CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

January 17, 2020

SHFT, LLC
DBA: Green Growcer
Via email: rlmor@me.com

Re: Retail Marijuana Store #23468

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 AAC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-01 Operating Plan**
  - Page 1: Please include Suite 1A in the Premises Address.
  - Page 2, Section 2.1: There is no additional information provided on page 11, as stated. Please correct accordingly.

- **MJ-02 Premises Diagram**
  - There were no diagrams submitted with this application. Please submit the diagrams for review.

- **MJ-08 Local Government Notice Affidavit**
  - Correct me if I am wrong, but I am under the impression that East Dimond Blvd. is not within the Airport Heights Community Council's area.
    - If I am correct, please notify me of the correct community council so that I may update our database.
    - Additionally, you would need to notify the correct community council by providing them with a copy of the public notice, and then submit a new MJ-08 to AMCO.

- **Proof of Possession for Proposed Premises**
  - Please include Suite 1A in the lease.

- **Entity Documents**
  - Please file the biennial report for the LLC with the Division of Corporations, Business, & Professional Licensing (CBPL): https://www.commerce.alaska.gov/web/cbpl/
  - Provide the Operating Agreement for SHFT, LLC.
  - Provide a list of all partners with the percentage of ownership of each partner.

- **Applicant's Residency**
  - I am not able to verify Alaska residency at the time that your application was reviewed due to technical issues. If you intend to apply for the Permanent Fund Dividend, you are encouraged to apply sooner and provide proof of eligibility prior to this application being brought to the Board for consideration.
  - If you do not intend to apply for the PFD, please notify us via email at marijuana.licensing@alaska.gov.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

Jacqlene Drulis, Occupational Licensing Examiner
For,
Glen Klinkhart, Interim Director
marijuana.licensing@alaska.gov

Drulis, Jacqlene M (CED)

From: Marijuana Licensing (CED sponsored)
Sent: Friday, January 17, 2020 9:29 AM
To: rlmor@me.com
Cc: Marijuana Licensing (CED sponsored)
Subject: Incomplete Application- Green Growcer- License #23468
Attachments: 23468 Incomplete Application Letter.pdf

Categories: Green Category

Good morning,

I have reviewed your application for a marijuana establishment, but at this time your application is considered incomplete. See the attached notice regarding corrections, additional documents, and/or resubmittals that need to be addressed in your application.

Please make sure to read the entire notice. If the submitted corrections for your application are inadequate to deem your application complete, or your application is still incomplete after ninety (90) days from the date of this notice, your application will be returned to you in accordance with 3 AAC 306.025(e)(1) and 3 AAC 306.025(f). Should you wish to continue pursuing licensure, it would be necessary to file a new application and pay new fees.

Ninety-day Due Date: April 16, 2020

Let us know if you require copies of any submitted documents, and feel free to call or email if you need clarification on any items in the Incomplete Notice. Correspondence should be sent to marijuana.licensing@alaska.gov.

Thank you,

Jacqlene Drulis
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

Drulis, Jacqlene M (CED)

From: Marijuana Licensing (CED sponsored)
Sent: Wednesday, February 5, 2020 1:52 PM
To: brenda@jdwcounsel.com; rlmor@me.com
Cc: Marijuana Licensing (CED sponsored); helenas62@yahoo.com; jana@jdwcounsel.com
Subject: RE: SHFT, LLC DBA Green Growcer License # 23468

Good afternoon,

I have reviewed your corrections, and everything seems to be in order except for a couple more items on the MJ-02 Premises Diagram, Diagrams 1, 2, & 5:

- Since this application is for the retail marijuana store, please show the restricted access area for just the retail marijuana store, and to avoid confusion, please remove the restricted access area for the manufacturing license.
- Please label the counter.
- Is the cold storage area supposed to be yellow? If so, please correct accordingly.
- Please show the 6 month record storage on the retail licensed premises, since it is in the legend and it is only shown on the manufacturing licensed premises.

Thank you,

Jacqlene Drulis
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Brenda Mills [mailto:brenda@jdwcounsel.com]
Sent: Tuesday, February 4, 2020 5:07 PM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Cc: Jana Weltzin <jana@jdwcounsel.com>; Helen Yun <helenas62@yahoo.com>; Rick Morrissette <rlmor@me.com>
Subject: SHFT, LLC DBA Green Growcer License # 23468

Good Afternoon AMCO,

Attached are the PFD Confirmation pages for both entity officials.

Let us know if there is anything else required to deem this application complete.

Thank you.

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*** Please REPLY ALL when responding to this Email***

Brenda Mills
JDW, LLC

Paralegal
& Accounts Payable/Receivable
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Think green, please don't print unnecessarily