CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

Alcohol and Marijuana Control Office

550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

May 18, 2020

Altered State Extractions LLC
DBA: Altered States Extractions LLC
Via email: Alteredstateextracts@gmail.com

Re: Marijuana Concentrate Manufacturing Facility License #22929

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 AAC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- When you submit documents via email, please convert PDF files to non-fillable formats.
- Another license application (#22928) was initiated at this same location and under the same entity. Are you going to proceed with this application, or should it be rendered void?
- **State Business License #2091851:**
  - The business name on your state business license is Altered States Extractions LLC, while the name of the LLC is Altered State Extractions LLC. You may need to contact the Division of Corporations, Business and Professional Licensing if you want to correct the business name. Otherwise, your application documents will need to have "Altered States Extractions LLC" as the Doing Business As (DBA) name.
    - **Before you begin working on these corrections, let me know via email if you will be making changes to your business license as additional steps may be required such as re-advertising for a period of time in the newspaper.**
- **MJ-00 Application Certifications**
  - Page 1, Section 1 – Establishment Information for Brandon Ross:
    - The Licensee name omits the "S" from Extractions in Altered State Extractions LLC. Please correct.
  - Page 1, Section 1 for everyone:
    - The DBA section is blank. Your DBA must match what is on your state business license.
- **MJ-01 Operating Plan**
  - For sections that require you to sign initials, please sign your initials by hand.
  - Page 1, Section 1 – Establishment & Contact Information:

        - The DBA is blank.
    - Page 4, Section 3.5:
        - Please re-review 3 AAC 306.715 and expand on your response to outline the steps taken when your security system alerts an unauthorized breach, including who will be contacted.
    - This form requires a notarized signature from a licensee.
- **MJ-02 Premises Diagram**
    - Page 1, Section 1 – Establishment Information:
        - Several fields in this section have not been completed.
    - Page 2 of this form requires a notarized signature from a licensee.
- **MJ-05 Manufacturing Supplemental**
    - Where initials are required, please sign them by hand.
    - Page 1, Section 1 – Establishment Information:
        - The DBA is blank.
- **MJ-05 – Marijuana Products:**
    - For all products:
        - There are some discrepancies in the warning statements on your sample labels, and these statements should be written verbatim as defined in regulation. Please re-review 3 AAC 306.570 for the correct wording.
    - Boss Sauce:
        - The name of this product in Section 6 is Boss Sauce, but in Section 7 it is Ultimate Sauce. Which is the correct name?
    - Live Terps (HTE)
        - This product is described as having a watery or syrupy texture, but the Standard Production Procedure includes whipping, pulling and stretching like your proposed product "Badder" does. Is this the correct production procedure?
- **MJ-07 Public Notice Posting Affidavit**
    - Section 1 – Establishment Information:
        - The DBA is blank.
    - This form was not signed by the licensee, but it was notarized. Please complete a new MJ-07 and have it notarized again.
- **MJ-08 Local Government Notice Affidavit**
    - Section 1 – Establishment Information:
        - The DBA is blank.
    - This form was not signed by the licensee, but it was notarized. Please complete a new MJ-07 and have it notarized again.
- **MJ-09 Statement of Financial Interest**
    - Page 1, Section 1 – Establishment Information for Joseph and Connor Hicks:
        - Please include your license number on this form.
    - Page 1, Section 1 for everyone:
        - The DBA on this form is different from the business name on your state business license.
- **Proof of Possession for Proposed Premises**
    - The lease provided is inadequate to show that Altered State Extractions LLC has right and title to the proposed premises, because the tenants identified are the members/managers of the LLC. In order to show that the licensee has right and title, the tenant needs to be the LLC.
    - The Use of Premises outlined in #10 on the lease indicates that the premises will be occupied only by the tenant and tenant's immediate family for living in, but does not describe a business being operated.

- The lease needs to contain a disclaimer that the landlord will not take possession of or remove any marijuana/marijuana product from the premises, and will contact AMCO if removal is necessary (such as in the event of default).

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

TJ Zielinski, Occupational Licensing Examiner
For,
Glen Klinkhart, Interim Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	Brandon Ross
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Incomplete Application - Altered States Extractions LLC #22929
Date:	Monday, May 18, 2020 11:28:38 AM
Attachments:	22929 Incomplete Notice.pdf image001.png

Good morning,

I have reviewed your application for a marijuana establishment, but at this time your application is considered incomplete. See the attached notice regarding corrections, additional documents, and/or resubmittals that need to be addressed in your application.

Please make sure to read the entire notice. If the submitted corrections for your application are inadequate to deem your application complete, or your application is still incomplete after ninety (90) days from the date of this notice, your application will be returned to you in accordance with 3 AAC 306.025(e)(1) and 3 AAC 306.025(f). Should you wish to continue pursuing licensure, it would be necessary to file a new application and pay new fees.

Ninety-day Due Date: 8/16/2020

Let us know if you require copies of any submitted documents, and feel free to call or email if you need clarification on any items in the Incomplete Notice. Correspondence should be sent to marijuana.licensing@alaska.gov.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

State of Alaska
Division of Corporations, Business and Professional Licensing
CORP
PO Box 110806
Juneau, AK 99811-0806
Phone: (907) 465-2550
Fax: (907) 465-2974
Website: www.commerce.alaska.gov/occ

201921065580

Date Filed: 08/07/2019
State of Alaska, DCCED

DO NOT STAMP ABOVE THIS BOX

Office Use Only CORP

RECEIVED
Juneau
AUG 07 2019
Division of Corporations, Business and Professional Licensing

✓ 25 00

ARTICLES OF AMENDMENT
Domestic Limited Liability Company
AS 10.50.100

☑ **$25.00 Filing Fee (non-refundable)**

Pursuant to Alaska Statutes 10.50.100, the undersigned corporation adopts the following amended Articles of Organization.

ITEM 1: Name of the Entity:

Name of the Entity	Alaska Entity #:
Altered State Lab's LLC	10102816

ITEM 2:

Date the original Articles of Organization were filed:	3/26/2019

ITEM 3: List each article number being amended, and the amended article in full. Any article being changed is considered an amendment; this includes deletions, edits, corrections, or renumbering of the articles. Verify with previous Articles of Organization and amendments already filed.

1. The Entity Name is amended to: Altered State Extractions LLC

Attach a separate sheet if needed.

ITEM 4: The Articles of Amendment must be signed by a member, manager, or Attorney-in-Fact.

Signature	Printed name	Title	Date
Joseph R. Hicks	Joseph R. Hicks	Manager	08/04/19

Mail the Articles of Amendment and the non-refundable $25.00 filing fee in U.S. dollars to:
State of Alaska, Corporations Section, PO Box 110806, Juneau, AK 99811-0806

STANDARD PROCESSING TIME for complete and correct applications submitted to this office is approximately 10-15 business days. All applications are reviewed in the date order they are received.

From:	Marijuana Licensing (CED sponsored)
To:	Brandon Ross
Cc:	Marijuana Licensing (CED sponsored)
Subject:	RE: Regarding license #22929
Date:	Tuesday, May 19, 2020 8:02:26 AM
Attachments:	image001.png

Good morning Brandon,

I don't have access to a work telephone since I've been telecommuting, but I'll do my best to clarify by email.

Your advertisements and Public Notice postings were done under the Doing Business As (DBA) name: Altered States Extractions LLC, although the actual name of your LLC is Altered State Extractions LLC. Changing your DBA requires getting a new state business license from the Division of Corporations. I know that there's a fee required to get a new business license, although I'm not sure what the cost is.

If you want to keep with your current business license (Altered States), then you would not need to re-advertise or re-post the Public Notice for a period of time, but your application forms would need to list the current DBA. If your application was approved by the Board, you would then have the option of filing a business name change on Form MJ-13, which includes a $250.00 fee. The form is available online at https://www.commerce.alaska.gov/web/Portals/9/pub/MCB/MarijuanaApplication/MJ-13.pdf for reference.

If you do want to correct the DBA right now, then your corrections would include re-posting a corrected public notice (for five days instead of ten, since the changes are fairly minor), and running a corrected advertisement one time instead of once a week for three consecutive weeks. Let me know which you prefer.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Brandon Ross [mailto:alteredstateextracts@gmail.com]
Sent: Monday, May 18, 2020 4:37 PM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: Re: Regarding license #22929

Would it be best for us to go ahead and change the name on the business license? Is that how we'd avoid redoing public notices? The extra "s" in state is definitely not supposed to be there, but I'd hate to do something that puts us further behind

Sent from my iPhone

On May 18, 2020, at 3:33 PM, Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov> wrote:

Good afternoon,

Thank you, I have changed #22928 to Void status. I saw that the name of your LLC had been amended, and it is accurately showing in the Corporations, Business and Professional Licensing Database (the first attachment). The discrepancy that I'm referring to is on your statue business license (22929 Business License). Your business license correctly lists the owner as Altered State Extractions LLC, but three lines above that is the business name (Doing Business As) that caused the error on your application.

Sincerely,

<image001.png>

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Brandon Ross [mailto:alteredstateextracts@gmail.com]
Sent: Monday, May 18, 2020 3:15 PM
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Subject: Regarding license #22929

In regards to the business license
The name was changed back in August, but I have the articles of amendment for that.
Also the other license #22928 can be removed
<image002.jpg>

Sent from my iPhone

<22929 LLC Entity Details.pdf>
<22929 Business License.pdf>

From:	Marijuana Licensing (CED sponsored)
To:	Brandon Ross
Cc:	Marijuana Licensing (CED sponsored)
Subject:	RE: Regarding license #22929
Date:	Tuesday, May 19, 2020 8:42:36 AM
Attachments:	image001.png

Your DBA is the business name on your state business license (https://www.commerce.alaska.gov/cbp/businesslicense/Search/LicenseDetail?l=518834&n=2091851), and needs to be included in your application.

Sincerely,

TJ Zielinski

Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Brandon Ross [mailto:alteredstateextracts@gmail.com]
Sent: Tuesday, May 19, 2020 8:35 AM
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Should we put n/a in those spaces?

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<22929 LLC Entity Details.pdf>
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From:	Marijuana Licensing (CED sponsored)
To:	Brandon Ross
Cc:	Marijuana Licensing (CED sponsored)
Subject:	RE: License #22929 warning labels
Date:	Wednesday, May 20, 2020 8:31:39 AM
Attachments:	image001.png

Good morning,

Yes, those are correct. You can leave out the quotation marks and numbers if you'd like, just as long as the sentences match.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Brandon Ross [mailto:alteredstateextracts@gmail.com]
Sent: Tuesday, May 19, 2020 4:40 PM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: License #22929 warning labels

I just copied and pasted from the regs here
Is this the correction you need for each warning label

TROPICANA PUNCH

MARIJUANA CONCENTRATE:
Δ8 DISTILLATE

STARTING MATERIAL: FLOWER

WEIGHT: 1 GRAM

CANNABINOID PROFILE

TOTAL THC	TOTAL CBD
98%	0.3%
TOTAL THC MG/G	TOTAL CBD MG/G
980MG/G	3 MG/G

TOTAL THC=THC-A*0.877 + Δ9-THC TOTAL CBD=CBD-A*0.877 +CBD

THC-A:
Δ9-THC:
Δ8-THC:
THC-V:
CBD-A:
CBD:
CBN:
CBG:
CBC:

RESIDUAL SOLVENTS: PASS
PESTICIDES: PASS

WASILLA, ALASKA

ALTERED STATE EXTRACTIONS

MANUFACTURER:
ALTERED STATE EXTRACTIONS
LICENSE # 22929
CULTIVATOR:
ALTERED STATE EXTRACTIONS
LICENSE # XXXXXX
RETAIL: XXXXXX
LICENSE #: XXXXXX
PRODUCTION LOT #:

KEEP REFRIGERATED TO PRESERVE FRESHNESS

TERPENE PROFILE

Alpha Bisabolol:
Alpha Humulene:
Alpha Pinene:
Alpha Terpinene:
Beta Caryolphyllene:
Beta Myrcene:
Beta Pinene:
Camphene:
Delta 3 Carene:
Gamma Terpinene:
Geraniol:
Guaiol:
Isopulegol:
Limonene:
Linalool:
Nerolidol:
Ocimene:
P-Cymene:
Terpinolene:

TOTAL TERPENES: 0.0 %

(1) "MARIJUANA HAS INTOXICATING EFFECTS AND MAY BE HABIT FORMING AND ADDICTIVE.";(2) "MARIJUANA IMPAIRS CONCENTRATION, COORDINATION, AND JUDGMENT. DO NOT OPERATE A VEHICLE OR MACHINERY UNDER ITS INFLUENCE.";(3) "THERE ARE HEALTH RISKS ASSOCIATED WITH CONSUMPTION OF MARIJUANA."'; (4) "FOR USE ONLY BY ADULTS TWENTY-ONE AND OLDER. KEEP OUT OF THE REACH OFCHILDREN.";(5) "MARIJUANA SHOULD NOT BE USED BY WOMEN WHO ARE PREGNANT OR BREAST FEEDING."

Sent from my iPhone

From:	Marijuana Licensing (CED sponsored)
To:	Brandon Ross
Cc:	Marijuana Licensing (CED sponsored)
Subject:	RE: Regarding license #22929
Date:	Wednesday, May 20, 2020 1:56:52 PM
Attachments:	image001.png

Hello,

It looks like this question might not have gotten a response yet, but please disregard if it has. In general, you can just submit the pages that need corrections, but make sure that all sections on the page are completed in full.

Forms MJ-01, MJ-02, MJ-07, and MJ-08 will need to be notarized, since some of them were blank or were stamped by the notary but not signed by a licensee.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Brandon Ross [mailto:alteredstateextracts@gmail.com]
Sent: Tuesday, May 19, 2020 10:44 AM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: Re: Regarding license #22929

can I continue with my current notary stamps? Do you just need the corrected page or the entire document? Resent

Sent from my iPhone

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>
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Also the other license #22928 can be removed
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<22929 Business License.pdf>

From:	Marijuana Licensing (CED sponsored)
To:	Brandon Ross
Cc:	Marijuana Licensing (CED sponsored)
Subject:	RE: Incomplete Application - Altered States Extractions LLC #22929
Date:	Tuesday, May 26, 2020 9:55:36 AM
Attachments:	Covered Diagrams.pdf image001.png image002.png image003.png

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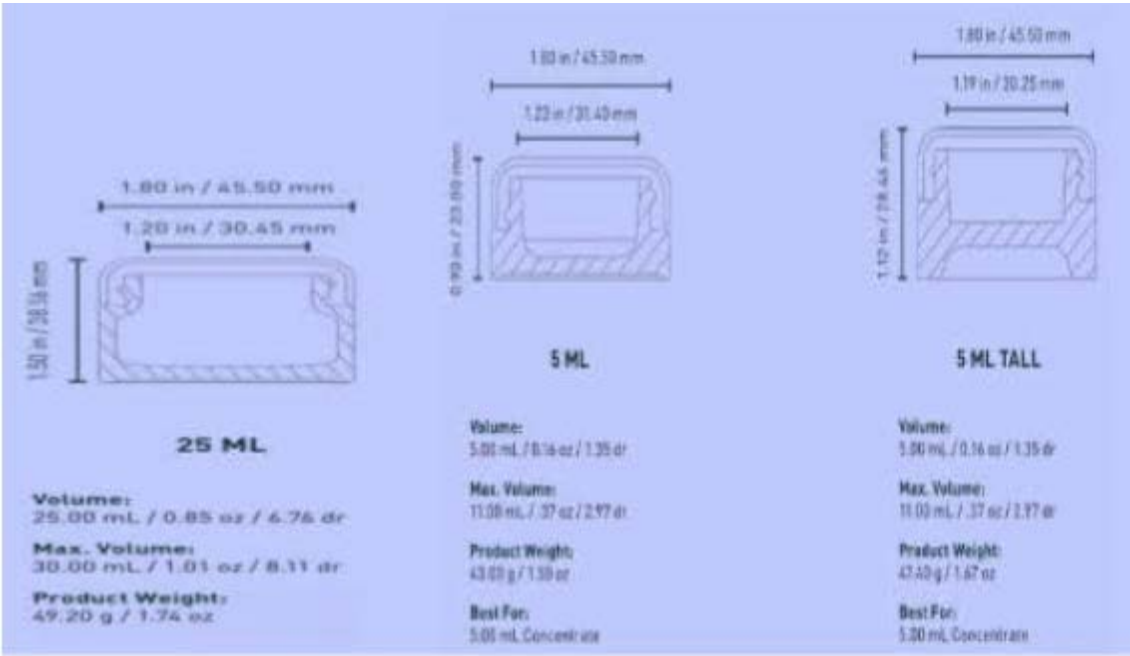
Good morning,

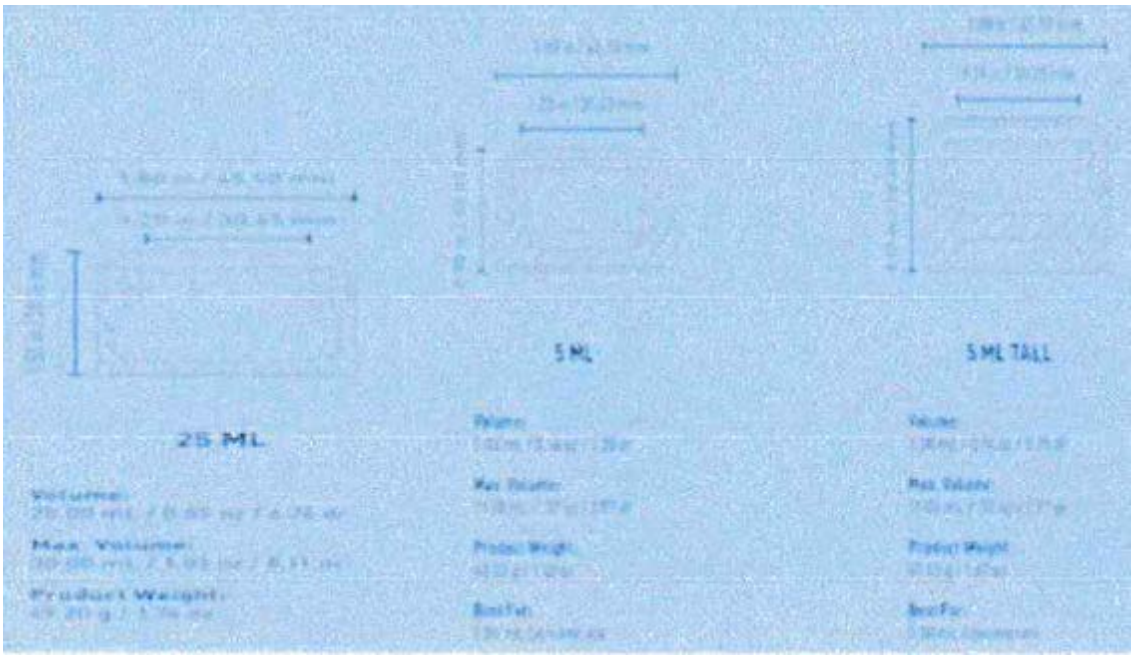
I finished reviewing your submitted corrections. Most of the needed corrections have been made, but there are still a few discrepancies that need to be resolved to deem this application complete. If you can submit the remaining corrections by close of business today (4:00 PM) and all issues are resolved, I can include this application on the June agenda.

On page 1 of Form MJ-01: Operating Plan, include “LLC” in the Doing Business As name.

Some of the diagrams that you submitted with MJ-02 have a black square that covers a portion of the building. It looks like it might be a true north arrow. Can you move it so the entire diagram is shown? See attached for reference.

For every product (except Live Shatter and Shatter), the image of what I believe to be the optional packaging is too blurry to see the details of. Please provide better images for the Packaging Description section. For comparison, please see a screenshot from the initial “Badder” Packaging Description and another from the version submitted last Friday:





Also, the product name for “Terps (High Terpene Extract)” is different on the two pages, and the warning statements have not been corrected.

Let me know if you have questions or need copies of any documents.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Brandon Ross [mailto:alteredstateextracts@gmail.com]
Sent: Friday, May 22, 2020 2:04 PM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: Completed Supplemental Forms; License # 22929

Mj02 continued
For some reason the last two pages weren’t included.
Here they are

Sent from my iPhone