Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Control plan for persons under the age of 21
- Security
- Business records
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Health and safety standards
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06**) to meet the additional operating plan requirements for each license type.

Section 1 – Establishment & Contact Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Caradundy Colas, LLC	**MJ License #:**	24237		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	Caradundy Colas				
Premises Address:	7371 Captain Hook Dr				
City:	Wasilla	**State:**	Alaska	**ZIP:**	99623

Mailing Address:	PO BOX 211002				
City:	Anchorage	**State:**	Alaska	**ZIP:**	99521

Designated Licensee:	Dustin D Farrow		
Main Phone:	907-720-7398	**Cell Phone:**	907-947-2652
Email:	puffin907@gmail.com		

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Section 2 – Control Plan for Persons Under the Age of 21

2.1. Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

Caradundy is build inside of a house that is 1,200 foot square. All exterior doors are secured and recorded with wide angle night vision cameras. Security recordings are kept no less than 40 days in a secure lock box. Exterior access points are equipped with motion sensor lights. No less than 20 feet is visible from the exterior cameras. No trespass signs are posted. Visitors are logged into the visitor log (see Appendix 4). Visitors are escorted and required to wear a visitor badge (see Appendix A5). All visitors will be required to present a valid government ID, before access of any kind will be permitted

Section 3 – Security

Restricted Access Areas (3 AAC 306.710):

3.1. Describe how you will prevent unescorted members of the public from entering restricted access areas:

Signs will be posted stating restricted access area. Visitors must be escorted. All four exterior sides of the house are recorded. Alarms on all doors, and windows will signal a 3rd party monitoring company. Doors are secured with deadbolts. Visitors will be required to wear a visitor badge (see Appendix A5). AMCO officials and Law enforcement will have access when needed. Visitors will not be able to access the grow area without Mike or Dustin present.

3.2. Describe your recordkeeping and processes for admitting visitors into and escorting them through restricted access areas:

No more than 5 visitors, per Mike or Dustin will be allowed in at a time, not more than 10 total. All visitors will be escorted by Mike or Dustin. A signed visitor log (see Appendix A4) with the visitor badge number recorded will be stored in a lock box. Cameras will record all access points and the main entrance to the building. Cameras are backed on an external thumb drive and locked in the lock box, filed according to the day. A minimum of 40days will be logged and filed. Law enforcement and AMCO officials have access as needed.

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3.3. Provide samples of licensee-produced identification badges that will be displayed by each licensee, employee, or agent while on the premises, and of visitor identification badges that will be worn by all visitors while in restricted access areas:

See Appendix A5

Security Alarm Systems and Lock Standards (3 AAC 306.715):

3.4. Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

In accordance with 3 AAC 306.715, a line of sight no less than 20ft is visible via wide angle night vision cameras. Motion lights also cover the exterior access point.

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3.5. An alarm system is required for all license types that must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe the security alarm system for the proposed premises, explain how it will meet all regulatory requirements, and outline your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when the alarm system alerts of an unauthorized breach:

In accordance with 3AAC 306.715 a marijuana establishment shall notify the Department of Commerce, Community,and Economic Development, Alcohol and Marijuana Control Office as soon as reasonably practical and in any case not more than 24 hours after any unauthorized access to the premises or the establishment's knowledge of evidence or circumstances that reasonably indicate theft, diversion, or unexplained disappearance of marijuana, marijuana products, or money from the licensed premises. The accessible windows will be equipped with 3rd party monitored sensors. Windows in the cultivation areas are frosted, and boarded up. There is no access to the cultivation area from the exterior. The only access is inside the building, through a locked and alarmed doors. If an alarm is triggered the 3rd party company will call Mike, Dustin and alert emergency personnel.

3.6. Describe your policies and procedures for preventing diversion of marijuana or marijuana product, including by employees:

Caradundy Colas, will not have employees. Mike and Dustin will escort all visitors, after checking IDs and logging them into the visitor log (Appendix A4). All usable product will be recorded into METRC. Product transported for sale will be recorded into a manifest (Appendix A1) Cameras will record all areas of cultivations.

3.7. Describe your policies and procedures for preventing loitering:

No trespass signs are posted. Motion sensor lights, and wide angle night vision cameras records all sides of the structure. No visitors are allowed without prior approval and an escort. The building is designed to look like a home. If a loiterer is asked to leave and refused, local authorities will be called.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

3.8. I certify that if any additional security devices are used, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm, to enhance security of the licensed premises, I will have written policies and procedures describing their use. [Initials]

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Video Surveillance (3 AAC 306.720):

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

3.9. The video surveillance and camera recording system for the licensed premises covers each restricted access area, and both the interior and exterior of each entrance to the facility. [ ]

3.10. Each video surveillance recording: is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing (consistent with the Alcohol & Marijuana Control Office's approved format list); clearly and accurately displays the time and date; and is archived in a format that does not permit alteration of the recorded image. [ ]

3.11. The surveillance room or area is clearly defined on the Form MJ-02: Premises Diagram that is submitted with this application. [ ]

3.12. Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area where access is limited to the licensee(s), an authorized employee, and law enforcement personnel (including an agent of the Marijuana Control Board). [ ]

3.13. Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Motion sensor lights and wide angle night vision cameras cover the front door. There are no barriers between the structure and 20ft. Cameras also cover the entrance to the grow area. Lights and cameras are place no less than 6ft allowing for visibility no less than 20ft

3.14. Describe the locked and secure area where video surveillance recording equipment and original copies of surveillance records will be housed and stored, and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the Marijuana Control Board. If you will be using an offsite monitoring service and offsite storage of video surveillance records, your response must include how the offsite facility will meet these security requirements:

All records, recording equipment, and monitors are locked in the utility room. Recordings, visitor logs (see appendix A4), purchase manifests (see Appendix A1), are locked in a lock box inside of the Secured utility room.

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Section 4 – Business Records

Review the requirements under 3 AAC 306.755. All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records.

4.1. I certify that the following business records will be maintained and kept on the licensed premises: Initials

a. **all books and records necessary to fully account for each business transaction conducted under my license for the current year and three preceding calendar years** *(records for the last six months must be maintained on the licensed premises; older records may be archived on or off-premises)*; [illegible]

b. **a current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment;** [illegible]

c. **the business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises;** [illegible]

d. **records related to advertising and marketing;** [illegible]

e. **a current diagram of the licensed premises, including each restricted access area;** [illegible]

f. **a log recording the name, and date and time of entry of each visitor permitted into a restricted access area;** [illegible]

g. **all records normally retained for tax purposes;** [illegible]

h. **accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed;** [illegible]

i. **transportation records for marijuana and marijuana product, as required by 3 AAC 306.750(f); and** [illegible]

j. **registration and inspection reports of scales registered under the Weights and Measures Act, as required by 3 AAC 306.745.** [illegible]

4.2. A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All records are locked in a lock box, inside a locked utility room. No less than 40 days of security recordings are kept. Visitor logs (see Appendix A4), manifests (see Appendix A1), and all tax material is in a secure filing cabinet.

Section 5 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730. All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with Metrc to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana is propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a marijuana product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

5.1. My marijuana establishment will be using Metrc, and if any other tracking software is used, it will be capable of sharing information with Metrc.

5.2. All marijuana delivered to a marijuana establishment will be weighed on a scale registered in compliance with 3 AAC 306.745.

5.3. My marijuana establishment will use registered scales in compliance with AS 45.75.080 (Weights and Measures Act), as required by 3 AAC 306.745.

Section 6 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700. All licensees, and every employee or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, must obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

6.1. All licensees, and each employee or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment.

6.2. Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the licensed premises) when on the licensed premises.

6.3. Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired.

6.4. Describe any in-house training that will be provided to employees and agents (apart from a marijuana handler course):

Caradundy Colas will have licensees and any future employees stay current with regulations.

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Section 7 – Health and Safety Standards

Review the requirements under 3 AAC 306.735.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

7.1. I understand that a marijuana establishment is subject to inspection by the local fire department, building inspector, or code enforcement officer to confirm that health or safety concerns are not present. [N]

7.2. I have policies regarding health and safety standards (including: ensuring a person with an illness or infection does not come into contact with marijuana or marijuana product; good hygienic practices; cleaning and maintenance of equipment and the premises; pest deterrence; chemical storage; sanitation principles; and proper handling of marijuana and marijuana product) and will take all reasonable measures and precautions to ensure that they are met or exceeded. [N]

7.3. I have policies to ensure that any marijuana or marijuana product that has been stored beyond its usable life, or was stored improperly, is not salvaged and returned to the marketplace. [N]

7.4. I have policies to ensure that in the event information about the age or storage conditions of marijuana or marijuana product is unreliable, the marijuana or marijuana product will be handled in accordance with 3 AAC 306.735(d). [N]

Answer "Yes" or "No" to each of the following questions:

	Yes	No
7.5. Adequate and readily accessible toilet facilities that are maintained and in good repair and sanitary condition are clearly indicated on my Form MJ-02: Premises Diagram.	✓	
7.6. Convenient handwashing facilities with running water at a suitable temperature are clearly indicated on my Form MJ-02: Premises Diagram.	✓	

7.7. If you answered "No" to either 7.5 or 7.6 above, describe how toilet and/or handwashing facilities are made accessible, as required by 3 AAC 306.735(b)(2):

Section 8 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750.

8.1. Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment. Include a description of the type of locked, safe, and secure storage compartments to be used in vehicles transporting marijuana or marijuana product:

Harvested, tested product will be packaged in no less than 1 gram or more than 5 pound packages. Product will be locked in a locked hard plastic reusable container (appendix A8). The container is made of heavy plastic, designed for military equipment transport. Product recorded into METRC, in compliance with 3 AAC 306.750. Transported product will be recorded via transport manifest (see appendix A1) All logs will be signed, dated and filed into a secure lock box.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

8.2. The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700.

8.3. The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle.

8.4. The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport.

8.5. During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport.

8.6. Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment.

8.7. When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received.

8.8. The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest.

Section 9 – Signage and Advertising

Review the requirements under 3 AAC 306.770.

9.1. Describe any signs that you intend to post on your establishment, including quantity, dimensions, graphics, and location on your establishment (photos or drawings may be attached):

Caradundy Colas LLC will no have exterior signs

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9.2. Describe any advertising you intend to distribute for your establishment. Include medium types and business logos (photos or drawings may be attached):

Please see Appendix A7

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Dustin D Farrow

Printed name of licensee

Notary Public in and for the State of Alaska

My commission expires: 10/8/21

Subscribed and sworn to before me this 12th day of February, 2020.

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APPENDIX A1

Transport Manifest

Date	Person Checking out	Signature	Transport Person	Signature	Quantity

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Appendix A4

Caradundy Colas, LLC

License Number 24237

Visitor Log

Name	Company	Date	Time in	Time out	Visitor signature	Caradundy Signature

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Caradundy Colas, LLC
Limited Marijuana Cultivation Facility
License number: 24234
Appendix A5

Caradundy Colas, LLC
LIC#24237

MIKE BRAY
MHP# 23586
EXPIRES: 12/4/2022

LIMITED CULTIVATION FACILITY

Caradundy Colas, LLC
LIC#24237

DUSTIN FARROW
MHP# 23829
EXPIRES: 11/24/2022

LIMITED CULTIVATION FACILITY

Caradundy Colas, LLC
LIC#24237

VISITOR #3

LIMITED CUTIVATION FACILITY

Caradundy Colas, LLC
LIC#24237

VISITOR #2

LIMITED CUTIVATION FACILITY

Caradundy Colas, LLC
LIC#24237

VISITOR #1

LIMITED CULTIVATION FACILITY

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Appendix A7

Caradundy Colas, LLC 24237

Business cards:

A7.1 and A7.2

Stickers

A7.3

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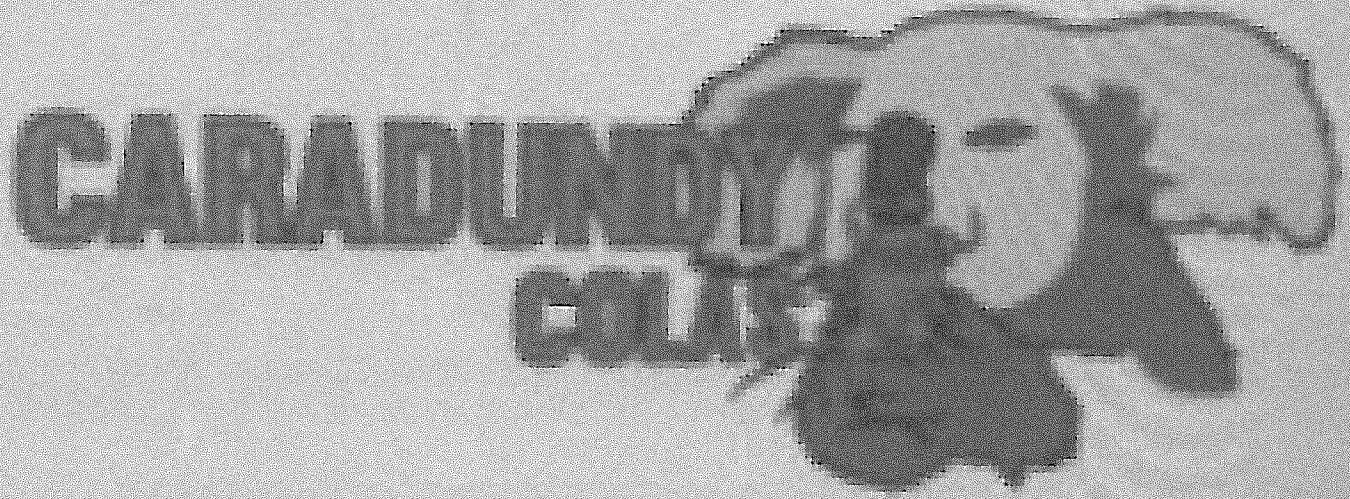
Koala-T-Cannabis

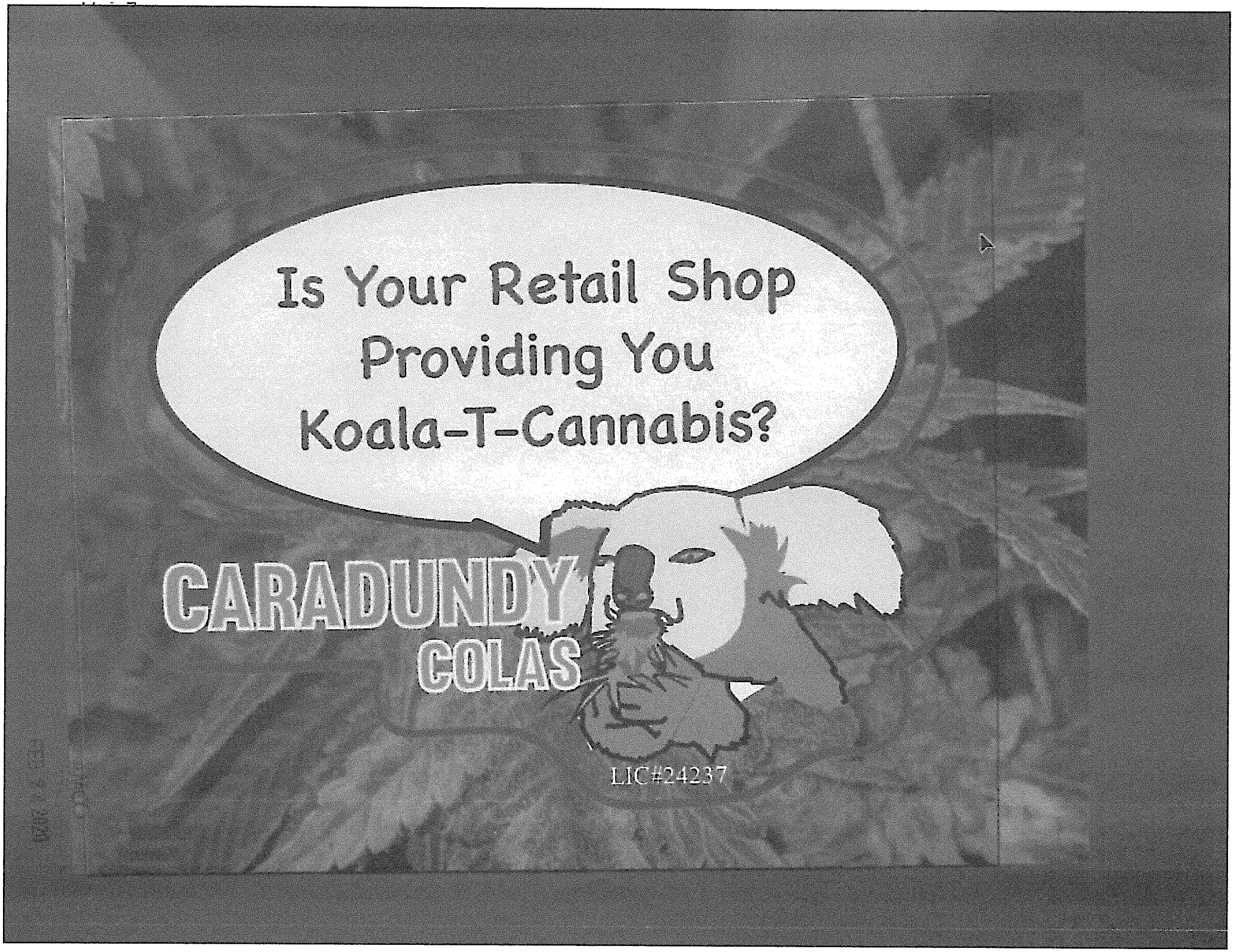


DUSTIN FARROW
907-917-COLA

FEB 2 4 2014

Koala-T-Cannabis

MIKE BRAY
907-887-4161


Is Your Retail Shop Providing You Koala-T-Cannabis?
CARADUNDY COLAS
LIC#24237

APPENDIX A8

APPENDIX AB

DTID: FP501463400001
NSN: 8145015656698
QTY: 9 EA $550.10
NOUN: SHIPPING AND STORAG
ACCUM: 201710 CC: B
LOC: 5010337A1 DEMIL: A1
RELEASE CONTAINER