Alcohol and Marijuana Control Office
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Anchorage, AK 99501
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https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Control plan for persons under the age of 21
- Security
- Business records
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Health and safety standards
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment & Contact Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Majestic Gardens llc	**MJ License #:**	15395		
License Type:	Standard Marijuana Cultivation Facility				
Doing Business As:	Majestic Gardens llc				
Premises Address:	12656 Kenai Spur Hwy				
City:	Kenai	**State:**	Alaska	**ZIP:**	99611

Mailing Address:	12656 Kenai Spur Hwy				
City:	Kenai	**State:**	Alaska	**ZIP:**	99611

Designated Licensee:	Deniece M Isaacs		
Main Phone:	907-953-4872	**Cell Phone:**	907-398-3267
Email:	majesticgardens@alaska.net		

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Section 2 – Control Plan for Persons Under the Age of 21

2.1. Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

All Restricted Access Areas will be clearly marked and locked in securely at all time, as to not let unwanted entertainingWe will verifie that the person has a valid state ID &/or passport and is over the age of 21. we will then log them in, giving a temp badge and excort at all times in every portion of premis
Our floor plan and display cases designed as physical barriers to prevent diversion of marijuana product. 11/9/2019
All these together will assure that no one under the age 21 gains access to any portion of the premis
Only Qualified employees will be permitted into restricted access areas, and will wear our photo id badges at all time 11/9/19

24/7 surveillance cameras will clear unobstructed view of any and all areas where it is grown, if neededwe can add cameras.

The storage medium will have a capacity of at least 40/24hr

Section 3 – Security

Restricted Access Areas (3 AAC 306.710):

3.1. Describe how you will prevent unescorted members of the public from entering restricted access areas:

Badge waring employee must check valid state id and that they are 21 years old or older.
All entrances will be clearly marked "Restricted access area Visitors must be escorted". 11/9/19
all visitors will fill a sign-in log sheet.
No one will be alowed in the premisses that is not 21 years old,have a valid ID,loged in, have a badge and excort. 11/9/19
They will obtain a visitor badge after prudent information is verified and logged

They will be escorted at all times, no exceptions.

visitors will sign-out log sheet and return badge.
Enterances will be remain locked to assure unwanted entery. 11/9/19
An employee may not escort more than FIVE visitors at a time

3.2. Describe your recordkeeping and processes for admitting visitors into and escorting them through restricted access areas:

Visitor's log will be kept by restricted area access entrances, all information to be verified:

Date of visit
Time in and out
Name
ID #
Reason for entry

Visitors must wear badges at ALL Times (NO EXCEPTIONS)

Logs will be kept on premise for 6 to 12 months, the stored off site readily available for any official to review.

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3.3. Provide samples of licensee-produced identification badges that will be displayed by each licensee, employee, or agent while on the premises, and of visitor identification badges that will be worn by all visitors while in restricted access areas:

See Attachment page 11

Security Alarm Systems and Lock Standards (3 AAC 306.715):

3.4. Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

This building was designed for commercial use, safety and security were a propriety in its development.

The Walkway of the buildings (store front) have strategically placed lighting to illuminate the entrances ,exits, back and sides of the entire building and parking area to assure viability for safety security.

We also have a city street light that illuminates the corner of Kenai Spur Hwy & Evergreen Street, which is an added bonus.

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Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

(Additional Space as Needed):

Majestic Gardens

Majestic Gardens Llc
#15395
Standard Marijuana Cultivation Facility

Job Title

Marijuana Handler
#
Exp Date:

Picture Here

Food Handler
#
Exp Date:

Name Here

1

Majestic Gardens

Visitors Badge

1

Majestic Gardens Llc
Standard Marijuana Cultivation
facility #15395

Job Title

Picture Here

Name Here

Marijuana Handler
#
Exp Date:

Food Handler
#
Exp Date:

Majestic Gardens Llc
Standard Marijuana Cultivation Facility
#15395

Job Title

Marijuana Handler
#
Exp Date:

Picture Here

Food Handler
#
Exp Date:

Name Here

11A

3.5. An alarm system is required for all license types that must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe the security alarm system for the proposed premises, explain how it will meet all regulatory requirements, and outline your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when the alarm system alerts of an unauthorized breach:

Our alarm system interfaces allow monitoring from any location and is available to us and our managers, all of us live 5 min away (3Min by Google maps) or with in 1 mile from the business.

Kenai City police department is also under a mile away.

Sensors will alert us to motion, window & door opening.

Our systems will cover every and any where marijuana is grown, processed, stored, dried, sold.

Systems will operate independently, to insure security.

As the industry develops so will the availability of services to accommodate our growing needs.

No Hero's, nothing is worth a life, make observation if warranted will call 911 dispatch

3.6. Describe your policies and procedures for preventing diversion of marijuana or marijuana product, including by employees:

We have a 0 tolerance.

a watchful eye and the lack of opportunity will assure no diversion takes place.

Restricted area access will be clearly marked and locked.

Employees will be restricted to areas in which there jobs are preformed to help prevent diversion.

Metrc will also help assist in keeping track of products and assist in inventory, Camera surveillance will also assist in observing.

3.7. Describe your policies and procedures for preventing loitering:

Any person not conducting business with a reasonable amount of time will be asked to leave.

There will be no acceptable loitering in or around Majestic Gardens llc premise

We will all carefully monitor our surveillance system to help assure this.

All unauthorized vehicles will be towed.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

3.8. I certify that if any additional security devices are used, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm, to enhance security of the licensed premises, I will have written policies and procedures describing their use. DMC

Video Surveillance (3 AAC 306.720):

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

3.9. The video surveillance and camera recording system for the licensed premises covers each restricted access area, and both the interior and exterior of each entrance to the facility. DMd

3.10. Each video surveillance recording: is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing (consistent with the Alcohol & Marijuana Control Office's approved format list); clearly and accurately displays the time and date; and is archived in a format that does not permit alteration of the recorded image. DMd

3.11. The surveillance room or area is clearly defined on the Form MJ-02: Premises Diagram that is submitted with this application. DMd

3.12. Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area where access is limited to the licensee(s), an authorized employee, and law enforcement personnel (including an agent of the Marijuana Control Board). DMd

3.13. Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

1080P will cover at least a 2' of all egress and degrees areas. Where less distance coverage is needed we will have 720p where more distance is and detailed are needed will turn a 1080 P

These cameras will be strategically placed as to assure all areas are viewable at all times our 10' ceilings will help assure placement

We will keep 24/7 surveillance 40 days on site. Only qualified personal will have access to this locked secured area.

We have assisted law enforcement (Matters non related to our business) in capturing of video surveillance and they commented how good our cameras are.

3.14. Describe the locked and secure area where video surveillance recording equipment and original copies of surveillance records will be housed and stored, and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the Marijuana Control Board. If you will be using an offsite monitoring service and offsite storage of video surveillance records, your response must include how the offsite facility will meet these security requirements:

The locked secure video surveillance area will be located in office.

All records will be kept in office and in file cabinets.

Office will be kept locked when not occupied by authorized personnel.

Records will be kept on site to assure they remain safe and accessible.

Section 4 – Business Records

Review the requirements under 3 AAC 306.755. All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records.

4.1. I certify that the following business records will be maintained and kept on the licensed premises: Initials

a. **all books and records necessary to fully account for each business transaction conducted under my license for the current year and three preceding calendar years** *(records for the last six months must be maintained on the licensed premises; older records may be archived on or off-premises)*; DMd

b. **a current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment;** DMd

c. **the business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises;** DMd

d. **records related to advertising and marketing;** DMd

e. **a current diagram of the licensed premises, including each restricted access area;** DMd

f. **a log recording the name, and date and time of entry of each visitor permitted into a restricted access area;** DMd

g. **all records normally retained for tax purposes;** DMd

h. **accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed;** DMd

i. **transportation records for marijuana and marijuana product, as required by 3 AAC 306.750(f); and** DMd

j. **registration and inspection reports of scales registered under the Weights and Measures Act, as required by 3 AAC 306.745.** DMd

4.2. A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

1.will use business accounting software used with ease of compatibility cash register logs, metrc all programs used by businesses to date which an be accessed by any authorities necessary. Will keep said records on site for 6 6o 12 months

2.Will Keep list of current employees agents vendors with prudent information listed, with names permit, ein, numbers contact information.

3.Will keep list of vendors for video surveillance systems and security alarms will be ready available to any qualified official.

4.Will Keep a advertising and marketing file with all information prudent will be kept.

5. We will have a current diagram of the premises including each restricted access area indicated.

6.Will have a log for any and all visitors with all pertinent information.

7.All records normally retaining for tax purpose

8. Metrc tracking system tracking all parts of the marijuana plants from 8" to sale to help with that accountability.

9. Transportation logs/manifest prescribed by board, it will starting form origination to end with transfer releasing product to licensed merchant.

We are fully aware tat loss of records does not excuse a violation of this section.

Section 5 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730. All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with Metrc to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana is propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a marijuana product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

5.1. My marijuana establishment will be using Metrc, and if any other tracking software is used, it will be capable of sharing information with Metrc. DMS

5.2. All marijuana delivered to a marijuana establishment will be weighed on a scale registered in compliance with 3 AAC 306.745. DMS

5.3. My marijuana establishment will use registered scales in compliance with AS 45.75.080 (Weights and Measures Act), as required by 3 AAC 306.745. DMS

Section 6 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700. All licensees, and every employee or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, must obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

6.1. All licensees, and each employee or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment. DMS

6.2. Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the licensed premises) when on the licensed premises. DMS

6.3. Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired. DMS

6.4. Describe any in-house training that will be provided to employees and agents (apart from a marijuana handler course):

No person will begin work before being licensed by obtaining a marijuana handler permit, a food handlers permit/card, valid state identification over 21 years of age, company badge and has completed on site training and an introduction to the metrc system, and our seed to sale when and if acceptable.

We will actively educate ourselves in any and all information possible in regards to this new industry and will teach our employees.

We will support education to prevent consumption of underage persons.

Section 7 – Health and Safety Standards

Review the requirements under 3 AAC 306.735.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

7.1. I understand that a marijuana establishment is subject to inspection by the local fire department, building inspector, or code enforcement officer to confirm that health or safety concerns are not present. DMd

7.2. I have policies regarding health and safety standards (including: ensuring a person with an illness or infection does not come into contact with marijuana or marijuana product; good hygienic practices; cleaning and maintenance of equipment and the premises; pest deterrence; chemical storage; sanitation principles; and proper handling of marijuana and marijuana product) and will take all reasonable measures and precautions to ensure that they are met or exceeded. DMd

7.3. I have policies to ensure that any marijuana or marijuana product that has been stored beyond its usable life, or was stored improperly, is not salvaged and returned to the marketplace. DMd

7.4. I have policies to ensure that in the event information about the age or storage conditions of marijuana or marijuana product is unreliable, the marijuana or marijuana product will be handled in accordance with 3 AAC 306.735(d). DMd

Answer "Yes" or "No" to each of the following questions:

	Yes	No
7.5. Adequate and readily accessible toilet facilities that are maintained and in good repair and sanitary condition are clearly indicated on my Form MJ-02: Premises Diagram.	✓	
7.6. Convenient handwashing facilities with running water at a suitable temperature are clearly indicated on my Form MJ-02: Premises Diagram.	✓	

7.7. If you answered "No" to either 7.5 or 7.6 above, describe how toilet and/or handwashing facilities are made accessible, as required by 3 AAC 306.735(b)(2):

Section 8 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750.

8.1. Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment. Include a description of the type of locked, safe, and secure storage compartments to be used in vehicles transporting marijuana or marijuana product:

All Products will be packaged in state approved packaging, sealed taper resistant shipping containers.
Name of facility, license number , identified on label strain or mixture of strains, weight, warnings. will be clearly marked
We will be admitted about double checking procedures t assure compliance is met in all regards, only dealing with currently state licensed facility and products, using only approved weight & tracking devices, verification of all details listed on packaging.

We will use the up most precautions preparing traveling manifest to whom, what business,whom is transporting receiving, times, where , products type and weight vehicle information make model license plate number packaging and labeling , recording such in metrc and logs.

Marijuana products will be kept in their sealed locked approved transport packaging containers and will remain untampered. If or when transporting to another currently state licensed retail store, be come necessary all necessary fueling and the like will be done prior to transport to assure no unnecessary stops. At no time can any of these procedures be altered in any way

Our transport carriers will be kept in locked and secured containers to vehicle, with belts, chains, paddle locks or hidden concealed compartments. When possible will use tracking devices. Fueling stops will be be made before pick up of products when ever possible.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

8.2. The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700. DMd

8.3. The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle. DMd

8.4. The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport. DMd

8.5. During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport. DMd

8.6. Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment. DMd

8.7. When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received. DMd

8.8. The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest. DMd

Section 9 – Signage and Advertising

Review the requirements under 3 AAC 306.770.

9.1. Describe any signs that you intend to post on your establishment, including quantity, dimensions, graphics, and location on your establishment (photos or drawings may be attached):

We will have no more than 3 signs with our business name on them visible from public right of ways

One illuminated sigh is above the door along with our Name sign

Perhaps on side of building or beside road, per-approved locations to be determined at a later date.

Signs will not exceed size restrictions, any and all language in advertising in 3AAC 306 360

All signs will not excess 32 sq ft and will comply with any and all city & state sign codes 14.20.220

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Form MJ-01: Marijuana Establishment Operating Plan

9.2. Describe any advertising you intend to distribute for your establishment. Include medium types and business logos (photos or drawings may be attached):

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Deniece M ISAACS

Printed name of licensee

STATE OF ALASKA
NOTARY PUBLIC
Brandy L. Koppes
My Commission Expires Aug 15, 2023

Brandy L. Koppes

Notary Public in and for the State of Alaska

My commission expires: Aug. 15, 2023

Subscribed and sworn to before me this 23rd day of August, 2019.

Received by AMCO 8.26.19

Majestic Gardens

Majestic Gardens

Majestic Gardens
Kenai, Alaska

Majestic Gardens
Kenai, Alaska

15393 + 15393

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Majestic

Gardens

Majestic

Gardens

YOUR ORIGINAL

Majestic Gardens

I

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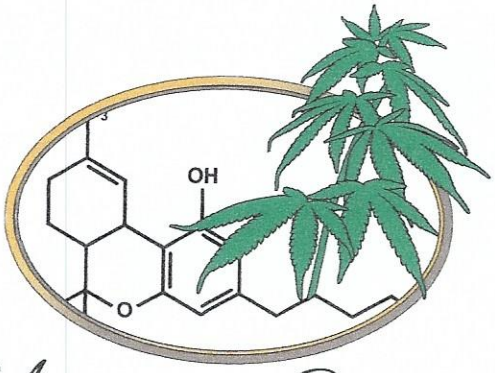

J

Majestic Gardens

15393 + 15395 11C

PAN GRAPHICS	39598 Flash Circle Sterling, Alaska 99672 907-598-2400 website: pangraphics.net e-mail: pangraphics@outlook.com	client: Magical Gardens / Deniece Isaacs	date: 4/30/2019
		estimate:	design: [X] revisions:

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