



THE STATE  
*of* **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Commerce,  
Community,  
and Economic Development**

Alcohol and Marijuana Control Office

550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

**MEMORANDUM**

TO: Chair and Members of the Board      DATE: October 9, 2020  
FROM: Jane P. Sawyer      RE: Wildflower  
Regulations Specialist      license 21069

Wildflower, a retail marijuana store, is requesting approval of amendment(s) to their operating plan. The changes are in section 2.1 of MJ-01 and section 3.1 of MJ-03 as detailed on their MJ-15. The rest is the same as what was previously approved by the board. Temporary was approved.



Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

Alaska Marijuana Control Board

## Form MJ-15: Operating Plan Change

### What is this form?

This operating plan change form is required for all marijuana establishment licensees seeking to change a licensed marijuana establishment's existing operating plan, as required by 3 AAC 306.100. With this form, a licensee may request changes to as much or as little as desired of Form MJ-01 and/or the corresponding operating plan supplemental for the establishment's license type. The required \$250 change fee may be made by check, cashier's check, or money order.

Please complete and submit with this form the pages of Form MJ-01 and/or the corresponding operating plan supplemental that contain sections that you are requesting to change. **All fields must be completed of any page for which you are requesting changes** – upon board approval, the submitted pages will replace those currently on file. If your current, approved operating plan is on the original version of the forms, you may be required to complete and submit the new operating plan forms in their entirety.

The form(s) that I am requesting board approval to change is:

- ☒ Form MJ-01: Marijuana Establishment Operating Plan
- ☒ Form MJ-03: Retail Marijuana Store Operating Plan Supplemental
- ☐ Form MJ-04: Marijuana Cultivation Facility Operating Plan Supplemental
- ☐ Form MJ-05: Marijuana Product Manufacturing Facility Operating Plan Supplemental
- ☐ Form MJ-06: Marijuana Testing Facility Operating Plan Supplemental

This form must be completed and submitted to AMCO's main office prior to changing existing operations. The licensed establishment's operations may not be altered unless and until the director has given temporary approval or the Marijuana Control Board (MCB) has given final approval of the changes. Please note that licensees seeking to change operating plans for multiple licenses must submit a separate completed copy of this form for each license.

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Three Sisters, LLC	MJ License #:	21069		
License Type:	Retail Marijuana Store				
Doing Business As:	Wildflower				
Premises Address:	158 Alimaq Drive				
City:	Kodiak	State:	Alaska	ZIP:	99615

**Form MJ-15: Operating Plan Change****Section 2 – Summary of Changes**

Provide a summary of the changes for which you are requesting approval.

Wildflower would like to update their operating plan in the following manner:

MJ-01 - Page 2, Section 2.1: Remove - All visitors and customers will be greeted by our receptionist located in the arctic entry at which point they will be required to show valid ID. Once the receptionist verifies the customers ID, the receptionist will buzz the customer into the retail sales area. Replace with - All visitors will be greeted by a budtender when they enter the retail sales area, at which point, they will be required to show valid ID.

MJ-03 - Page 6, Section 3.1 Continued: Remove - At the moment a customer is buzzed through the security door Wildflower employees will be watching for signs of impairment. Replace with - At the moment a customer enters the retail sales area Wildflower employees will be watching for signs of impairment.

See attached MJ-01 and MJ-03 Operating plan pages reflecting requested changes.

**Section 3 – Declarations**

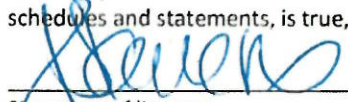
Read each statement below, and then sign your initials in the corresponding box to the right:

Initials

The proposed changes conform to all applicable public health, fire, and safety laws.

I understand that any temporary approval granted by the director is pending a final decision by the MCB; therefore, any investment I make, based upon temporary approval, is at my own risk.

As a marijuana establishment licensee, I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

  
Signature of licensee

Janiese Stevens

Printed name of licensee

  
Notary Public in and for the State of Alaska.

My commission expires: February 26, 2022Subscribed and sworn to before me this 23 day of June, 2020.


AMCO Director Review for Temporary Approval Pending Final MCB Decision:

Temp

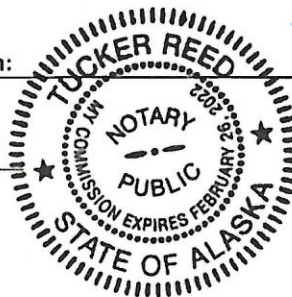
Approved

Disapproved

Glen Klinkhart by Jane Smith  
Printed name of Director Date 10/2/2020

  
Signature of Director

Director Comments:





## Form MJ-01: Marijuana Establishment Operating Plan

### Section 2 – Control Plan for Persons Under the Age of 21

**2.1. Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:**

Wildflower will refuse entrance to any person who does not produce a form of valid photo identification showing that person is twenty-one (21) years of age or older. All visitors and customers will be greeted by a budtender when they enter the retail sales area, at which point, they will be required to show valid ID. A sign will be posted at the front entrance door stating, "No one under 21 years of age allowed". The letters will be in high contrast to the background of the sign and will not be smaller than 12"x12". A valid form of identification will include: an unexpired, unaltered passport; an unexpired, unaltered driver's license; or identification card of any state or territory of the United States, the District of Columbia, or a Province of Canada. Wildflower will refuse entrance to all persons who can not produce valid photo identification, regardless of age. If at any time an employee suspects that a visitor is under twenty-one (21), the employee will refuse access and will ensure the individual is escorted off the premises. NO person, no matter how familiar the person is to staff or any of the licensees shall be allowed access into the retail facility without a valid unexpired identification. Cameras will be positioned visibly around the facility to ensure no unauthorized access is attempted and cameras will also act as a deterrent to persons attempting to gain unauthorized access.

### Section 3 – Security

**Restricted Access Areas (9 AAC 306.710):**

**3.1. Describe how you will prevent unescorted members of the public from entering restricted access areas:**

All restricted access areas will have signs posted "restricted access area, visitors must be escorted". At least one employee will be behind the point of sale counter at all times to help deter unauthorized access. The door to the office will have a sign posted "restricted access area, visitors must be escorted". The door to the office will remain locked at all times and only the licensees and designated manager will have access to unlock the door. Additionally, the retail store will be equipped with 24 hour monitoring alarm system, exterior lighting, and video surveillance. To maintain the security of the facility and all marijuana products, restricted access areas of the store will be monitored and restricted at all times. All members of the public who are allowed access to the restricted access areas of the facility must check in at the front entrance door in the arctic entry and obtain a visitor badge, and are to be worn and clearly displayed at all times while on the premises. (not to include AMCO, AMCO Enforcement, law enforcement and any other duly authorized agents)

**3.2. Describe your recordkeeping and processes for admitting visitors into and escorting them through restricted access areas:**

In order to be escorted into restricted access areas, a visitor must be pre-scheduled by either a licensee, or a manager, with the exception of AMCO, AMCO enforcement and duly authorized law enforcement agents. Each visitor will sign into the visitor's log indicating their name, the date, time in and out of the restricted access area, and purpose of the visit. All visitors will be required to sign in, and to provide valid, government issued, photo identification. Each visitor (with the exception of law enforcement, AMCO Enforcement or other duly authorized agents) will be issued a visitor badge and will be instructed to clearly display it on their person at all times while on the licensed premises and return the badge upon exit. At this time, the employee or licensee will brief the visitor on the company's policy's regarding hygiene, safety, regulatory compliance and any other pertinent information the visitor should be aware of while inside the restricted access areas of the retail store. A designated employee or licensee will escort and actively supervise the visitor(s) during the entire visit. At no time will there be more than 5 visitors per supervising employee or licensee on the premises. Once the visit has concluded, all visitors will be required to exit the premises and return their visitor badges. The visitors log will be kept and stored on-site as an official business record. The visitors will be escorted by an employee or licensee at all times while in the restricted access area. The escorting employee will record all information related to the visitor's presence, including any reportable activity or behavior during the visit. This visitor log will be made available to AMCO upon request. The records will be stored in the secured storage room. After 7 years the hard copy may be destroyed.





**Form MJ-03: Retail Marijuana Store Operating Plan Supplemental**

(Additional Space as Needed):

3.1 Continued: At the moment a customer enters the retail sales area Wildflower employees will be watching for signs of impairment. If a person enters the premises exhibiting signs of impairment, employees will refuse all service and sale to that individual, and escort them safely from the premise. Law enforcement will be contacted for back-up when necessary. Additionally, employees and management will exercise strict diligence and compliance with the sale limits and a manager will be on hand to help manage customer ingress and egress and ensure there is an adequate number of employees on the sales floor.

7.1 Continued: No individual will be allowed to pass the ID check window and buzzed through the security door onto the sales floor without their photo identification being verified regardless of how familiar the person is to the employee(s). Employees will be trained to identify forgeries and inconsistencies in ID's and will utilize an ID guide to help recognize ID's from other states and countries. A manager will be on hand to help manage customer ingress and egress on the sales floor. If an ID is not in compliance for any reason, the customer will be asked to leave, and law enforcement will be contacted if necessary.