CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

January 29, 2020

7107 Ventures, LLC
DBA: Arctic Herbery
Via email: bryant@gci.net

Re: Retail Marijuana Store #23777

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 AAC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-02 Premises Diagram**
  - Please label your Diagrams 1 & 2 as, Diagrams 1, 2, & 5.
    - Additionally, please label the counter.
  - Please label your Diagrams 3, 4, & 5 as, Diagram 3.
  - Please provide an aerial photo similar to your Diagrams 3, 4, & 5, but more zoomed out to show the entire lot and surrounding lots, showing a view of the entire property and surrounding properties, and clearly indicating which area(s) will be part of the licensed premises; and label it, Diagram 4.

- **MJ-03 Retail Supplemental**
  - Page 4, Section 6.1: please correct the warning statement of, "Keep out of reach of children." to say, "Keep out of the reach of children."

- **Publisher's Affidavit**
  - According to 3 AAC 306.025(b)(2), "After initiating a new marijuana license or endorsement application, the applicant must give notice of the application to the public by publishing an announcement once a week for three consecutive weeks in a newspaper of general circulation in the area;"
    - Your advertisement will need to be rerun in a newspaper of general circulation in the area. Please publish the advertisement notice in the Peninsula Clarion once a week for three consecutive weeks.
    - Additionally, please refer to the bullet point below labeled, Proof of Possession for Proposed Premises regarding a possible unit number. If you are going to assign

a unit number, please make sure to include it in the premises address for the advertisement. If you are not going to assign a unit number, please disregard this bulleted item.

- **Proof of Possession for Proposed Premises**
  - For the real estate lease, the first and second paragraphs reference an Exhibit A, but I do not see an Exhibit A for the real estate lease. Please attach an Exhibit A, as referenced; **OR** remove the reference to the Exhibit A.
    - Additionally, can you be more descriptive with the address provided in the first paragraph? For example, since this application appears to share an address with an alcohol establishment (although we may have the wrong address in our alcohol database- 16201 as opposed to 16021; I have reported this issue to management and it should not affect your marijuana application), you could either:
      - provide a unit number; **OR**
      - you could use more specifically identifiable information such as, "the small modular building on the east side of the property" (or something similar). If this option is used in the lease, I can administratively update our database to reflect this wording.
  - For the Ground Lease, it only references the location with the legal description, not the physical address. Please provide a linking document (like a tax assessment from the borough), or an affidavit signed by both parties, or an amendment where the legal description shown on the ground lease is the same as the physical address. OR, you could provide the physical address on the ground lease.
    - Additionally, please include the disclaimer that the landlord/lessor may not take possession of or remove marijuana from the premises, and AMCO will be contacted in the event that this is necessary.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

Jacqlene Drulis, Occupational Licensing Examiner
For,
Glen Klinkhart, Interim Director
marijuana.licensing@alaska.gov

Drulis, Jacqlene M (CED)

From: Marijuana Licensing (CED sponsored)
Sent: Wednesday, January 29, 2020 11:07 AM
To: 'bryant@gci.net'
Cc: Marijuana Licensing (CED sponsored)
Subject: Incomplete Application- Arctic Herbery- License #23777
Attachments: 23777 Incomplete Application Letter.pdf

Good morning,

I have reviewed your application for a marijuana establishment, but at this time your application is considered incomplete. See the attached notice regarding corrections, additional documents, and/or resubmittals that need to be addressed in your application.

Please make sure to read the entire notice. If the submitted corrections for your application are inadequate to deem your application complete, or your application is still incomplete after ninety (90) days from the date of this notice, your application will be returned to you in accordance with 3 AAC 306.025(e)(1) and 3 AAC 306.025(f). Should you wish to continue pursuing licensure, it would be necessary to file a new application and pay new fees.

Ninety-day Due Date: April 28, 2020

Let us know if you require copies of any submitted documents, and feel free to call or email if you need clarification on any items in the Incomplete Notice. Correspondence should be sent to marijuana.licensing@alaska.gov.

Thank you,

Jacqlene Drulis
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501