CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR MICHAEL J. DUNLEAVY

Department of Commerce, Community, and Economic Development

Alcohol and Marijuana Control Office

550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

November 5, 2019

Michael Gallagher
DBA: Bubba Greens LLC
Via email: mgbuilders@gmail.com

Re: Standard Marijuana Cultivation Facility License #22369

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 AAC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- It appears that you intended to apply for this license to be issued to Bubba Greens LLC, but the application has been initiated as a sole proprietorship. For the purposes of this Incomplete Notice, I will assume you intended to apply as a limited liability company. Let me know if this is incorrect.
    - Your State Business License (#2090265) lists Michael Gallagher as the owner, and not Bubba Greens LLC. You will need to contact the Alaska Division of Corporations, Business and Professional Licensing to either amend this license or apply for a new one. If it is necessary to apply for a new state business license, email the new license number to marijuana.licensing@alaska.gov and wait for a response before making other corrections.
- **Online Application**
    - Your application has been rolled back to New status so that you can make changes to the information in MyAlaska. Once you resubmit through MyAlaska, a new Public Notice and Advertisement Notice will be generated. Save copies of these documents for your records and other corrections.
- **MJ-00 Application Certifications**
    - Page 1, Section 1 – Establishment Information:
        - The Doing Business As (DBA) name must include the "LLC" to be consistent with your state business license (#2090265).
        - Please provide your full email address.
- **MJ-01 Operating Plan**
    - Page 1, Section 1 – Establishment & Contact Information:
        - The DBA must include "LLC".
    - Page 2, Section 3.2:

        - Add to your response to describe the information that will be recorded in the visitor's log. Please also indicate how many visitors will be allowed on the premises per supervising licensee (or employee/agent of the licensee).
    - Page 9, Section 9.1:
        - Be specific in your response regarding whether or not you intend to post signs on your establishment.
    - Page 10, Section 9.2:
        - Your response was written on a separate page. Can you write your response in the box provided for this section?
- **MJ-02 Premises Diagram**
    - Page 1, Section 1 – Establishment Information:
        - The DBA must include "LLC".
    - Please refer to the list of diagrams on Page 1 of Form MJ-02 and label each diagram that you submit with the diagram number that it is intended to meet the requirements of.
    - Diagram of the Licensed Premises:
        - Some of the details on this diagram (such as room dimensions) are difficult to see. Is a closer view available?
        - In color, please outline and label the boundary of the area designated as your Licensed Premises.
        - Within the Licensed Premises label and using a different color, outline and label the areas that will be designated as restricted access areas (excluding the restroom).
        - Label the area(s) used for marijuana storage.
        - Label the area where surveillance equipment is kept.
    - Site Plan Diagram:
        - In color, please outline the building that this establishment is located within.
    - Aerial View:
        - This aerial view is very dark and difficult to see. Is there a better image available?
- **MJ-04 Cultivation Supplemental**
    - Page 1, Section 1 – Establishment Information:
        - The DBA must include "LLC".
    - Section 4.7:
        - Please specify in your response if you are proposing to use CO_2 supplementation (mechanical or otherwise).
    - Page 4, Section 5.2:
        - Be specific regarding the materials that you intend to mix with marijuana to render it unusable. Also include the ratio of marijuana waste to non-marijuana waste during disposal.
    - Page 6, Section 8.2:
        - Add to your response to describe what size packages marijuana will be packaged in.
- **MJ-07 Public Notice Posting Affidavit**
    - Due to the corrections required on your Online Application, it will be necessary to re-post your updated Public Notice at the proposed premises and one other conspicuous location for **ten days**. After this is complete, fill out and submit a new MJ-07.
    - Section 1 – Establishment Information:
        - The DBA must include "LLC".

- Section 2 – Certification:
    - Include the address of the other conspicuous location.

- **MJ-08 Local Government Notice Affidavit**
  - Due to the corrections needed on your Online Application, you will need to provide your corrected Public Notice to your local government and complete a new MJ-08.
  - Section 1 – Establishment Information:
    - The DBA must include "LLC".
- **Publisher's Affidavit**
  - The advertisements that were ran did not correctly identify the licensee. It will be necessary to re-post corrected advertisements (using the Advertisement Notice template generated when you submitted the MyAlaska application) in the newspaper **once a week for three consecutive weeks**. After this is complete, provide a new affidavit from the publisher that includes a copy of the advertisement.
- **MJ-09 Statement of Financial Interest**
  - Page 1, Section 1 – Establishment Information:
    - Your DBA must include the "LLC" at the end.
- **Proof of Possession for Proposed Premises**
  - A lease must contain a disclaimer that the landlord/lessor will not take possession of or remove marijuana from the premises, and will contact AMCO in the event that removal is necessary. This is typically included in the Default section of a lease.
- **Entity Documents**
  - A signed copy of Bubba Greens LLC's Operating Agreement is required with your application.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

TJ Zielinski, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	Michael Gallagher
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Incomplete Application - Bubba Greens LLC, License #22369
Date:	Tuesday, November 5, 2019 1:37:34 PM
Attachments:	22369 Incomplete Notice.pdf image001.png

Good afternoon,

I have reviewed your application for a marijuana establishment, but at this time your application is considered incomplete. See the attached notice regarding corrections, additional documents, and/or resubmittals that need to be addressed in your application.

Please make sure to read the entire notice. If the submitted corrections for your application are inadequate to deem your application complete, or your application is still incomplete after ninety (90) days from the date of this notice, your application will be returned to you in accordance with 3 AAC 306.025(e)(1) and 3 AAC 306.025(f). Should you wish to continue pursuing licensure, it would be necessary to file a new application and pay new fees.

Ninety-day Due Date: 2/3/2020

Let us know if you require copies of any submitted documents, and feel free to call or email if you need clarification on any items in the Incomplete Notice. Correspondence should be sent to marijuana.licensing@alaska.gov.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From:	Marijuana Licensing (CED sponsored)
To:	Michael Gallagher
Cc:	Marijuana Licensing (CED sponsored)
Subject:	RE: bubba greens lic # 22369
Date:	Wednesday, November 6, 2019 8:09:31 AM
Attachments:	image001.png

Good morning,

Thank you, received and I have updated the business license on file. You should now be able to log into MyAlaska to change the licensee from an individual to a business entity (Bubba Greens LLC), and you would list yourself and any other LLC Members/Managers as applicable as Entity Officials. Let me know if you have any problems with updating the Licensee section in MyAlaska.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Michael Gallagher [mailto:mgbuilders@gmail.com]
Sent: Tuesday, November 5, 2019 8:19 PM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: bubba greens lic # 22369

Here is new business license

--
MG Construction
(907) 727-7754

From:	Marijuana Licensing (CED sponsored)
To:	Michael Gallagher
Cc:	Marijuana Licensing (CED sponsored)
Subject:	RE: Incomplete Application - Bubba Greens LLC #22369 - Amended Incomplete Notice
Date:	Wednesday, November 20, 2019 8:37:49 AM
Attachments:	22369 Incomplete Notice - Amended 11.20.2019.pdf image001.png

Good morning Michael,

I am following up regarding the Incomplete Notice sent regarding your application. In it, I asked for the following correction:

- Page 3, Section 4.6:
    - Pest-control products that you intend to use in your facility must be specified in this section of the application. If changes to your Operating Plan are necessary, they can be proposed by submitting Form MJ-15: Operating Plan Change. Please remove your statement that the list of approved pesticides will be referenced if pesticides are needed.

At the November 2019 Board Meeting, the board indicated that a similar response provided on the application for another establishment was acceptable, so the correction noted above has been removed. Please see attached for an amended Notice without this correction requested.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Marijuana Licensing (CED sponsored)
Sent: Wednesday, November 13, 2019 8:17 AM
To: 'Michael Gallagher' <mgbuilders@gmail.com>
Cc: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: RE: bubba greens lic # 22369

Great, it is done. Let me know if you have any questions about the necessary revisions.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner

Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Michael Gallagher [mailto:mgbuilders@gmail.com]
Sent: Tuesday, November 12, 2019 8:04 PM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: Re: bubba greens lic # 22369

Yes please void application 23684 . I will start with public notices and will turn in revised application next week(minus newspaper notice)
Thank you

On Tue, Nov 12, 2019 at 10:31 AM Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov> wrote:

> Please disregard the email that was attached to my previous response.
>
> Sincerely,
>
> **TJ Zielinski**
> Occupational Licensing Examiner
> Alcohol & Marijuana Control Office
> 550 West 7th Avenue, Suite 1600
> Anchorage, Alaska 99501
>
> ---
>
> **From:** Marijuana Licensing (CED sponsored)
> **Sent:** Tuesday, November 12, 2019 10:24 AM
> **To:** Michael Gallagher <mgbuilders@gmail.com>
> **Cc:** Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
> **Subject:** RE: bubba greens lic # 22369
>
> Hello,
>
> I updated the Licensee information for License #22369, so you can log into that application through MyAlaska to get your updated Public Notice and Advertisement Notice. I see that you initiated a new application under License #23684 – did you want me to void this application so that you can proceed with #22369?

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Marijuana Licensing (CED sponsored)
Sent: Tuesday, November 12, 2019 9:15 AM
To: Michael Gallagher <mgbuilders@gmail.com>
Cc: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: RE: bubba greens lic # 22369

Good morning Michael,

It doesn't look like our system will allow you to update the Licensee section of your application, so I will need to make the updates from my side. There is some information that I will need from the Division of Corporations, Business and Professional Licensing database, but right now the pages that I need aren't working. I'll keep checking and follow up with you (hopefully soon).

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Michael Gallagher [mailto:mgbuilders@gmail.com]
Sent: Sunday, November 10, 2019 6:35 PM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: Re: bubba greens lic # 22369

Great, thank you so much! Hope i did it right it would not let me update old license, so put in for new license . Please let me know if this is right before i send it out to newspaper.
Thank you

On Wed, Nov 6, 2019 at 8:09 AM Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov> wrote:

> Good morning,
>
> Thank you, received and I have updated the business license on file. You should now be able to log into MyAlaska to change the licensee from an individual to a business entity (Bubba Greens LLC), and you would list yourself and any other LLC Members/Managers as applicable as Entity Officials. Let me know if you have any problems with updating the Licensee section in MyAlaska.
>
> Sincerely,
>
> **TJ Zielinski**
> Occupational Licensing Examiner
> Alcohol & Marijuana Control Office
> 550 West 7th Avenue, Suite 1600
> Anchorage, Alaska 99501
>
> **From:** Michael Gallagher [mailto:mgbuilders@gmail.com]
> **Sent:** Tuesday, November 5, 2019 8:19 PM
> **To:** Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
> **Subject:** bubba greens lic # 22369
>
> Here is new business license
>
> --
> MG Construction
> (907) 727-7754

--
MG Construction
(907) 727-7754

--
MG Construction
(907) 727-7754

From:	Marijuana Licensing (CED sponsored)
To:	Michael Gallagher
Cc:	Marijuana Licensing (CED sponsored)
Subject:	RE: Incomplete Application - Bubba Greens LLC #22369
Date:	Tuesday, December 3, 2019 9:36:53 AM
Attachments:	image001.png

Good morning,

I received and finished reviewing the corrections for your application that you submitted. Most of them are made, but there are a couple of revisions that will be required on two of your diagrams with Form MJ-02, specifically Diagram 1 and 2.

- Please include a label for the area designated as the licensed premises. This could be the same line used for the Restricted Area, but the restroom should not be designated as a restricted access area.
- There is a bit of a gap between the walls of the building and the restricted area line. Can you move it closer to the wall? Or just include a label that the licensed premises and restricted access areas are contained within the building only, and don't include outside areas.
- For the diagram of the second level, outline the entire area and label it as the licensed premises.

Let me know if you have any questions or need copies of any documents.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Marijuana Licensing (CED sponsored)
Sent: Wednesday, November 20, 2019 8:38 AM
To: Michael Gallagher <mgbuilders@gmail.com>
Cc: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: RE: Incomplete Application - Bubba Greens LLC #22369 - Amended Incomplete Notice

Good morning Michael,

I am following up regarding the Incomplete Notice sent regarding your application. In it, I asked for the following correction:

- Page 3, Section 4.6:
  - Pest-control products that you intend to use in your

facility must be specified in this section of the application. If changes to your Operating Plan are necessary, they can be proposed by submitting Form MJ-15: Operating Plan Change. Please remove your statement that the list of approved pesticides will be referenced if pesticides are needed.

At the November 2019 Board Meeting, the board indicated that a similar response provided on the application for another establishment was acceptable, so the correction noted above has been removed. Please see attached for an amended Notice without this correction requested.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Marijuana Licensing (CED sponsored)
Sent: Wednesday, November 13, 2019 8:17 AM
To: 'Michael Gallagher' <mgbuilders@gmail.com>
Cc: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: RE: bubba greens lic # 22369

Great, it is done. Let me know if you have any questions about the necessary revisions.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Michael Gallagher [mailto:mgbuilders@gmail.com]
Sent: Tuesday, November 12, 2019 8:04 PM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: Re: bubba greens lic # 22369

Yes please void application 23684 . I will start with public notices and will turn in revised application next week(minus newspaper notice)
Thank you

On Tue, Nov 12, 2019 at 10:31 AM Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov> wrote:

> Please disregard the email that was attached to my previous response.
>
> Sincerely,
>
> **TJ Zielinski**
> Occupational Licensing Examiner
> Alcohol & Marijuana Control Office
> 550 West 7th Avenue, Suite 1600
> Anchorage, Alaska 99501
>
> ---
>
> **From:** Marijuana Licensing (CED sponsored)
> **Sent:** Tuesday, November 12, 2019 10:24 AM
> **To:** Michael Gallagher <mgbuilders@gmail.com>
> **Cc:** Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
> **Subject:** RE: bubba greens lic # 22369
>
> Hello,
>
> I updated the Licensee information for License #22369, so you can log into that application through MyAlaska to get your updated Public Notice and Advertisement Notice. I see that you initiated a new application under License #23684 – did you want me to void this application so that you can proceed with #22369?
>
> Sincerely,
>
> **TJ Zielinski**
> Occupational Licensing Examiner
> Alcohol & Marijuana Control Office
> 550 West 7th Avenue, Suite 1600
> Anchorage, Alaska 99501
>
> ---
>
> **From:** Marijuana Licensing (CED sponsored)

Sent: Tuesday, November 12, 2019 9:15 AM
To: Michael Gallagher <mgbuilders@gmail.com>
Cc: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: RE: bubba greens lic # 22369

Good morning Michael,

It doesn't look like our system will allow you to update the Licensee section of your application, so I will need to make the updates from my side. There is some information that I will need from the Division of Corporations, Business and Professional Licensing database, but right now the pages that I need aren't working. I'll keep checking and follow up with you (hopefully soon).

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Michael Gallagher [mailto:mgbuilders@gmail.com]
Sent: Sunday, November 10, 2019 6:35 PM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: Re: bubba greens lic # 22369

Great, thank you so much! Hope i did it right it would not let me update old license, so put in for new license . Please let me know if this is right before i send it out to newspaper.
Thank you

On Wed, Nov 6, 2019 at 8:09 AM Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov> wrote:

> Good morning,
>
> Thank you, received and I have updated the business license on file. You should now be able to log into MyAlaska to change the licensee from an individual to a business entity (Bubba Greens LLC), and you would list yourself and any other LLC Members/Managers as applicable as Entity Officials. Let me know if you have any problems with updating the Licensee section in MyAlaska.
>
> Sincerely,
>
> **TJ Zielinski**

Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Michael Gallagher [mailto:mgbuilders@gmail.com]
Sent: Tuesday, November 5, 2019 8:19 PM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: bubba greens lic # 22369

Here is new business license

--
MG Construction
(907) 727-7754

--
MG Construction
(907) 727-7754

--
MG Construction
(907) 727-7754