CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

Alcohol and Marijuana Control Office

550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

February 13, 2020

SHFT LLC
DBA: Green Growcer
Via email: rlmor@me.com

Re: Marijuana Product Manufacturing Facility License #23503

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 AAC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-01 Operating Plan**
  - Page 2, Section 2.1:
    - The end of your response indicates that it continues on Page 11, but the Page 11 submitted only has a continued response for Section 8.1.
  - Page 9, Section 9.1:
    - Your response indicates that sign dimensions will be submitted at a later time. Please note that this would require filing Form MJ-15: Operating Plan Change and paying the $250.00 Operating Plan Change fee.
- **MJ-05 Manufacturing Supplemental – Marijuana Products**
  - Crumble, Diamonds, Gems and Juice, and Sugar Wax:
    - The Standard Production Procedure describes end material that was processed from the extraction unit. Please provide more details on what this end material is.
    - Diamonds and Gems and Juice reference a product called "Diamonds and Sauce" in the Standard Production Procedure, but this doesn't appear to be a proposed product.
  - Bud-dy Buddies, Chocolate Chip Cookie, and Chocolate covered caramels (Sticky Icky Chews):
    - In the Packaging Description, please define how much of the product equals one serving.
  - Canna Caps:
    - In the Standard Production Procedure, please correct "MTC Oil" to "MCT Oil" in two places.
  - Infused Honey:
    - In Step 3 of the Standard Production Procedure, should "complaint" be "compliant"?

- Lemonade CannaCooler:
    - Please provide a better sample image in the Depiction section.
    - How much of this product equals one serving? Please identify this in the Packaging Description.
- Session Steamers Hot Cocoa:
    - Chocolate is a flavor described in the Product Description and Depiction, but there aren't any milk chocolate ingredients. Where does this flavor come from?
- Snickerdoodle Blondies:
    - In the Packaging Description, please double-check your calculations for the total amount of THC in a two-serving package.

- **MJ-07 Public Notice Posting Affidavit**
    - The public notice requirements under 3 AAC 306.020(b) must be completed within ninety days of all application documents being submitted. Because more than ninety days passed, it will be necessary to re-post your Public Notice at the proposed premises and another conspicuous location for **ten days**. Afterward, complete and submit a new MJ-07.
- **MJ-08 Local Government Notice Affidavit**
    - It has been more than ninety days between the Public Notice being provided to your local government and community council, and submitting all application documents. Please resubmit your Public Notice to both your local government and community council, and complete a new MJ-08.
- **Proof of Possession for Proposed Premises**
    - The lessee identified in this lease on the first page is SHTF, LLC, but the entity applying for this license is SHFT LLC. Please correct.
        - Please also provide a revised lease for #23468. It contains the same discrepancy.
- **Entity Documents**
    - The Entity Details page for SHFT LLC with the Alaska Division of Corporations, Business and Professional Licensing (CBPL) still shows the ownership of this entity as being held by Richard Morrissette at 95% and Hyon Yun at 5%, although it appears that the 2020 Biennial Report listing their ownership interest as 50% each was uploaded but is not reflected in the ownership. Please contact CBPL to determine if additional documentation is needed to update the ownership values.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

TJ Zielinski, Occupational Licensing Examiner
For,
Glen Klinkhart, Interim Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	Brenda Mills; Rick Morrissette
Cc:	Marijuana Licensing (CED sponsored); Helen Yun; Jana Weltzin; Legal Counsel; Trenton Messick
Subject:	Green Growcer, #23503 - Incomplete Application
Date:	Thursday, February 13, 2020 1:36:10 PM
Attachments:	23503 Incomplete Notice.pdf image001.png

Good afternoon,

Thank you, received. This application has been moved into the queue, been reviewed, and is considered incomplete. See the attached notice regarding corrections, additional documents, and/or resubmittals that need to be addressed in your application.

Please make sure to read the entire notice. If the submitted corrections for your application are inadequate to deem your application complete, or your application is still incomplete after ninety (90) days from the date of this notice, your application will be returned to you in accordance with 3 AAC 306.025(e)(1) and 3 AAC 306.025(f). Should you wish to continue pursuing licensure, it would be necessary to file a new application and pay new fees.

Ninety-day Due Date: 5/13/2020

Let us know if you require copies of any submitted documents, and feel free to call or email if you need clarification on any items in the Incomplete Notice. Correspondence should be sent to marijuana.licensing@alaska.gov.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From:	Marijuana Licensing (CED sponsored)
To:	Brenda Mills; Rick Morrissette
Cc:	Marijuana Licensing (CED sponsored); Jana Weltzin; Legal Counsel; Helen Yun
Subject:	RE: Incomplete Application - Green Growcer, License #23503
Date:	Tuesday, February 25, 2020 9:57:39 AM
Attachments:	image001.png

Good morning,

I have completed my review of the corrections submitted for this application, and most items on the Incomplete Notice have been addressed. The one outstanding issue is the ownership percentages that are listed on CBPL. I didn't see an attached Registered Agent Change form with this email, but the entity details for SHFT, LLC show that an Agent Change was submitted on 1/30/2020. Is this the one that was meant to be attached? Entity Details:
https://www.commerce.alaska.gov/cbp/main/Search/EntityDetail/10094484

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Brenda Mills [mailto:brenda@jdwcounsel.com]
Sent: Monday, February 24, 2020 3:17 PM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Cc: Jana Weltzin <jana@jdwcounsel.com>; Legal Counsel <legal@jdwcounsel.com>; Rick Morrissette <rlmor@me.com>; Helen Yun <helenas62@yahoo.com>
Subject: SHFT, LLC DBA Green Growcer License #23503 Incomplete Response

Good Afternoon AMCO,

Please find the attached JDW Response Letter, MJ-01, MJ-07,MJ-08, POPPP, and all products with required changes.

Please confirm receipt of this email submission and all 17 of it's attachments.

Thank you!

--
*** Please REPLY ALL when responding to this Email***

Brenda Mills
JDW, LLC
Paralegal
& Accounts Payable/Receivable
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From:	Marijuana Licensing (CED sponsored)
To:	Brenda Mills
Cc:	Marijuana Licensing (CED sponsored); Rick Morrissette; Jana Weltzin; Legal Counsel; Helen Yun
Subject:	RE: Incomplete Application - Green Growcer, License #23503
Date:	Tuesday, February 25, 2020 10:25:31 AM
Attachments:	image001.png

The ownership interest with CBPL is still showing Richard Morrissette at 95% and Hyon Yun at 5% though. It might be necessary for you or the applicants to contact CBPL again.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Brenda Mills [mailto:brenda@jdwcounsel.com]
Sent: Tuesday, February 25, 2020 10:16 AM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Cc: Rick Morrissette <rlmor@me.com>; Jana Weltzin <jana@jdwcounsel.com>; Legal Counsel <legal@jdwcounsel.com>; Helen Yun <helenas62@yahoo.com>
Subject: Re: Incomplete Application - Green Growcer, License #23503

Yes, the company is now in good standing.
I have attached the form for your records.

Let us know if there is anything else required to deem this application complete.

Thank you TJ!

On Tue, Feb 25, 2020 at 9:57 AM Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov> wrote:

> Good morning,
>
> I have completed my review of the corrections submitted for this application, and most items on the Incomplete Notice have been addressed. The one outstanding issue is the ownership percentages that are listed on CBPL. I didn't see an attached Registered Agent Change form with this email, but the entity details for SHFT, LLC show that an Agent Change was submitted on 1/30/2020. Is this the one that was meant to be attached? Entity Details: https://www.commerce.alaska.gov/cbp/main/Search/EntityDetail/10094484

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