CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

Alcohol and Marijuana Control Office

550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

March 4, 2020

High North LLC
DBA: High North LLC
Via email: jason.heilig@gmail.com

Re: Standard Marijuana Cultivation Facility License #13588

Dear applicant,

The Alcohol and Marijuana Control Office has reviewed the documents submitted for the transfer of ownership for the license referenced above. This letter is notice under 3 AAC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter.

- **MJ-00 Application Certifications**
  - Page 3, Section 4 – Certifications:
    - Please re-read both of the last two statements on this page and sign your initials next to the applicable statement. You should be able to sign next to one of them.
- **MJ-08 Local Government Notice Affidavit**
  - A copy of your MJ-17c must be provided to each local government that the licensed premises is under the jurisdiction of. Please provide a copy of your MJ-17c to the Matanuska-Susitna Borough and complete an additional MJ-08.
- **Publisher's Affidavit**
  - The advertisement does not correctly list the statutory reference of a Standard Marijuana Cultivation Facility license (**3 AAC 306.400(a)(1)**). It will be necessary to run a corrected advertisement **one time**. Afterward, provide a new affidavit from the publisher along with a copy of the corrected advertisement.
- **Proof of Possession for Proposed Premises**
  - There is a contradiction in the term of the lease. It states that it will commence "from the Fifth day of April 1, 2020…".
    - Please note that if the transferor, AKfunding LLC wishes to continue operating this license after this lease commences, they will need to maintain right and possession to the licensed premises until the transfer has been approved and effectuated, so an amendment to the start date or a sublease may be necessary.
    - A possible option may be for the lease to High North LLC to commence upon approval and effectuation of the transfer of this marijuana establishment license.
- **Applicant's Alaska Residency**
  - I was not able to verify Alaska residency for Jason Heilig. If you plan to apply for this year's Permanent Fund Dividend, please do so as soon as possible and let us know via email when you are able to confirm eligibility. Otherwise let us know if you do not intend to apply for the PFD.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within **90 days of the date of this letter**.

Respectfully,

TJ Zielinski, Occupational Licensing Examiner
For,
Glen Klinkhart, Interim Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	jason.heilig@gmail.com
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Incomplete Transfer Application - High North LLC #13588
Date:	Wednesday, March 4, 2020 11:08:52 AM
Attachments:	13588 Incomplete Transfer Notice.pdf image001.png

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Good morning,

I have reviewed your application for transfer of a marijuana establishment, but at this time your application is considered incomplete. See the attached notice regarding corrections, additional documents, and/or resubmittals that need to be addressed in your application.

Please make sure to read the entire notice. If the submitted corrections for your application are inadequate to deem your application complete, or your application is still incomplete after ninety (90) days from the date of this notice, your application will be returned to you in accordance with 3 AAC 306.025(e)(1) and 3 AAC 306.025(f). Should you wish to continue pursuing licensure, it would be necessary to file a new application and pay new fees.

Ninety-day Due Date: 6/2/2020

Let us know if you require copies of any submitted documents, and feel free to call or email if you need clarification on any items in the Incomplete Notice. Correspondence should be sent to marijuana.licensing@alaska.gov.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From:	Marijuana Licensing (CED sponsored)
To:	info@akfunding.com; jason.heilig@gmail.com
Cc:	Marijuana Licensing (CED sponsored)
Subject:	RE: AKFunding LLC #13588 - License Transfer Documents to High North LLC - Incomplete
Date:	Tuesday, March 10, 2020 11:15:57 AM
Attachments:	13588 Incomplete Publisher"s Affidavit - Highlighted.pdf 13588 2nd Incomplete Publisher"s Affidavit - Highlighted.pdf

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Good morning,

I finished reviewing these corrections and nearly all of the items on the Incomplete Notice have been addressed. Unfortunately, there is still an error in the newspaper advertisement that will require an additional publication to correct.

On the most recent advertisement, the regulation for a transfer of ownership (3 AAC 306.045) was removed and replaced with the regulation for a Standard Marijuana Cultivation Facility (3 AAC 306.400(a)(1)). Please see the attachment labeled "13588 Incomplete Publisher's Affidavit". Of the two regulations highlighted in orange, 3 AAC 306.045 is correct, and "3AAC306" is where the correction is needed. The most recent advertisement is attached as "13588 2nd Incomplete Publisher's Affidavit" for reference.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

-----Original Message-----
From: info@akfunding.com [mailto:info@akfunding.com]
Sent: Tuesday, March 10, 2020 10:12 AM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: RE: AKFunding LLC #13588 - License Transfer Documents to High North LLC - App in the Queue

Hello,
Please find attached the documents requested in the incomplete letter.
Jason Heilig has applied for his PFD, so his residency should be confirmed..
Thank you
James Hess

From:	Marijuana Licensing (CED sponsored)
To:	J heilig
Cc:	Marijuana Licensing (CED sponsored)
Subject:	RE: Submission for review AK Funding transfer
Date:	Tuesday, March 10, 2020 2:32:42 PM
Attachments:	image001.png

Good afternoon,

You have the correct regulations cited, but there are two things I noticed: have them put a space between Akfunding and LLC (after "doing business as"). Also, near the bottom, the word "Alaska" in marijuana.licensing@alaska.gov is missing the letter "a" in the middle.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: J heilig [mailto:jason.heilig@gmail.com]
Sent: Tuesday, March 10, 2020 1:55 PM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: Fwd: Submission for review AK Funding transfer

Can you please look at the attached file and confirm this looks correct before I give the ok to publish?

Jason

---------- Forwarded message ---------
From: **Julie Zook** <legals@frontiersman.com>
Date: Tue, Mar 10, 2020, 1:12 PM
Subject: Submission for review
To: <jason.heilig@gmail.com>

Jason, please look over this ad and let us know if you need any more changes. Thanks!
-Ben