Alcohol and Marijuana Control Office
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Anchorage, AK 99501
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Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Alaska Harvest Company LLC	**MJ License #:**	24097		
License Type:	Retail Marijuana Store				
Doing Business As:	Alaska Harvest Company LLC				
Premises Address:	43837 Kalifornsky Beach Rd				
City:	Soldotna	**State:**	Alaska	**ZIP:**	99669

AMCO Received 4/30/2020

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Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

A day starts out with unlocking the premises and getting ready for daily operations including checking inventory and putting product to sales floor. When customers enter the premises, they will be greeted by employees and be asked to show their valid government issued ID to verify they are 21 years old or older. Once ID has been verified, customers can then start browsing products and store selections. Sales transactions will be processed at the point of sale station. After customers complete their transaction, they will exit the premises. At the end of each day, a manager or employee will reconcile the sale's transactions from the point of sale software with the inventory on hand and with the METRC to ensure consistency. The premises will be locked at the end of each business day.

In the case of product transfer, when marijuana product arrives at the premises, the product will be inspected to ensure the product type and weight and the transport manifest will be verified before accepting the shipment. After accepting the shipment, information such as product type, amount, and weight will be entered into the METRC system and point of sale software. Product will be kept in the locked product storage room or added to sales floor when they are ready to be sold.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

Employees will be trained to recognize the signs of impairment or persons under the influence of an alcoholic beverage, inhalant, or controlled substance. If an employee suspects a customer is under the influence of an alcoholic beverage, inhalant, or controlled substance, the person will not be sold any marijuana product and will be asked to leave the premises. If the person refuses to leave, law enforcement will be contacted.

3.2. I certify that the retail marijuana store will not:	Initials
a. sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;	DB
b. sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;	DB
c. offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;	DB
d. offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or	DB
e. allow a person to consume marijuana or a marijuana product on the licensed premises.	DB

Answer "Yes" or "No" to the following question:	Yes	No
3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☐	☒

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Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a). DB

4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products. DB

4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e). DB

4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365. DB

4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

- **a. is false or misleading;** DB
- **b. promotes excessive consumption;** DB
- **c. represents that the use of marijuana has curative or therapeutic effects;** DB
- **d. depicts a person under the age of 21 consuming marijuana; or** DB
- **e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.** DB

4.6. I certify that no advertisement for marijuana or marijuana product will be placed:

- **a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;** DB
- **b. on or in a public transit vehicle or public transit shelter;** DB
- **c. on or in a publicly owned or operated property;** DB
- **d. within 1,000 feet of a substance abuse or treatment facility; or** DB
- **e. on a campus for postsecondary education.** DB

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

There will be glass cases, cabinets or counters with cash register or point of sale system on one end. Any area behind the counters is restricted access area. All marijuana product will be displayed on shelving along the wall or on displayed carts behind the counters, or in secured glass cases which only employees can access. A refrigerator, freezer, and cooler with marijuana product will also be behind the counters which are unreachable to customers. Flower will be sold either pre-packaged or "Deli Style". Other marijuana product will be pre-packaged and labeled. There will be smell jars (covered with a plastic, metal, or other type of mesh tamper-evident cover) which are used to display sample flower. Upon request, an employee can pull them from glass cases for customers to inspect. There will be menu on the counters or on the wall behind them. An employee will take customer orders and complete sales at the point of sale station.

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Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet *the packaging and labeling requirements set forth in 3 AAC 306.345(a):*

All marijuana and marijuana products will be packaged and labeled in compliance with 3 AAC 306.470, 3 AAC 306.475, 3 AAC 306.565, and 3 AAC 306.570. All products will be packaged in opaque, resealable, child-resistant packaging. A label should contain retailer's name, logo, license number, test results, and warning statements of 3 AAC 306.345(b)(3). All marijuana and marijuana products prepackaged and labeled by a cultivation or manufacturing facility will be checked that their packages and labels are in compliance with the state regulations stated above.

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

SEE ATTACHMENT 3

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SAMPLE LABEL

Retailer: Alaska Harvest Company
License # 24097

Barcode: (Printed Here)

Cultivator:
License #
Harvest Batch #

Strain:
Weight:

THC:	**CBD:**
THCA:	**CBDA:**
CBN:	**TERPS:**

Pesticides, Fungicides, Herbicides: None

Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

Attachment 3

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Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced *before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):*

When customers enter the premises, they will be asked to show their identification to be checked by an employee. A customer will be refused to sell marijuana or marijuana products to if a customer does not produce a form of valid photographic identification showing that person is 21 years of age or older and will be asked to leave the premises. Valid form of IDs are such as unexpired passport, unexpired driver's license, instruction permit, identification card of a state or territory of the United States, the District of Columbia, or a province or territory of Canada, or an identification card issued by a federal or state agency authorized to issue a driver's license or identification card.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area. DB

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

Marijuana waste including any product deemed unfit for sale or consumption or expired products will be stored in a bucket, bin, or container in the restricted access area, and then will be disposed in compliance with applicable federal, state, and local statutes, ordinances, regulations, and other law. Prior to disposing marijuana waste, we will notify AMCO no later than three days before making the waste unusable. Marijuana waste will be rendered unusable by grinding or mixing the waste with at least an equal amount of other compostable or non-compostable materials such as, food waste, yard waste, dirt, vegetable based grease or oils, paper waste, cardboard waste, plastic waste, or oil. After waste has been redered unusable and the 3 day notification has Expired the waste will be transported to the landfill / OR transported to Alaska Harvest Company 24900 Orion st, Unit B, Kasilof, AK. 99610 and composted at our cultivation facility. DB

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it. DB

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Dean Bush

Printed name of licensee

Notary Public
SHAUNTEALA GRAHAM
State of Alaska
My Commission Expires April 10, 2022

Notary Public in and for the State of Alaska

My commission expires: April 10th 2022

Subscribed and sworn to before me this 10th day of April, 2020

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