



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

MEMORANDUM

TO: Marijuana Control Board

DATE: June 1, 2020

FROM: Carrie Craig, Records and Licensing
Supervisor

RE: Licensing Report

Staff Changes

The vacant Occupational Licensing Examiner position was posted May 21, 2020 and closed June 1, 2020. When this report was drafted it was unknown how many applicants are in the pool.

I want to specifically give a special shout out to Jennifer Dufresne, our Administrative Assistant. She has continued to faithfully come into the office every day to provide her support to staff and has taken it upon herself to learn additional licensing procedures to ease some of the burden. Jennifer is an extraordinary asset to AMCO and it my hope to further her education in licensing.

TJ Zielinski and Jacqlene Drulis continue processing all marijuana applications.

Marijuana License Renewal Applications

There are 10 renewal applications that have been reviewed and completed, 10 in the queue waiting for review by an Examiner. All counts are approximate and will change by the time this report is read into the record

This is a reminder that all licenses in Active-Operating status on or before June 30, 2020 must renew their license no later than July 1, 2020. The renewal notices required by 3 AAC 306.035(a) were sent out on or before May 1, 2020.

Applications

At this time the "to be reviewed" queue for Marijuana establishment applications has approximately 13 applications waiting for review, all of which were received in the month of May. AMCO staff as always is working diligently to keep wait times as short as possible, but please keep in mind that applicants may experience a longer waiting period due to the Covid-19 crisis.

I would like to remind licensees that applications may be submitted via email to marijuana.licensing@alaska.gov except for fingerprints and payments. As always, if there are questions regarding the renewal or any other licensing process, please contact the above email or call 907-269-0350 and follow the marijuana licensing prompts.