CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

May 13, 2020

Alaska Botanical Farms Inc.
DBA: Alaska Botanical Farms
Via email: alaskabotanicalfarms@gmail.com

Re: Limited Marijuana Cultivation Facility #25145

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 AAC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-02 Premises Diagram**
  - Diagrams 1, 2, 5: The area providing calculations for the canopy sq. ft. shows Flower Room 3 to have 84 sq. ft., but it should be 64 sq. ft. Please correct accordingly.
  - Please correct the title of the aerial diagram to say, Diagrams 3 & 4.

- **MJ-04 Cultivation Supplemental**
  - Page 2, Section 4.1: A limited marijuana cultivation facility must have fewer than 500 square feet under cultivation, not 500 square feet. Please correct your answer accordingly.
  - Page 6, Section 8.1 and 8.2: Sample labels that show how you will meet the requirements of 3 AAC 306.475 for each of these sections were not submitted with your application, and are required.

- **Entity Documents**
  - Please submit the bylaws.

- **Miscellaneous**
  - As discussed via email, because your application's address shares an address with another license that is in "Delegated" status, we would need to receive verification from the current delegated licensee that the license is no longer being pursued, as stated.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

Jacqlene Drulis

Jacqlene Drulis, Occupational Licensing Examiner
For,
Glen Klinkhart, Interim Director
marijuana.licensing@alaska.gov

Drulis, Jacqlene M (CED)

From: Marijuana Licensing (CED sponsored)
Sent: Wednesday, May 13, 2020 4:16 PM
To: alaskabotanicalfarms@gmail.com
Cc: Marijuana Licensing (CED sponsored); Jana Weltzin; Brenda Mills
Subject: Incomplete Application- Alaska Botanical Farms - License #25145
Attachments: 25145 Incomplete Application Letter.pdf

Good morning,

Your application has been reviewed, attached is correspondence regarding corrections, additional documents, and/or resubmittals that need to be addressed.

Please make sure to read the entire notice. If the submitted corrections for your application are inadequate to deem your application complete, or your application is still incomplete after ninety (90) days from the date of this notice, your application will be returned to you in accordance with 3 AAC 306.025(e)(1) and 3 AAC 306.025(f). Should you wish to continue pursuing licensure, it would be necessary to file a new application and pay new fees.

Ninety-day Due Date: August 11, 2020

Let us know if you require copies of any submitted documents, and feel free to email if you need clarification on any items in the Incomplete Notice. Correspondence should be sent to marijuana.licensing@alaska.gov.

Thank you,

Jacqlene Drulis
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501