	Yes	No
8.1. Will the marijuana cultivation facility be packaging marijuana for a retail marijuana store to sell to a consumer without repackaging?	☐	☑

If "Yes", describe how the marijuana cultivation facility will ensure that the marijuana sold will meet the packaging requirements in 3 AAC 306.470, and provide a sample label that the facility will use to meet the labeling requirements set forth in 3 AAC 306.475:

N/A

Answer "Yes" or "No" to the following question:	Yes	No
8.2. Will the marijuana cultivation facility be packaging marijuana in wholesale packages?	☑	☐

If "Yes", describe how the marijuana cultivation facility will ensure that the marijuana sold will meet the packaging requirements in 3 AAC 306.470, and provide a sample label that the facility will use to meet the labeling requirements set forth in 3 AAC 306.475:

All marijuana will be harvested and processed into wholesale bulk packaging of up to 5 pounds consisting of a single strain or of a mixture of strains as identified on the label. It will be placed in packaging that protects from contamination and does not impart damaging substances on the marijuana. It will be labeled by METRC and transported in a sealed tamper evident shipping container. Each label will label will continue the license number #19984, name of the cultivator: Alaska Forget Me Not Farms, METRC# or HB#, date of harvest, testing results and any pesticides, fungicides or herbicides used in the growing of the plant
License# 19984
Cultivator: Alaska Forget Me Not Farms
HB# 12-5-19 Testing Results: Microbial: Passed Potency: 18% THC 0.36 CBD

I certify that as a marijuana cultivation facility, I will submit monthly reports to the Department of Revenue and pay the excise tax required under AS 43.61.010 and AS 43.61.020 on all marijuana sold or provided as a sample to a marijuana establishment, as required under 3 AAC 306.480.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Stuart R Wells
Signature of licensee

Stuart Wells
Printed name of licensee

Official Seal
STATE OF ALASKA
Notary Public
Stephanie Rentaria-Lopez
Commission Expires: 12/01/2021

Stephanie Rentaria-Lopez
Notary Public in and for the State of Alaska

My commission expires: 12-01-21

Subscribed and sworn to before me this 18 day of July, 2019.

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(Additional Space as Needed):

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License #_____