CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

Alcohol and Marijuana Control Office

550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

January 29, 2020

FSE, Inc.
DBA: Good Titrations
Via email: shaun@goodtitrations.com

Re: Retail Marijuana Store License #20827

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 AAC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **Online Application**
  - Michael Cervantes was not listed as an Entity Official on this application. Your application has been reverted to "New" status so that you can update the list of Officials on the Online Application through MyAlaska. Once you resubmit the application, a new Public Notice and Advertisement notice will be created. Save these documents for your corrections and records.
- **MJ-00 Application Certifications**
  - A completed MJ-00 is needed for Judy Bath.
- **MJ-01 Operating Plan**
  - Page 9, Section 9.1:
    - Please be specific regarding the intended signage for this facility.
- **MJ-02 Premises Diagram**
  - Diagram 1 & 2:
    - The color used to depict the restricted access area and shared video surveillance area appears to be the same. Can you use different colors to label these areas?
  - The Diagram labeled Diagram 3, 4, & 5 appears to be adequate to meet the requirements of Diagram 4, but not 3 or 5.
    - For Diagram 3, please provide a site plan, as-built, or similar diagram, but not an aerial photo.
    - Diagram 5 should be a diagram of the entire building (similar to Diagram 1 and 2), that distinguishes this licensed premises from other licensed premises in the building, and unlicensed areas.

- **MJ-03 Retail Supplemental**
  - Page 2, Section 3 – Prohibitions and Page 3, Section 4 – Signing and Advertising:
    - Please read each statement in these sections and sign your initials next to the applicable statements.
- **MJ-07 Public Notice Posting Affidavit**
  - The public notice requirements must be completed within ninety days of submitting all application documents and fees, but this public notice was completed in February 2019. Due to this and the corrections needed on the online application, it will be necessary for you to post the corrected Public Notice at the premises and one other conspicuous location for **ten days**. Afterward, complete and submit a new MJ-07.
- **MJ-08 Local Government Notice Affidavit**
  - Due to the corrections needed on your Online Application, you will need to provide the corrected Public Notice to the City of Fairbanks and the Fairbanks North Star Borough. Afterward, complete and submit a new MJ-08.
- **MJ-09 Statement of Financial Interest**
  - The MJ-09 submitted for Joanne Ellsworth was completed for License #20832. Please provide a MJ-09 for Joanne for #20827.
- **Entity Documents**
  - A list of all officers and shareholders (including ownership percentage) for FSE, Inc. is needed with your application.
- **Food Permit Application**
  - Please provide a copy of a food safety permit that DEC has stamped as received.
- **Applicant's Alaska Residency**
  - Alaska residency for Jeffrey Weltzin, Curtis Franklin, Billie Jo Behring, Joshua Spence, Martin Tacke, Naomi Johnson, Frank Berardi, Judy Bath, Dawson Carroll, Craig O'Donoghue, and Lynn Crane could not be verified.
    - If they plan to apply for the 2020 Permanent Fund Dividend, I would encourage that they apply as soon as possible. Let us know via email when eligibility is resolved.
    - If they do not plan to apply for the Permanent Fund Dividend, please let me know separately via email.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

TJ Zielinski, Occupational Licensing Examiner
For,
Glen Klinkhart, Interim Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	Brenda Mills
Cc:	Marijuana Licensing (CED sponsored); Shaun Tacke; Brandon Emmett; Jana Weltzin; Legal Counsel
Subject:	RE: FSE, INC. DBA Good Titrations - Michael Cervantes
Date:	Tuesday, January 28, 2020 12:22:07 PM
Attachments:	image001.png

Good afternoon everyone,

I'm starting to look at the application for #20827, but I was reviewing FSE, Inc.'s entity details on the Division of Corporations website (https://www.commerce.alaska.gov/cbp/main/Search/EntityDetail/10026238) and don't see that Michael Cervantes is listed as a President/Director with 0% interest. Was the Notice of Change of Officials ever filed, and is Michael Cervantes affiliated with this entity? I finalized a MJ-17: Ownership Change to add him to the license on 9/30/2019.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Marijuana Licensing (CED sponsored)
Sent: Wednesday, January 22, 2020 9:37 AM
To: Brenda Mills <brenda@jdwcounsel.com>; Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Cc: Shaun Tacke <shaun@goodtitrations.com>; Brandon Emmett <emmett@goodtitrations.com>; Jana Weltzin <jana@jdwcounsel.com>; Legal Counsel <legal@jdwcounsel.com>
Subject: RE: FSE, INC. DBA Good Titrations License #20827, #20829, and #20832 - Additional Document Needed

Good morning Brenda,

Thank you very much, that was the last document needed to move these three applications into the queue. Once we get to these applications, we will let you know if we need any more documents, information, or if there are corrections that need to be made on them.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner

Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Brenda Mills [mailto:brenda@jdwcounsel.com]
Sent: Tuesday, January 21, 2020 11:09 AM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Cc: Shaun Tacke <shaun@goodtitrations.com>; Brandon Emmett <emmett@goodtitrations.com>; Jana Weltzin <jana@jdwcounsel.com>; Legal Counsel <legal@jdwcounsel.com>
Subject: Re: FSE, INC. DBA Good Titrations License #20827, #20829, and #20832 - Additional Document Needed

Good Morning TJ,

Please find the POPPP for all three FSE, Inc. DBA Good Titrations submissions.

Thank you!

On Mon, Jan 13, 2020 at 12:08 PM Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov> wrote:

> Good afternoon,
>
> I am following up to confirm receipt of most of the application documents needed for the following proposed establishments:
>
> 1. Retail Marijuana Store – Good Titrations, License #20827
> 2. Standard Marijuana Cultivation Facility – Good Titrations, License #20829
> 3. Marijuana Product Manufacturing Facility – Good Titrations, license #20832
>
> We also received fingerprint cards for Jeff E Weltzin, Seth James Hawkins, Michael Eric Cervantes, Melissa Dawn Cervantes, Judy K Bath, Joshua Spence, Branden Charles Emmett, Naomi Raven Johnson, Curtis D Franklin, Dawson L Carroll, Joanne Elizabeth Ellsworth, Martin Reigard Tacke, Billy Jo Anna Gehring, Frank Donald Berardi, Shaun Martin Tacke, Martha Lynn Crane, and Elias Craig O'Donoghue, and a check for $18,820.25.
>
> In order to move these applications into the queue to be reviewed by an Examiner, please provide documentation showing the applicant's **Proof of Possession for the Proposed Premises** for each of the applications listed above.

Let me know if you have any questions.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

--

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& Accounts Payable/Receivable
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From:	Marijuana Licensing (CED sponsored)
To:	Shaun Tacke
Cc:	Marijuana Licensing (CED sponsored); Jana Weltzin; Brenda Mills
Subject:	RE: Incomplete Applications - Good Titrations, License #20827, #20829, and #20832
Date:	Wednesday, January 29, 2020 1:29:20 PM
Attachments:	20827 Incomplete Notice.pdf 20829 Incomplete Notice.pdf 20832 Incomplete Notice.pdf image001.png

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Resending with the Due Date Listed:

Good afternoon,

I have reviewed your applications for three marijuana establishments, but at this time your applications are considered incomplete. See the attached notice regarding corrections, additional documents, and/or resubmittals that need to be addressed in your applications.

Please make sure to read the entire notice. If the submitted corrections for your applications are inadequate to deem your applications complete, or your applications are still incomplete after ninety (90) days from the date of these notices, your applications will be returned to you in accordance with 3 AAC 306.025(e)(1) and 3 AAC 306.025(f). Should you wish to continue pursuing licensure, it would be necessary to file new applications and pay new fees.

Ninety-day Due Date: 4/28/2020

Let us know if you require copies of any submitted documents, and feel free to call or email if you need clarification on any items in the Incomplete Notices. Correspondence should be sent to marijuana.licensing@alaska.gov.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From:	Marijuana Licensing (CED sponsored)
To:	Brenda Mills; Shaun Tacke
Cc:	Marijuana Licensing (CED sponsored); Jana Weltzin; Brandon Emmett; Michael Cervantes
Subject:	RE: FSE, INC DBA Good Titrations License #20827 Incomplete Application
Date:	Monday, February 24, 2020 2:06:17 PM
Attachments:	image001.png

Good afternoon,

I finished reviewing the corrections submitted for this application and most have been made, but there are some additional documents and items needed to deem this application complete.

- Form MJ-02: Premises Diagram
  - Additional details are required for Diagram 5. This diagram must also include labels for the other licensed premises within the building.
- Form MJ-08: Local Government Notice Affidavit
  - It was necessary to provide a corrected Public Notice to both local governments, and the form indicates that this was done on January 30, 2020. However, this application was not resubmitted in MyAlaska until February 3 so a corrected Public Notice wasn't yet available. Please re-notify both local governments of this application and complete a new MJ-08.
- Form MJ-09: Statement of Financial Interest for Joanne Ellsworth:
  - Please correct the License Type on Page 1 of this form.
- Applicant's Alaska Residency
  - I was able to verify residency for everyone except the following individuals:
    - Billie Jo Gehring
    - Curtis Franklin
    - Frank Berardi
  - Please let me know via email if/when these individuals are able to verify PFD eligibility.

Let me know if you have questions or need copies of any documents.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Brenda Mills [mailto:brenda@jdwcounsel.com]
Sent: Monday, February 24, 2020 10:54 AM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Cc: Jana Weltzin <jana@jdwcounsel.com>; Shaun Tacke <shaun@goodtitrations.com>; Brandon

Emmett <emmett@goodtitrations.com>; Michael Cervantes <michael@goodtitrations.com>
Subject: FSE, INC DBA Good Titrations License #20827 Incomplete Response

Good Morning AMCO,

Please find the attached JDW response letter, MJ-00, MJ-01, MJ-03, MJ-07, MJ-08, MJ-09, NOCOO, Food Permit, Plan review application and updated diagrams.

Please confirm receipt of this email submission and all 11 attachments.

Thank you.

--

*** Please REPLY ALL when responding to this Email***

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JDW, LLC
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From:	Marijuana Licensing (CED sponsored)
To:	Brenda Mills; Shaun Tacke
Cc:	Marijuana Licensing (CED sponsored); Jana Weltzin; Brandon Emmett; Michael Cervantes
Subject:	Incomplete Applications - Good Titrations #20827, #20829, and #20832
Date:	Thursday, February 27, 2020 2:10:14 PM
Attachments:	image001.png

Good afternoon Brenda,

Thank you, I finished reviewing these corrections. Most of the application forms are complete, but this copy of Form MJ-04 does not include the dimensions for the flower/bloom area in the calculations for the total area under cultivation.

I was able to verify residency for Curtis Franklin, but not for Billie Jo Gehring and Frank Berardi. I cannot see what, if any, issues that there might be, so they may need to contact the PFD division. Please have them update us on their status when they are able.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Brenda Mills [mailto:brenda@jdwcounsel.com]
Sent: Thursday, February 27, 2020 10:54 AM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Cc: Shaun Tacke <shaun@goodtitrations.com>; Jana Weltzin <jana@jdwcounsel.com>; Brandon Emmett <emmett@goodtitrations.com>; Michael Cervantes <michael@goodtitrations.com>
Subject: Re: FSE, INC DBA Good Titrations License # 20829 Incomplete Response

Good Morning TJ,

Here is the new MJ-08, the MJ-04 with the removal of Captain Jack's (4-479) and Diagram 1, 2 &5 with the addition of the additional licenses within the premises.
We also received confirmation that Billie Jo Gehring, Curtis Franklin and Frank Berardi have filed their PFD's and received confirmation numbers that we can provide you if need be.

Let us know if there is anything else required to deem this application complete.

Thank you!

On Tue, Feb 25, 2020 at 8:16 AM Marijuana Licensing (CED sponsored)

<marijuana.licensing@alaska.gov> wrote:

Good morning,

I finished reviewing the corrections submitted for this application and most have been made, but there are some additional documents and items needed to deem this application complete.

- Form MJ-02: Premises Diagram
    - Additional details are required for Diagram 5. This diagram must also include labels for the other licensed premises within the building.
- Form MJ-04: Cultivation Supplemental
    - I looked up the EPA registration provided for Captain Jack's (4-479), but I do not see it listed on DEC's list of approved pesticides. Please remove this product from this section.
- Form MJ-08: Local Government Notice Affidavit
    - It was necessary to provide a corrected Public Notice to both local governments, and the form indicates that this was done on January 30, 2020. However, this application was not resubmitted in MyAlaska until February 3 so a corrected Public Notice wasn't yet available. Please re-notify both local governments of this application and complete a new MJ-08.
- Applicant's Alaska Residency
    - I was able to verify residency for everyone except the following individuals:
        - Billie Jo Gehring
        - Curtis Franklin
        - Frank Berardi
    - Please let me know via email if/when these individuals are able to verify PFD eligibility.

Let me know if you have questions or need copies of any documents.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Brenda Mills [mailto:brenda@jdwcounsel.com]
Sent: Monday, February 24, 2020 10:45 AM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Cc: Jana Weltzin <jana@jdwcounsel.com>; Shaun Tacke <shaun@goodtitrations.com>; Brandon Emmett <emmett@goodtitrations.com>; Michael Cervantes <michael@goodtitrations.com>
Subject: FSE, INC DBA Good Titrations License # 20829 Incomplete Response

Good Morning AMCO,

Please find the attached JDW incomplete response letter, MJ-00, MJ-01, MJ-04, MJ-07, MJ-08, Stamped NOCOO and Updated diagrams.

Please let us know if there is anything else required to deem this application complete.

Thank you.

--
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To:	Brenda Mills; Marijuana Licensing (CED sponsored)
Cc:	Shaun Tacke; Jana Weltzin; Brandon Emmett; Michael Cervantes
Subject:	RE: Incomplete Applications - Good Titrations #20827, #20829, and #20832
Date:	Thursday, February 27, 2020 2:18:37 PM
Attachments:	image001.png

Thanks! This copy appears to be in order, so I uploaded it to the license file. Once residency has been verified, I should be able to deem these three applications complete.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Brenda Mills [mailto:brenda@jdwcounsel.com]
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Cc: Shaun Tacke <shaun@goodtitrations.com>; Jana Weltzin <jana@jdwcounsel.com>; Brandon Emmett <emmett@goodtitrations.com>; Michael Cervantes <michael@goodtitrations.com>
Subject: Re: Incomplete Applications - Good Titrations #20827, #20829, and #20832

Sorry about that TJ, here is the proper MJ-04

On Thu, Feb 27, 2020 at 2:10 PM Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov> wrote:

> Good afternoon Brenda,
>
> Thank you, I finished reviewing these corrections. Most of the application forms are complete, but this copy of Form MJ-04 does not include the dimensions for the flower/bloom area in the calculations for the total area under cultivation.
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> I was able to verify residency for Curtis Franklin, but not for Billie Jo Gehring and Frank Berardi. I cannot see what, if any, issues that there might be, so they may need to contact the PFD division. Please have them update us on their status when they are able.
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> Sincerely,
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> **TJ Zielinski**
> Occupational Licensing Examiner

Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

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Subject: Re: FSE, INC DBA Good Titrations License # 20829 Incomplete Response

Good Morning TJ,

Here is the new MJ-08, the MJ-04 with the removal of Captain Jack's (4-479) and Diagram 1, 2 &5 with the addition of the additional licenses within the premises.
We also received confirmation that Billie Jo Gehring, Curtis Franklin and Frank Berardi have filed their PFD's and received confirmation numbers that we can provide you if need be.

Let us know if there is anything else required to deem this application complete.

Thank you!

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> - Form MJ-02: Premises Diagram
> - Additional details are required for Diagram 5. This diagram must also include labels for the other licensed premises within the building.
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- Applicant's Alaska Residency
    - I was able to verify residency for everyone except the following individuals:
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Alcohol & Marijuana Control Office
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Subject: FSE, INC DBA Good Titrations License # 20829 Incomplete Response

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