Alcohol & Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	AKO Farms, LLC	**License Number:** 19898			
License Type:	Retail Marijuana Store				
Doing Business As:	AKO FARMS, LLC.				
Physical Address:	1210 Beardslee Way				
City:	Sitka	**State:**	AK	**Zip Code:**	99835
Designated Licensee:	Justin Brown				
Email Address:	akofarmsllc@gmail.com				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	Operating Plan Mj-03 Retail Marijuana Store

OFFICE USE ONLY					
Received Date:		Payment Submitted Y/N:		Transaction #:	

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Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	AKO FARMS LLC	**MJ License #:**	19898		
License Type:	MARIJUANA RETAIL STORE				
Doing Business As:	AKO FARMS LLC				
Premises Address:	1210 BEARDSLEE WAY				
City:	SITKA	**State:**	Alaska	**ZIP:**	99835

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

Our goal is to have a retail store with a professional atmosphere . In addition to selling marijuana products we plan to have an assortment of apparel and novelty items such as hats, t-shirts, lighters ,lanyards , caps as well as pipes and rolling material. Our day to day operations would consist of making any pre-rolled joints, package pre-weighed marijuana for individual sales, assessing displayed inventory and adding where needed, cleaning/organizing the retail space and any daily paper or computer work, reports or review that is needed.

Ifwe receive a delivery of marijuana product we will first verify we have the required transport manifest to accept the shipment. We will then take possession and begin the intake process by entering the type, amount, and weight of the received shipment in to the METRC system. We will also enter into our records all marijuana or marijuana product that we receive at our establishment. The majority of our marijuana and marijuana product will be kept in a locked room behind the counter with only a small percentage on display or readily available for sale. Any refrigerated items will be stored accordingly and bud/flower will be stored in a clean container and environment to prevent growth of mold or bacteria.

A standard customer visit to our store will include being greeted by a licensed marijuana handler who will verify proper identification to grant access to our establishment. We will assist the customer in the purchase of a variety of products and options. Those items or products that have a regulated limit of sale will be adhered to. After the customer completes the transaction with any questions answered the expectation would be that the customer then vacate the retail store in reasonable time.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

Employees will receive additional training to recognize persons under the influence of alcohol or drugs. Signs will be posted on the premises reserving the right to refuse service to persons who are under the influence of alcohol or drugs. When a customer enters the store the budtender will ask for proper identification. At that time the budtender will determine if the customer has been drinking or is under the influence of drugs. If the person appears to be at all under the influence they will be asked to leave.

3.2. I certify that the retail marijuana store will not: Initials

a. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;**

b. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;**

c. **offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;**

d. **offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or**

e. **allow a person to consume marijuana or a marijuana product on the licensed premises.**

Answer "Yes" or "No" to the following question:	Yes	No
3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☐	☑

Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a).

4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products.

4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e).

4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365.

4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

- **a. is false or misleading;**
- **b. promotes excessive consumption;**
- **c. represents that the use of marijuana has curative or therapeutic effects;**
- **d. depicts a person under the age of 21 consuming marijuana; or**
- **e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.**

4.6. I certify that no advertisement for marijuana or marijuana product will be placed:

- **a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;**
- **b. on or in a public transit vehicle or public transit shelter;**
- **c. on or in a publicly owned or operated property;**
- **d. within 1,000 feet of a substance abuse or treatment facility; or**
- **e. on a campus for postsecondary education.**

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

There will be a glass counter 18 feet long with a cash register at each end. The counter will be 4 feet from the back wall where we will have product displayed. Any area behind the counter is a restricted area. All product will be pre packaged ready for sale ...no deli style.. There will be a special magnifying ¡ar used to display our Bud in the cases. Bud tenders can pull them from the cases and have people examine the product thru the magnifier.

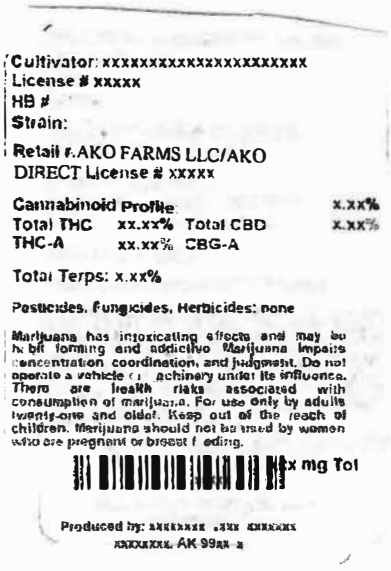
Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

All products will be packaged and labeled in compliance with state regulations. All packaged products will have the required labels providing all mandated identification and product test result information. All marijuana received and accepted in the METRC inventory control system from a licensed cultivation facility will be properly packaged and labeled. All product received and accepted from a licensed marijuana manufacturing facility will be required to meet the same packaging and labeling requirements to be in compliance with the State. No product will be accepted that doesn't t meet all requirements. All product sold in the store will be labeled with our company name/logo and license number along with laboratory testing results and consumer warning statements.

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):


Cultivator: xxxxxxxxxxxxxxxxxxxxxx
License # xxxxx
HB #
Strain:
Retail AKO FARMS LLC/AKO
DIRECT License # xxxxx
Cannabinoid Profile x.xx%
Total THC xx.xx% Total CBD x.xx%
THC-A xx.xx% CBG-A
Total Terps: x.xx%
Pesticides, Fungicides, Herbicides: none
Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.
x mg Tot
Produced by: xxxxxxx xxx xxxxxx
xxxxxxx, AK 99xx x

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

We shall refuse to sell marijuana or marijuana products to a person who does not produce a form of valid photographic identification showing that a person is 21 years of age are older. Identification includes an unexpired passport, an unexpired, unaltered drivers license, instruction permit, or identification card of a state or territory of the United States, the District of Columbia , or a province or territory of Canada. People can also use an identification card issued by a federal or state agency authorized to issue a drivers license or identification card. All IDs will be checked by a bud tender when a customer enters the store. There will also be a sign on the door saying no one under 21 allowed.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area.

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

: As a retail store, we expect to have little to no waste. If we do have small stems and leaves or expired marijuana product these will be stored in a bucket in the restricted access area. Before any waste is processed we will notify the board no later than 3 days before making the waste unusable . All marijuana will be made unusable by grinding the marijuana with an equal part of sawdust . making it unusable.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Justin Brown
Printed name of licensee

KATHY FINSLEY NOTARY PUBLIC STATE OF ALASKA

Kathy Finsley
Notary Public in and for the State of Alaska

My commission expires: 01/25/23

Subscribed and sworn to before me this 11th day of September, 2019.