CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR MICHAEL J. DUNLEAVY

Department of Commerce, Community, and Economic Development

Alcohol and Marijuana Control Office

550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

December 12, 2019

Guest Services, LLC
DBA: Choice Extracts
Via email: johnathon.j.guest@gmail.com

Re: Marijuana Concentrate Manufacturing Facility License #21022

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 AAC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-01 Operating Plan**
  - Page 5, Section 3.14:
    - You state in your response that surveillance equipment will be kept in an office in the facility, but your MJ-02 Diagram 1 and 2 shows that surveillance equipment will be kept in the Prep Room. Please verify which information is accurate and correct accordingly.
  - Page 9, Section 9.1:
    - Please be specific in your response whether or not signs will be posted on the establishment. If you need to make changes to your Operating Plan, they can be requested at a later date via submitting Form MJ-15: Operating Plan Change.
- **MJ-02 Premises Diagram**
  - Diagram 1 and 2:
    - This diagram is labeled with License #20121 and #21022. Please verify if #20121 is the correct license number, and specify on the labels which license number correspondences with which license type.
    - The restrooms appear to be designated as a restricted access area. Include labeling that specifies that the restrooms are not a restricted access area.
  - Diagram 4 is required with your application.
- **MJ-05 – Marijuana Products**
  - Badder, Crumble Wax, Diamonds, Sauce, Shatter, and Sugar Wax:
    - In the Product Description section, the expected colors of the products is not described.
  - All Products (except Solventless Rosin Hash):

    - The wording used in the Standard Production Procedure is copied and pasted directly from Page 2, Section 3.1 of this form, and does not adequately describe how these products will be made. Please provide more details, including steps that are taken to differentiate these products from each other.
    - The information in the Packaging Description is the same on all products and appears to include a description of packages that some of the products **will not** be packaged in. Make sure that the correct information for how each product will be packaged is in this section, and be sure to include images of the proposed packaging. Some products are missing sample images.
    - The warning statements in your Sample Label must be verbatim to regulations. Please re-review 3 AAC 306.570 for the correct wording for these statements.
- **MJ-08 Local Government Notice Affidavit**
  - If the establishment is under the jurisdiction of multiple local governments (such as the City of Houston and the Matanuska-Susitna Borough), you can list both local governments in Section 2 – Certifications in the Local Government(s) line without needing to submit separate MJ-08 forms. This is just for reference, no corrections are needed on this form.
- **Publisher's Affidavit**
  - In the copy of the advertisement provided omits "12668" from the street address "12668 W. Westen Drive". It will be necessary to correct the advertisement and run the corrected ad for three consecutive weeks. Afterward, provide a new affidavit from the publisher and include a copy of the corrected advertisement.
- **Proof of Possession for Proposed Premises**
  - On the signature page (Page 6), the year that this form was signed is not listed. Please provide a copy with this information.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

TJ Zielinski, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	Johnathon Guest
Cc:	Marijuana Licensing (CED sponsored); Lance Wells; Jessika Smith
Subject:	Incomplete Application - Choice Extracts, License #21022
Date:	Thursday, December 12, 2019 9:46:55 AM
Attachments:	21022 Incomplete Notice.pdf image001.png

Good morning,

I have reviewed your application for a marijuana establishment, but at this time your application is considered incomplete. See the attached notice regarding corrections, additional documents, and/or resubmittals that need to be addressed in your application.

Please make sure to read the entire notice. If the submitted corrections for your application are inadequate to deem your application complete, or your application is still incomplete after ninety (90) days from the date of this notice, your application will be returned to you in accordance with 3 AAC 306.025(e)(1) and 3 AAC 306.025(f). Should you wish to continue pursuing licensure, it would be necessary to file a new application and pay new fees.

Ninety-day Due Date: 3/11/2020

Let us know if you require copies of any submitted documents, and feel free to call or email if you need clarification on any items in the Incomplete Notice. Correspondence should be sent to marijuana.licensing@alaska.gov.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Marijuana Licensing (CED sponsored)
To: Jessika Smith; Lance Wells; Johnathon Guest
Cc: Marijuana Licensing (CED sponsored)
Subject: RE: Incomplete Application - Choice Extracts, License #21022
Date: Friday, January 3, 2020 9:23:01 AM
Attachments: image001.png

Good morning Jessika,

I'm sorry to hear that you're sick while on a trip, that's never any fun. I finished going through the product revisions (and will note that the Standard Production Procedures of the marijuana products have a nice level of detail) and nearly all corrections have been made. The only outstanding item right now is the Packaging Description for Raw Distillate. Please add the approximate size of the packages being used and provide sample images of the different packaging options, and this application should be ready to be deemed complete.

Let me know if you need copies of any documents.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Jessika Smith [mailto:livingbetternaturally@live.com]
Sent: Friday, January 3, 2020 4:57 AM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>; Lance Wells <lwells@gci.net>; Johnathon Guest <johnathon.j.guest@gmail.com>
Subject: Re: Incomplete Application - Choice Extracts, License #21022

Buenos Dias desde Argentina, TJ!

Attached to this email you will find the corrections requested in your email, dated 12/12/2019. I regret I was unable to get these into you sooner, however just after we last spoke I became very, very ill. It is my hope that by doing clean, thorough, and detailed corrections you will be able to check these off quickly and enable this application to move to the board for review. I understand that with the holiday, staff shortages, and illness in your office also, that processing times have slowed down a tad right at years end. I know you will do your best to push this one through- you always do- and I thank you for that and for all of the hard work you put into processing each and every one of these applications to cross your

desk. Thank you. Please find attached for your review:

- Corrections letter almost identical to this email;

- **MJ-01 Operating Plan**
  - Page 5, Section 3.14: Revised to be consistent with MJ-02
  - Page 9, Section 9.1: Revised to affirm no intent to post signs

- **MJ-02 Premises Diagram**
  - Diagram 1 and 2:
    - License # labeling corrected
    - Perimeter lines redrawn; bathroom no longer restricted access area
    - Diagram 4 included and merged into document

- **MJ-05 Marijuana Products**
  - every product has been given a more specific color description
  - all standard production procedures are now product specific
  - packaging descriptions now specific and unique to product/product type
  - warning labels replaced with warning from regs- verbatim. Automobiles and machinery are no longer transposed ☺

- **MJ-08**
  - **Gracias**

- **Publishers Affidavit**
  - Ad has been re-run; final run was on 12/29. New ad copy and publishers affidavit is attached.

- **Lease**
  - Fully dated lease copy attached

This should conclude our corrections and enable the application to be brought before the board for consideration. Thank you for your time and attention to this application. Please do not hesitate to let me know if there are any upload/download/rendering issues or if there is anything we have overlooked.

Thank You!

Sincerely,

Jessika Smith

Legal Assistant

Sent from Outlook

From: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Sent: Thursday, December 12, 2019 9:46 AM
To: Johnathon Guest <johnathon.j.guest@gmail.com>
Cc: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>; Lance Wells <lwells@gci.net>; Jessika Smith <livingbetternaturally@live.com>
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Sincerely,

TJ Zielinski
Occupational Licensing Examiner
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