CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

Alcohol and Marijuana Control Office

550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

January 31, 2020

Catalyst Retail, LLC
DBA: Catalyst Cannabis Company
Via email: will@catalystcannabisco.com

Re: Retail Marijuana Store License #23821

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 AAC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-01 Operating Plan**
  - Page 10:
    - A notarized signature from a licensee is required on this page.
- **MJ-02 Premises Diagram**
  - Diagrams 1, 2, and 5:
    - It appears that your diagrams contain the necessary information, but the green shading makes the details of the floor plan very difficult to see. Can you provide clearer diagrams?
- **MJ-03 Retail Supplemental**
  - Page 5:
    - A notarized signature from a licensee is required on this page.
- **Entity Documents**
  - Please provide the following documents:
    - A signed copy of Broken Dirt LLC's Operating Agreement
    - A list of all members and managers of this LLC, and their ownership interest
- **Applicant's Alaska Residency**
  - I was not able to verify Alaska residency for the following individuals:
    - Ann Roberts
    - Babette Miller
    - Chad Reed
    - Joe Edward Kaiser
    - Jonathan Hughes

        - Keith Lopez
        - Kyler Dunford
        - Mark Ha
        - Samuel Miller
        - William Schneider
    - If you intend to apply for the 2020 Permanent Fund Dividend, please do so as soon as possible. Let us know via email when eligibility is confirmed.
    - If you do not intend to apply for the PFD, please let me know separately via email.
- **Fingerprint Cards**
    - For reference, new fingerprint cards are needed for:
        - Andre Stoiber
        - Ann Roberts
        - Babette Miller
        - John Connolly
        - Kathleen Lawrence
        - Keith Lopez
        - Kyler Dunford
        - Mark Ha
        - Samuel Miller
        - William Schneider

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

TJ Zielinski, Occupational Licensing Examiner
For,
Glen Klinkhart, Interim Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	Will Schneider
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Incomplete Application - Catalyst Cannabis Company, License #23821
Date:	Friday, January 31, 2020 10:28:03 AM
Attachments:	23821 Incomplete Notice.pdf image001.png

Good morning,

I have reviewed your application for a marijuana establishment, but at this time your application is considered incomplete. See the attached notice regarding corrections, additional documents, and/or resubmittals that need to be addressed in your application.

Please make sure to read the entire notice. If the submitted corrections for your application are inadequate to deem your application complete, or your application is still incomplete after ninety (90) days from the date of this notice, your application will be returned to you in accordance with 3 AAC 306.025(e)(1) and 3 AAC 306.025(f). Should you wish to continue pursuing licensure, it would be necessary to file a new application and pay new fees.

Ninety-day Due Date: 4/30/2020

Let us know if you require copies of any submitted documents, and feel free to call or email if you need clarification on any items in the Incomplete Notice. Correspondence should be sent to marijuana.licensing@alaska.gov.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From:	Marijuana Licensing (CED sponsored)
To:	Will Schneider
Cc:	Marijuana Licensing (CED sponsored); Jason Brandeis
Subject:	RE: Incomplete Application - Catalyst Cannabis Company, License #23821
Date:	Friday, January 31, 2020 12:15:06 PM
Attachments:	image001.png

Hi Will,

In most cases, that is correct. 3 AAC 306.015 states that:

(b) Except as allowed in 3 AAC 306.035(h) **[this pertains to license renewal]**, the board will not issue, renew, or transfer a marijuana establishment license to

(3) a limited liability company unless the limited liability company is qualified to do business in the state and each member of the limited liability company is a resident of the state;

(e) In this section,

(2) "resident of the state" means a person who is eligible at the time of application for the most recent permanent fund dividend under AS 43.23.

However, please let me know if any of the officials under this license will not be applying for the permanent fund dividend and we can discuss alternative methods to verify residency.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Will Schneider [mailto:will@catalystcannabisco.com]
Sent: Friday, January 31, 2020 11:53 AM
To: Jason Brandeis <jbrandeis@bhb.com>
Cc: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: Re: Incomplete Application - Catalyst Cannabis Company, License #23821

Applying for the off is now a requirement to verify alaska residency?

On Fri, Jan 31, 2020 at 10:28 AM Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov> wrote:

> Good morning,
>
> I have reviewed your application for a marijuana establishment, but at this time your

application is considered incomplete. See the attached notice regarding corrections, additional documents, and/or resubmittals that need to be addressed in your application.

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Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

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Will Schneider
FOUNDER

ANCHORAGE, ALASKA
907-205-1181

CatalystCannabisCo.com

From:	Marijuana Licensing (CED sponsored)
To:	Will Schneider
Cc:	Marijuana Licensing (CED sponsored)
Subject:	RE: Incomplete Application - Catalyst Cannabis Company, License #23821
Date:	Friday, February 14, 2020 8:24:36 AM
Attachments:	MJ-02 Diagrams 1 and 2.pdf image001.png

Good morning,

I went through the corrections that you submitted yesterday, and most of the documents appear to be in order now. There is a slight discrepancy on Diagrams 1 and 2 though – on Diagram 1, the second floor diagram doesn't show the restricted access areas properly, but Diagram 2 does. If you would like, you can re-label Diagram 2 as Diagram 1 & 2 (just writing it onto the hard copy that you submitted yesterday could also work, if you'd like to do that when you drop the fingerprint cards off).

For verifying Alaska residency, you won't need to submit any documentation as proof. Just let me know in an email that eligibility should be confirmed and I can later confirm.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Marijuana Licensing (CED sponsored)
Sent: Friday, January 31, 2020 10:28 AM
To: Will Schneider <will@catalystcannabisco.com>
Cc: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
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and pay new fees.

Ninety-day Due Date: 4/30/2020

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Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501