CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

December 20, 2019

SupHerb, LLC
DBA: SupHerb
Via email: supherb907@gmail.com

Re: Standard Marijuana Cultivation Facility #23653

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 AAC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-01 Operating Plan**
  - Page 2, Section 3.1: This answer mentions a retail facility, but this application is for a standard marijuana cultivation facility. Please correct accordingly.
  - Page 8, Section 8.1: This answer discusses receiving marijuana, and seems to be geared toward a retail marijuana store application. Please correct accordingly.

- **MJ-02 Premises Diagram**
  - Diagram 1 and Diagram 2 & 5:
    - Because the diagrams are so small, it is difficult to see the colors well. Please either enlarge the diagrams and put them on separate pages, OR make the colors darker. Furthermore, the colors in the key are rather similar. This should be easily decipherable if the diagrams were larger and/or if the colors were darker. Please address accordingly.
    - Additionally, I see a greenish color and a pinkish color in the Key that represent shelving display w/ marijuana and shelving display no marijuana, but these are not showing on the diagram. Please either show these items on the diagram or remove them from the Key.
    - Also, it is difficult to tell, is there a dashed purplish color going around the storage/future extraction room and the package room? It is difficult to tell. Please address accordingly.

- **Proof of Possession for Proposed Premises**
  - In the first paragraph, the date says, "10th day of December, 2020…" Is this date supposed to be 2019? Please correct accordingly.
  - In the first paragraph, it says, "…Limited Marijuana Cultivation…", but this application is for a standard marijuana cultivation facility. Please correct accordingly.
  - On page 6, there are two signatures for the Lessor, but SubHerb, LLC is the Lessee. Please correct accordingly.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

Jacqlene Drulis

Jacqlene Drulis, Occupational Licensing Examiner
marijuana.licensing@alaska.gov