CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR MICHAEL J. DUNLEAVY

Department of Commerce, Community, and Economic Development

Alcohol and Marijuana Control Office

550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

November 6, 2019

Matanuska Thunder Farms, LLC
DBA: Matanuska Thunder Farms, LLC
Via email: office@MTFAlaska.com

Re: Standard Marijuana Cultivation Facility License #16261

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 AAC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-01 Operating Plan**
  - Page 1, Section 1 – Establishment & Contact Information:
    - Please provide a mailing address.
  - Page 4, Section 3.5:
    - Expand on your response to include a description of the actions that will be taken by licensees or employees after a breach is alerted.
    - Will security devices other than door alarms be utilized? If so, include a description of them in this section.
- **MJ-02 Premises Diagram**
  - Diagram 1:
    - Rather than labeling restricted access areas with "RAA", please use a color other than the Licensed Premises color and outline or shade your restricted access areas. Also include a label in the Legend/Key.
- **MJ-04 Cultivation Supplemental**
  - Page 1, Section 1 – Establishment Information:
    - The License Type listed, Standard Marijuana Concentrate Manufacturing Facility, is not a valid license type.
  - Page 2, Section 4.1:
    - There are discrepancies in some of the room dimensions listed in this section in comparison to your premises diagrams. For example, the Flower rooms on the diagram give dimensions of 36' x 36', but your description states that they are 30' x 30'. Please

ensure that the room dimensions are accurately listed in this section and on your diagrams.
        - Drying, curing, and storage areas can be omitted from this section. Only the areas where marijuana is grown should be described.
        - There is a 6' x 15' room labeled "Clones" on your MJ-02. Are clones grown in this area?
    - Page 3, Section 4.6:
        - Hydrogen peroxide is not listed on the DEC pesticide list for use on cannabis plants. The list of pesticides can be found at https://dec.alaska.gov/eh/pest/cannabis-and-pesticides/.
    - Page 4, Section 5.2:
        - The first sentence in your response is unclear. Are you proposing to either mix ground marijuana with equal parts of dirt, or putting it in a compost pile without grinding and mixing waste with non-marijuana waste prior to disposal?
    - Page 5, Section 6.1:
        - Unless you are attaching odor control exemption documentation from your local government to this application, the box in this section should not be signed with your initials.
- **MJ-07 Public Notice Posting Affidavit**
    - Per 3 AAC 306.025(c), the application notices must be completed within ninety days of submitting all application documents and forms. Because more than ninety days passed, it will be necessary to re-post a copy of your Public Notice at the premises and one other conspicuous location for **ten** days. Afterward, complete and submit a new MJ-07.
    - Section 2 – Certifications:
        - Provide the address of the other conspicuous location that your Public Notice was posted at.
- **Publisher's Affidavit**
    - Because more than ninety days passed between your advertisements being completed and submitting all application forms and fees, it will be necessary to re-advertise your establishment in a newspaper **once a week for three consecutive weeks**. After this is complete, provide a new affidavit from the publisher along with a copy of the advertisement.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

TJ Zielinski, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	office@mtfalaska.com
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Incomplete Application - Matanuska Thunder Farms LLC, License #16261
Date:	Wednesday, November 6, 2019 2:31:03 PM
Attachments:	16261 Incomplete Notice.pdf image001.png

Good afternoon,

I have reviewed your application for a marijuana establishment, but at this time your application is considered incomplete. See the attached notice regarding corrections, additional documents, and/or resubmittals that need to be addressed in your application.

Please make sure to read the entire notice. If the submitted corrections for your application are inadequate to deem your application complete, or your application is still incomplete after ninety (90) days from the date of this notice, your application will be returned to you in accordance with 3 AAC 306.025(e)(1) and 3 AAC 306.025(f). Should you wish to continue pursuing licensure, it would be necessary to file a new application and pay new fees.

Ninety-day Due Date: 2/4/2020

Let us know if you require copies of any submitted documents, and feel free to call or email if you need clarification on any items in the Incomplete Notice. Correspondence should be sent to marijuana.licensing@alaska.gov.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501