Current page(s) of operating plan or supplemental operating plan being amended.

Approved at November 2017 meeting.

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-05: Marijuana Product Manufacturing Facility

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana product manufacturing facility license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 5** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.520(3).

What additional information is required for product manufacturing facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Equipment, compounds, and processes to be used
- Proposed marijuana concentrates and marijuana products
- Proposed product packaging and sample labels
- Waste disposal plan
- Testing

This form must be submitted to AMCO's main office before any marijuana product manufacturing facility license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	ForgetMeNot Enterprises, Inc.	**License Number:**	13222		
License Type:	Marijuana Product Manufacturing Facility				
Doing Business As:	Southeast Essentials				
Premises Address:	8505 Old Dairy Rd, Suite 3				
City:	Juneau	**State:**	ALASKA	**ZIP:**	99801

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Section 2 – Prohibitions

Applicants should review 3 AAC 306.510 and be able to answer "Agree" to all items below.

The marijuana product manufacturing facility will not:	Agree	Disagree
Sell, deliver, distribute, or transfer any marijuana, marijuana concentrate, or a marijuana product directly to a consumer, with or without compensation	✓	
Allow any person, including a licensee, employee, or agent, to consume marijuana, marijuana concentrate, or a marijuana product on its licenses premises	✓	

The marijuana product manufacturing facility will not manufacture or sell any product that:	Agree	Disagree
Is an adulterated food or drink	✓	
Closely resembles a familiar food or drink item including candy	✓	
Is packaged to look like candy, or in bright colors or with cartoon characters or other pictures or images that would appeal to children	✓	

Section 3 – Equipment, Compounds, and Processes to be Used

Review the requirements under 3 AAC 306.555, and identify how the proposed premises will meet the listed requirements.

Describe the equipment and solvents, gases, chemicals, and other compounds the marijuana product manufacturing facility will use to create marijuana concentrates:

The extraction method and system Southeast Essential Manufacturing will be using is:

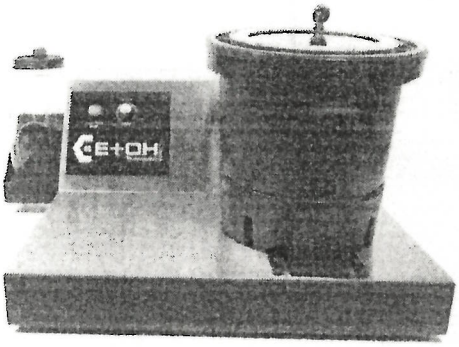
1. Bubble Bag Extraction - water, bags, ice, water and hand agitation.
2. CO2 Extraction - The Supercritical CO2 extraction process creates phase changes in carbon dioxide utilizing temperature and pressure. CO2 gas is used and is known as a "tunable solvent" making it extremely versatile for creating a multitude of end products by controlling temperature and pressure.
3. Rosin Press - hydrologically powered machines with heated plates to further refine and compress concentrate

(Add)

4. (Ethenol Based Extraction - Using EtOH Pro home extraction system. (See Attached Equipment Information)

Received by AMCO 8/19/19

Approved at September 2019 Meeting



EtOH PRO (ē-toe pro): USA orders only

$1,999.00

Currently only available for shipping inside USA. Your purchase may be canceled anytime prior to delivery for a full refund. After delivery returns will not be accepted.

Features & Benefits of the EtOH Pro Series

- Completely closed ethanol recovery extraction appliance
- 4L capacity (equals 12-16oz of dry material depending on density)
- 3 Hour processing time
- Altitude specific tuning for peak performance
- Dial controlled temperature range of 96F-105F
- Reclaims 98% of alcohol for re-use.
- Non-stick chamber for easy harvesting of the oil
- Glass lid for observation process and progress
- Additional secondary purging capabilities for post processing needs
- High quality design & materials
- Small footprint (19"d x 22"w x12"h)
- 1-year warranty
- Still the best customer service in the industry

Quantity:
1

ADD TO CART

AMCO
JUL 29 2019

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Describe the processes to be used to create marijuana concentrates:

Southeast Essential Manufacturing will create an assortment of marijuana products through the use of water, food, and solvent based extractions. The manufacturing facility will use only professional grade equipment systems with proper ventilation and control of all possible ignition sources. The professional grade equipment will be used in compliance with the manufacturer's stated pressure ratings and have certification from a licensed engineer that the system is commercially manufactured, is safe for its intended use, and is built to code and in compliance with local fire, safety, and building code requirements.

Bubble bag extraction is the process to be used to produce bubble hash. Marijuana plant material is first mixed with ice and water and then filtered through bubble bags (mesh bags of various sizes). The wet hash is then removed from the bags and allowed to dry overnight.

Supercritical carbon dioxide is a fluid state of CO2 (somewhere between a gas and a liquid) which is used as a solvent for extraction. The CO2 is pumped into an extraction vessel and as the marijuana plant material comes into contact with it, the oil is released into the CO2. Both the gas and oil come down into the a separation/collection vessel where the marijuana oil is released as a liquid and the CO2 gas is condensed back into a liquid and recirculated through a CO2 pump.

A hydraulic Rosin press is used to create rosin concentrate. Marijuana plant material or bubble hash is placed into nylon mesh bags or screens and then between parchment paper and into a pressurized heating device. The marijuana is pressed between two heated plates causing concentrate oil (rosin) to be squeezed onto the parchment paper.

(Add) Ethenol Based Extraction is a technique that essentially boils ethanol in a flask or pot then condenses the alcohol on a cooled coil, which then drips through the packed flower/trim material, stripping the cannabinoids and terpenes during the process. We will use a small home sized system called EtOH Pro.

All employees and agents operating, handling, inspecting, and cleaning the systems will be fully trained on how to use and maintain the system, and will have direct access to all applicable instructional and safety documents at all times. Each licensee, employee, or agent who is required or permitted to be physically present at the facility will have both a marijuana handler permit card and a food worker card on file on property prior to beginning work and at all times while on the premises. See following pages for process and description of creating products.

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Section 6 – Waste Disposal Plan

Review the requirements under 3 AAC 306.520, and identify how the proposed premises will meet the listed requirements.

Describe the marijuana product manufacturing facility's plan for disposal of any expired or outdated marijuana or marijuana product that is not sold or transferred to another licensed marijuana establishment:

Marijuana product waste will be stored away from all other products in a locked container inside the facility and will be rendered unusable prior to leaving the facility for disposal. Management will maintain a log on the status of all marijuana product waste, tracking the type of waste, the date of the disposal, the date it was rendered unusable, and the date it was transported to the waste station and by whom made the transport (any transport will be done by a manufacturing employee with a valid marijuana handler card). All marijuana labeled for disposal will be stored in a secured container, separated from all other products and materials, until it can be rendered usable. The waste will be collected and disposed of once a week or as needed. Prior to destruction of marijuana, AMCO enforcement will be notified three days beforehand via email. The logged information will be available to AMCO at any time upon request, and securely stored.

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Section 7 – Testing

The area where in-house testing will occur must be identified on the premises diagram, per 3 AAC 306.520(2).	Yes	No
Will the marijuana product manufacturing facility perform in-house testing (as defined in 3 AAC 306.990(b)(20))?	☐	☑

Applicants should review 3 AAC 306.550 and be able to answer "Agree" to the item below.

The marijuana cultivation facility applicant has:	Agree	Disagree
Read and understands and agrees to the required laboratory testing set forth in 3 AAC 306.550	☑	☐

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Norvin Perez Perez

Printed name

Subscribed and sworn to before me this 1 day of July, 2017.

Colleen McKenzie

Notary Public in and for the State of Alaska.

My commission expires: 11.11.19

COLLEEN MCKENZIE
Notary Public, State of Alaska
Commission # 151111001
My Commission Expires
November 11, 2019

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(Additional Space as Needed):