



THE STATE  
*of* **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7<sup>th</sup> Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

**MEMORANDUM**

TO: Chair and Members of the Board      DATE: October 6, 2020  
FROM: Glen Klinkhart, Interim Director      RE: The 420 #10163  
Marijuana Control Board

This is a renewal application for a Retail Marijuana Store in the Petersburg Borough, by Susan J Burrell DBA The 420.

Local Government Protest: No protest 9/9/2020  
LG Protest Period Ends: N/A  
Objection(s) Received/Date: No  
Notice of Violation(s): Yes  
MJ-17a Temp Ownership Change Report: No  
Staff questions for Board: None

# Alcohol & Marijuana Control Office

Initiating License Application

6/12/2020 3:39:58 PM

**License Number:** 10163

**License Status:** Active-Operating

**License Type:** Retail Marijuana Store

**Doing Business As:** THE 420

**Business License Number:** 1033148

**Designated Licensee:** SUSAN J BURRELL

**Email Address:** ssusiesfire@msn.com

**Local Government:** Petersburg Borough

**Local Government 2:**

**Community Council:**

**Latitude, Longitude:** 56.812500, -132.955500

**Physical Address:** 307 N. Nordic Dr.  
Petersburg, AK 99833  
UNITED STATES

## Licensee #1

**Type:** Individual

**Name:** SUSAN J BURRELL

[REDACTED]

[REDACTED]

**Phone Number:** 907-518-4425

**Email Address:** ssusiesfire@msn.com

**Mailing Address:** PO Box 485  
Petersburg, AK 99833-0485  
UNITED STATES

**Note:** No entity officials entered for this license.

**Note:** No affiliates entered for this license.

# Notice of Violation

(3AAC 306.805)

This form, all information provided and responses are public documents per Alaska Public Records ACT AS 40.25

Date: 8/20/19

Licensee: Susan Burrell

DBA: The 420

License #/Type: 10163 Marijuana Retail Stores

Address: 307 North Nordic Dr., Petersburg 99833

AMCO Case #: AM191299

This is a notice to you as licensee that an alleged violation has occurred. If the Marijuana Control Board decides to act against your license, under the provisions of AS 44.62.330 - AS 44.62.630 (Administrative Procedures Act) you will receive an Accusation and Notice of your right to an Administrative Hearing.

**Note:** This is not an accusation or a criminal complaint.

On 08/19/2019 Susan Burrell, designated licensee of Marijuana Retail Store #10163, The 420 notified AMCO Enforcement she had inadvertently accepted a package in METRC which was not due to be delivered until the following day. AMCO was later informed it was a manifest for packages; \*\*2934, 2935, 2936, 2937, and 2938 which was accepted and not the packages themselves.

This is a violation of 3 AAC 306.330(b) Marijuana inventory tracking system.

This violation was self reported.

**3 AAC 306.805 provides that upon receipt of a Notice of Violation, a licensee may request to appear before the board and be heard regarding the Notice of Violation. The request must be made within ten days after receipt of the Notice of Violation. A licensee may respond, either orally or in writing to the Notice. 3 AAC 306.810 (2)(A)(B)(C) failed, within a reasonable time after receiving a notice of violation, to correct any defect that is the subject of the notice of violation of AS 17.8 or this chapter.**

**IT IS RECOMMENDED THAT YOU RESPOND IN WRITING TO DOCUMENT YOUR RESPONSE FOR THE MARIJUANA CONTROL BOARD.**

**\*Please send your response to the address below and include your marijuana license number in your response.**

Alcohol & Marijuana Control Office  
ATTN: Enforcement  
550 W. 7<sup>th</sup> Ave, Suite 1600  
Anchorage, Alaska 99501  
[amco.enforcement@alaska.gov](mailto:amco.enforcement@alaska.gov)

Issuing Investigator: S. Johnson

Received by:

SIGNATURE:



SIGNATURE:

Delivered VIA: Email

Date: 8/20/19

I have attached the violation to the back of this PDF.

These are all the emails I have received and sent in regards to this matter, the explanation I had and that it was my understanding was completed last August. In no way was I trying to be covert and not up front in this matter. I simply thought it was done and had completely put the matter out of my mind.

**Currently Emails** – The attachment to this is  
Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>  
Mon 8/17/2020 3:15 PM

Good afternoon,

Your application for renewal of your marijuana license has been reviewed, and at this time is considered incomplete. Please see the attached notice regarding corrections, additional documents, and/or resubmittals that need to be addressed in your application. **These items need to be corrected and/or submitted within fourteen (14) days of the date of this notice or the \$1,000 late fee under 3 AAC 306.100(b) will be assessed.**

**Due: August 31, 2020**

If you have any questions or concerns, please address them to [marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov).

Sincerely,



TJ  
Zielinski

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Susan Burrell  
Mon 8/17/2020 3:27 PM

*To TJ,*

*I am not and was not aware of any violation against my establishment. If you could provide me with the information in regards to this violation, I will have it corrected in record time.*

*Sincerely*

*Susie Burrell*

*907-518-4425*

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Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>  
Tue 8/18/2020 7:42 AM

Good morning Susie,

Certainly, please see attached. This was for a self-reported METRC error from August of last year. It appears to be resolved (since it was self-reported), but just needs to be listed with the renewal application and the application will need to go before the board at the next scheduled meeting.

Sincerely,

**TJ Zielinski**

Occupational Licensing  
Examiner

**Last year – the explanation**

Susan Burrell

Tue 8/20/2019 10:20 AM

*First off, Herbal Instincts was suppose to be here YESTERDAY and their flight was canceled, which I was not aware of when I was trying to copy the info from metrc and the accident occurred. What you are seeing is that they changed the date on the manifest as soon as the flight was canceled. The violation should say - "which was not due to be delivered until later in the day. The date was changed due to airline flight cancelation."*

*This kind of accident could be averted if the manifest area, where it is accepted, did not auto fill the receivers amount, which can be changed upon arrival of the actual product, BUT-if it were left blank than the transfer could not be accept until the weights where put in by the retail or whomever.*

*If you need clarification, please call me.*

*Thank you*

*Susie Burrell*

*The 420 & Sea\*Weed Farms*

*907-518-4425*

Hoelscher, James C (CED) <james.hoelscher@alaska.gov>

Tue 8/20/2019 10:28 AM

Thank you for your response.

Regardless of how the "mistake" occurred, it is a violation and is documented as such. Investigator Johnson also notes that this was self-reported, this weighs in your favor with the board as long as this type of violation isn't repeated.

James



Alaska Marijuana Control Board

## Form MJ-20: Renewal Application Certifications

### What is this form?

This renewal application certifications form is required for all marijuana establishment license renewal applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306. A person other than a licensee may not have direct or indirect financial interest (as defined in 3 AAC 306.015(e)(1)) in the business for which a marijuana establishment license is issued, per 3 AAC 306.015(a).

This form must be completed and submitted to AMCO's main office **by each licensee** (as defined in 3 AAC 306.020(b)(2)) before any license renewal application will be considered complete.

### Section 1 – Establishment Information

Enter information for the licensed establishment, as identified on the license application.

Licensee:	Susan J. Burrell	License Number:	10163		
License Type:	Retail Marijuana Facility				
Doing Business As:	The 420				
Premises Address:	307 N. Nordic Dr.				
City:	Petersburg	State:	Alaska	ZIP:	99833

### Section 2 – Individual Information

Enter information for the individual licensee who is completing this form.

Name:	Susan J. Burrell
Title:	Owner

### Section 3 – Violations & Charges

Read each line below, and then sign your initials in the box to the right of **any applicable** statements:

Initials

I certify that I have **not** been convicted of any criminal charge in the previous two calendar years.

JB
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I certify that I have **not** committed any civil violation of AS 04, AS 17.38, or 3 AAC 306 in the previous two calendar years.

JB
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I certify that a notice of violation has **not** been issued to this license between July 1, 2019 and June 30, 2020.

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Sign your initials to the following statement **only if you are unable to certify one or more of the above statements**:

Initials

I have attached a written explanation for why I cannot certify one or more of the above statements, which includes the type of violation or offense, as required under 3 AAC 306.035(b).

JB
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## Form MJ-20: Renewal Application Certifications

## Section 4 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that no person other than a licensee listed on my marijuana establishment license renewal application has a direct or indirect financial interest, as defined in 3 AAC 306.015(e)(1), in the business for which the marijuana establishment license has been issued.

JB

I certify that I meet the residency requirement under AS 43.23 or I have submitted a residency exception affidavit (MJ-20a) along with this application.

JB

I certify that this establishment complies with any applicable health, fire, safety, or tax statute, ordinance, regulation, or other law in the state.

JB

I certify that the license is operated in accordance with the operating plan currently approved by the Marijuana Control Board.

JB

I certify that I am operating in compliance with the Alaska Department of Labor and Workforce Development's laws and requirements pertaining to employees.

JB

I certify that I have not violated any restrictions pertaining to this particular license type, and that this license has not been operated in violation of a condition or restriction imposed by the Marijuana Control Board.

JB

I certify that I understand that providing a false statement on this form, the online application, or any other form provided by or to AMCO is grounds for rejection or denial of this application or revocation of any license issued.

JB

As an applicant for a marijuana establishment license renewal, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Marijuana Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff may result in additional fees or expiration of this license.

Susan Burrell  
Signature of licensee

SUSAN J. BURRELL

Printed name of licensee

Katie Eddy  
Notary Public in and for the State of Alaska

My commission expires: 11/11/2023Subscribed and sworn to before me this 16 day of June, 2020.