Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana cultivation facility license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 4** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.420(2).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Cultivation plan
- Waste disposal
- Odor control
- Testing procedure and protocols
- Packaging and labeling

This form must be completed and submitted to AMCO's main office before any new or transfer application for a standard marijuana cultivation facility or limited marijuana cultivation facility license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Alaska Botanical Farms Inc.	**MJ License #:**		25145	
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	Alaska Botanical Farms				
Premises Address:	5300 N Infinite Rd, Unit A-1				
City:	Wasilla	**State:**	Alaska	**ZIP:**	99654

Received 5/15/2020

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Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the flow of marijuana from seed or clone to harvest and transfer from your premises:

All marijuana cultivated at Alaska Botanical Farms will be tracked from seed or clone to sale or destruction in METRC. All plants that reach eight inches will be tagged and assigned a METRC tracking number. Marijuana will be harvested and grouped into batches. All batches for testing purposes will be of one single strain and will be assigned a METRC harvest batch number. A random sample will be collected from each batch and sent to a licensed testing facility. The remainder of the batch will be segregated in the secured quarantined product area until the testing results are received. A transport manifest generated from METRC will accompany each transfer of marijuana to another licensed facility. Marijuana will be sealed in packages not exceeding five pounds and placed inside a locked storage compartment within the vehicle or bed of a truck for wholesale transactions and up to one ounce containers for re-sale by retailers without re-packaging. Retail package labels will include: (1) the name and license number of the cultivation facility; (2) the date the marijuana was harvested; (3) the harvest batch number assigned to the marijuana; (4) the date the marijuana was packaged; (5) the net weight and the quantity of usable marijuana packaged in a standard of measure compatible with the inventory tracking system; (6) a complete list of all pesticides, fungicides, and herbicides used in the cultivation of the marijuana. All transfers of marijuana to other licensed facilities will be done in compliance with the state and local regulations and internal policies.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.405 and 3 AAC 306.410.

3.1. I certify that the marijuana cultivation facility will not: Initials

a. **sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation;** AC

b. **allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on the licensed premises or within 20 feet of the exterior of any building or outdoor cultivation facility; or** AC

c. **treat or otherwise adulterate marijuana with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana.** AC

Section 4 – Cultivation Plan

Review the requirements under 3 AAC 306.420 and 3 AAC 306.430.

4.1. Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

Flower Room 3: 2 - 4'x8' tables = 64 Square feet.
Flower Room 2: 3 - 4' x 8' tables = 96 square feet.
Flower Room 1: 10 - 4' x 8' tables = 320 square feet. Clone area: up to 19 square feet.
Total area under cultivation= 499 square feet.

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You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

4.2. The proposed area(s) for cultivation are clearly identified on the Form MJ-02: Premises Diagram that is submitted with this application.

Answer "Yes" or "No" to the following question: Yes No

4.3. Will the marijuana cultivation facility include outdoor production? ☐ ☑

If "Yes", describe the outdoor structure(s) or the expanse of open or clear ground and how it is fully-enclosed by a physical barrier:

4.4. Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility, whether indoors or outdoors, cannot be observed by the public from outside the facility:

Alaska Botanical Farms will ensure that marijuana cannot be visible by the public from the single door to the facility and will not have windows to the cultivation facility. All movement and transportation of marijuana will be discreet. Licensees and employees will take extra care to ensure no marijuana can be visible by the public during movement or transport. Licensee has extensive experience in the cultivation industry and will ensure that discretionary practices are maintained to keep marijuana out of the public eye. All growing, processing, curing, packaging, and labeling activities will be done inside the facility, not visible from outside. Continued on page 7

4.5. Describe the marijuana cultivation facility's growing medium(s) to be used:

Alaska Botanical Farms will be using a soil medium based growing method with no harmful chemicals or pesticides. The soil will contain perlite, vermiculite, worm castings, bark mulch, compost, black gold, rockwool, hydroton clay pellets, Coco, Promix.

4.6. Provide the complete product name and EPA registration # (if applicable) for each of the cultivation facility's pesticide and pest control product to be used. All proposed products must be on DEC's list of approved pesticides in the state of Alaska:

Alaska Botanical Farms will not be using any pesticides in the cultivation facility.

4.7. Describe all other fertilizers, chemicals, gases, and delivery systems, including carbon dioxide management, to be used at the marijuana cultivation facility:

Alaska Botanical Farms fertilizer use may include organic fertilizers such as worm castings, compost tea, fish bone meal, rock phosphate, epsom salt, dolomite lime, azomite, and humic acid. Alaska Botanical Farms will not be using any chemicals, gases (including CO_2), or any delivery systems.

4.8. Describe the marijuana cultivation facility's irrigation and waste water systems to be used:

Alaska Botanical Farms will start with a hand watering system. Alaska Botanical Farms anticipates little to no waste water as they will not over-water the plants. Most of the waste water will evaporate. Any excess waste water will drain through designated drains in the floor. The drains will lead the waste water into a septic tank on-site.

Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

5.1. The marijuana cultivation facility shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it.

5.2. Describe how you will store, manage, and dispose of any solid or liquid marijuana waste, including wastewater generated during marijuana cultivation, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown:

Alaska Botanical Farms will be disposing of: (1) marijuana that is identified as contaminated, infected or is otherwise rejected for quality or fails to meet quality testing; (2) waste from marijuana flowers and plant material and trimmings; (3) any other materials or containers in contact with marijuana products that risk contamination (4) any other marijuana deemed as waste by the MCB or Director. Marijuana waste will be stored away from all other marijuana in a locked container inside the facility, and will be rendered unusable prior to leaving the facility for disposal. A notice via email will be sent to AMCO enforcement not later than three days prior to rendering waste unusable and will be recorded in METRC as well. Marijuana waste will be rendered unusable by grinding and then mixing with other compostable and/or non-compostable material such as; food waste, yard waste, cardboard, paper and soil; until the resulting mixture is no more than fifty percent (50%) marijuana waste. Licensee or a designated employee will maintain a log on the status of all marijuana waste, tracking the type, date of disposal, reason for disposal, date it was rendered unusable, and final destination. The final mixture will be placed into the dumpster and picked up by the local waste facility truck or placed into the compost pile for future use in flower garden beds. The minimal liquid waste will run through drainage holes in the cultivation facility floor. This information will be recorded in the disposal log and securely stored as a business record, available to AMCO upon request.

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Section 6 – Odor Control

Review the requirements under 3 AAC 306.430.

Answer "Yes" or "No" to the following question:	Yes	No
6.1. Have you received an exemption from your local government for the odor control requirement set forth in 3 AAC 306.430(c)(2)?	☐	☑

If "Yes", you must be able to certify the statement below. Read the following and then sign your initials in the box:	Initials
I am attaching to this form documentation of my odor control exemption from the local government.	☐

If "No" to question 6.1., describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility:

Alaska Botanical Farms will eliminate odor through climate control, air filtration, ventilation and exhaust. Alaska Botanical Farms will install carbon filtration and commercial fans to filter the air for particulates and odor. Licensee or a designated employee will perform weekly "smell tests" where the licensee or designated employee will walk to the edge of the property and attempt to smell marijuana. If they can detect the smell of marijuana, Alaska Botanical Farms will replace the carbon filters (if necessary) and add additional odor control measures (again, if necessary). All "smell tests" will be logged on an odor control form and kept as an official business record.

Section 7 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.455 and 3 AAC 306.465.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box:	Initials
7.1. I understand and agree that the board or director will, from time to time, require the marijuana cultivation facility to provide samples of the growing medium, soil amendments, fertilizers, crop production aids, pesticides, or water for random compliance checks.	☑
7.2. I will ensure that any individual responsible for collecting random, homogenous samples for required laboratory testing under 3 AAC 306.455 will prepare the necessary accompanying signed statement, provide the signed statement to the marijuana testing facility, and maintain a copy as a business record under 3 AAC 306.755.	☑

7.3. Describe the testing procedures and protocols the marijuana cultivation facility will follow:

Marijuana will be harvested and grouped into batches. All batches for testing purposes will be of one single strain and will be assigned a METRC harvest batch number. A random sample (size of sample provided will be in compliance with 3 AAC 306.455) will be collected from each batch and sent to a licensed testing facility. The individual responsible for collection will prepare a signed statement attesting that each sample was randomly selected, provide a signed statement to the testing facility, and maintain a copy as a business record. The remainder of the batch will be segregated in the secured quarantined product area until the testing results are received. Alaska Botanical Farms will transport (or a third party transport company) all samples to a licensed testing facility in compliance with the state regulations and the company's transportation policies. The facility will ensure that any individual transporting marijuana has a valid marijuana handler permit issued by AMCO. While awaiting the testing results, the remainder of the batch will be segregated in the secured quarantine area. The facility will maintain all testing results as part of its official business records, and will enter the results in METRC. Alaska Botanical Farms will comply with any request from AMCO for a random sample from any growing medium, soil amendment, fertilizer, crop production aid, or water and shall bear the expense for all such requests.

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Section 8 – Packaging and Labeling

Review the requirements under 3 AAC 306.470 and 3 AAC 306.475.

Answer "Yes" or "No" to the following question:	Yes	No
8.1. Will the marijuana cultivation facility be packaging marijuana for a retail marijuana store to sell to a consumer without repackaging?	☑	☐

If "Yes", describe how the marijuana cultivation facility will ensure that the marijuana sold will meet the packaging requirements in 3 AAC 306.470, and provide a sample label that the facility will use to meet the labeling requirements set forth in 3 AAC 306.475:

Packaging will be sealed without an easy-open tab, dimple, corner, or flap. Packaged marijuana will be stored in a secured area until ready for transport. All packaging will be inspected, accepted or rejected, and recorded in the log. Licensee, and/or the on site manager will check all final packages to ensure that they will secure marijuana from contamination and not impart toxic or deleterious substances, and no images that appeal to children, such as cartoons or similar images, will be on the packaging. Labels will include: (1) the name and license number of the cultivation facility; (2) the date the marijuana was harvested; (3) the harvest batch number assigned to the marijuana; (4) the date the marijuana was packaged; (5) the net weight and the quantity of usable marijuana packaged in a standard of measure compatible with the inventory tracking system; (6) a complete list of all pesticides, fungicides, and herbicides used in the cultivation of the marijuana. The facility will use certified scales in compliance with the Alaska Weights and Measures Act, and will maintain registration and inspection reports at the facility.... Continued on Page 7

Answer "Yes" or "No" to the following question:	Yes	No
8.2. Will the marijuana cultivation facility be packaging marijuana in wholesale packages?	☑	☐

If "Yes", describe how the marijuana cultivation facility will ensure that the marijuana sold will meet the packaging requirements in 3 AAC 306.470, and provide a sample label that the facility will use to meet the labeling requirements set forth in 3 AAC 306.475:

Wholesale packages of marijuana will be sold to other licensed facilities in packages up to five pounds consisting of a single strain or a mixture of strains with strain names identified on the label. Packaging will be sealed without an easy-open tab, dimple, corner, or flap. Packaged marijuana will be stored in a secured area until ready for transport. All packaging will be inspected, accepted or rejected, and recorded in the log, and the on site manager or designated employee will check all final packages to ensure that they will secure marijuana from contamination and not impart toxic or deleterious substances. Alaska Botanical Farms will also disclose in writing with shipment all soil/medium amendments, fertilizers used, name of testing lab and results of test, and identify any pesticides, herbicides, and/or fungicides that were used in the cultivating of that strain of marijuana (Alaska Botanical Farms does not intend to use any pesticides or fungicides). Continued on Page 7

I certify that as a marijuana cultivation facility, I will submit monthly reports to the Department of Revenue and pay the excise tax required under AS 43.61.010 and AS 43.61.020 on all marijuana sold or provided as a sample to a marijuana establishment, as required under 3 AAC 306.480.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Notary Public
LESLIE ANDREE
State of Alaska
My Commission Expires Aug. 11, 2022

Notary Public in and for the State of Alaska

Andrew Campbell

Printed name of licensee

My commission expires: 8/11/2022

Subscribed and sworn to before me this 15 day of May, 2020.

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(Additional Space as Needed):

4.4 Continued: All marijuana will be securely packaged, labeled and organized for transport within the facility before being moved to the transport vehicle.

8.1 Continued: All marijuana shipped to a retailer will not exceed one ounce for resale to consumers without additional handling by the retail marijuana store except to add the retail marijuana store's own name or logo and license number.

8.2 The sealed, tamper-evident shipping container will have a label stating that a licensed testing facility has tested each batch in the shipment, and list: (1) the date of final testing; (2) the cannabinoid potency profile, expressed as a range of percentages that extends from the lowest percentage to highest percentage of concentration for each cannabinoid listed from every test conducted on that strain of marijuana from the same marijuana cultivation facility within the last three months; (3) a statement listing the results of microbial testing; and (4) a statement listing the contaminants for which the marijuana was tested, including molds, mildew, filth, herbicides, pesticides, fungicides, and harmful chemicals. Any packaging done at the facility will be performed in an area specifically set aside for packaging and monitored with 24 hour surveillance.

Retailer:	**License No**:
Cultivator: Alaska Botanical Farms	**License No: 25145**
Harvest Batch No:	**Package No**:
Net MJ Weight: **OZ(g)**	**Strain:**
Testing Facility:	**License No:**

THC: **THCA:** **CBD:** **CBDA:** **CBN:**

Microbial Test: **Fungicides:** **Pesticides:** **Herbicides:**

Fertilizers: **Soil Amendment:**

Alaska Safety Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

Alaska Botanical FARMS

Received 5/15/2020

Front of Package	Back of Package
window to view product *Strain Name* **Indica-Dominant** Net Weight: 3.5 g (0.124 oz.) PLACE HOLDER FOR RETAILER TO PUT RETAILER STICKER LABEL	Cultivator: Alaska Botanical Farms License #: 25145 HB#: VanillaGorilla08312020 Strain: Vanilla Gorilla **METRC #:** 36B875000036451115AB **Testing Lab:** ABC Lab **License #:** **Testing Date:** 08/31/2020 **Fungicides:** None **Herbicides:** None **Pesticides:** None **Cannabinoid Profile:** **Total THC:**XXXX% **Total CBD:**XXXX% **THC:**XXXX% **THC-A:** XXXX% **CBD-A:** XXXX% **CBN:** XXXX% **Alaska Safety Warning**: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

*or similar format and content

Received 5/15/2020