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Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Alaskan Originals, LLC	**MJ License #:**		25442	
License Type:	Retail Marijuana Store				
Doing Business As:	Alaskan Originals				
Premises Address:	3591 S. Vine Road				
City:	Wasilla	**State:**	Alaska	**ZIP:**	99623

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Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

Each shipment of marijuana and marijuana product that arrives at Alaskan Originals retail store will be wiped down with disinfecting solution on the exterior of the package (ie not the actually marijuana/marijuana product) in compliance with the Company's COVID19 Mitigation Plan, then the product will be inspected by the licensee, manager or a designated employee, checked for quality, packaging compliance, test results and weighed, before being accepted and added to the store's inventory and entered into Metrc. Each shipment will be reconciled with the transport manifest, shipment labels and packaging labels to ensure consistency. All product will be weighed by Alaskan Originals and reconciled with the weight listed on the manifest and labels. Any shipments with discrepancies will be rejected. Shipments that pass initial inspection will be accepted into the facility, entered into Metrc and the point of sale software and added to the store's inventory storage or display cases. At the end of each business day, the management team will reconcile the sale's transactions from the point of sale software with the inventory on hand and with Metrc to ensure consistency and to resolve any discrepancies immediately. Customers will be greeted as they walk into the store by an employee who will check photo identification and be on the lookout for signs of drug or alcohol impairment. Customers will then enter the retail store where they can browse display cabinets and view available products. Once COVID19 is no longer a health and safety concern, customers will be able to view/smell samples of product in closed glass jars connected to the counter. Sample jars will be protected by a plastic, metal or other protective mesh and will be constantly under supervision of Alaskan Originals employees during customer inspection. The use of sample smell jars will only commence once/if the threat of COVID19 is no longer a concern. Sales transactions will take place at the cash registers and when complete, customers will be guided to the store exit. All employees will be trained on the importance of the limits on quantity sold per transaction and the exit packaging requirements set forth in the regulations. Additional operations include routine sanitation of high touch areas in the store (ATMS, door handles, POS, counter tops, etc) and other COVID19 mitigation plan procedures.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

All customers will enter through the front entrance door and a designated employee will check the customers identification. The facility will have signs displayed on the front entrance door stating that the facility will not sell marijuana products to any person under the influence of alcohol or other drugs. All facility employees will be trained to recognize the signs of impairment. If any agent suspects a customer of being impaired, the customer will be refused service and escort them safely off the premises. Law enforcement will be contacted for back-up when necessary. Additionally, employees and management will exercise strict diligence and compliance with the sale limits embodied in 3 AAC 306.355.

3.2. I certify that the retail marijuana store will not: Initials

a. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;** JH

b. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;** JH

c. **offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;** JH

d. **offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or** JH

e. **allow a person to consume marijuana or a marijuana product on the licensed premises.** JH

Answer "Yes" or "No" to the following question:	Yes	No
3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☐	☑

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Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box:	Initials
4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a).	SH
4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products.	SH
4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e).	SH
4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365.	SH
4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:	
a. is false or misleading;	SH
b. promotes excessive consumption;	SH
c. represents that the use of marijuana has curative or therapeutic effects;	SH
d. depicts a person under the age of 21 consuming marijuana; or	SH
e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.	SH
4.6. I certify that no advertisement for marijuana or marijuana product will be placed:	
a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;	SH
b. on or in a public transit vehicle or public transit shelter;	SH
c. on or in a publicly owned or operated property;	SH
d. within 1,000 feet of a substance abuse or treatment facility; or	SH
e. on a campus for postsecondary education.	SH

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

All marijuana and marijuana products will be displayed and dispensed for sales within the designated restricted access area, unreachable to customers. Signage stating, "Restricted Access Area: Visitors Must Be Escorted" will be posted at the access points that lead behind the counter. All marijuana products will be displayed behind the retail counter on shelves or in a locked glass display case at the point of sale counter. Marijuana and marijuana products will be pre-packaged or deli-style and custom weighed at time of purchase. Product displays will be in full view of working video surveillance cameras at all times that marijuana or marijuana product is stored in the display. Continued on Page 6...

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Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

Alaskan Originals licensee, manager or designated employee will inspect all shipments of marijuana and marijuana products that arrive at the retail store. Shipments will be inspected for quality and consistency with the transport manifest, shipment labels and for regulatory compliance. All marijuana or marijuana products sold will be packaged in resealable, child-resistant packaging and placed in an opaque exit package such as; the customers purse, pocket or an exit bag prior to the customer exiting the retail store. All labels will be checked for: (1) name and license number or the manufacturing or cultivation facility; (2) production lot and/or batch number; (3) strain information; (4) net weight of the product; (5) packaging date and expiration date; (6) test results, testing lab name and license number; (7) required warnings if packaged for direct sale. The transport manifest will be checked for: Continued on Page 6...

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

Retailer: Alaskan Originals **License No:** 25442
Cultivator: **License No:**
Harvest Batch No: **Package No:**
Net MJ Weight: OZ(g) **Strain:**
Testing Facility: **License No:**
THC: **THCA:** **CBD:** **CBDA:** **CBN:**
Microbial Test: **Fungicides:** **Pesticides:** **Herbicides:**
Fertilizers: **Soil Amendment:**

ALASKAN ORIGINAL

Alaska Safety Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

*Logo to be added

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Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

All customers and visitors will enter through one front entrance door. All entrants will be required to present a valid government-issued photo identification showing that they are twenty one (21) years of age or older. A valid form of identification includes: (1) an unexpired, unaltered passport; (2) an unexpired, unaltered driver's license, instruction permit, or identification card of any state or territory of the United States, the District of Columbia, or a province of Canada; Continued on Page 6...

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area. JH

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

Alaskan Originals has a disposal plan for marijuana waste and all products that do not meet state testing requirements or the company's internal quality standard for any reason. Alaskan Originals will be disposing of: (1) marijuana that is identified as contaminated, infected or is otherwise rejected for quality for fails to meet quality testing: (2) all packaging, labeling, containers, or other related materials which arrive at the facility with marijuana products that have been disqualified for quality: (3) expired marijuana products and (4) any other materials or containers in contact with marijuana products that risk contamination. Marijuana waste will be stored away from all other products in a locked container inside the facility, and will be rendered unusable prior to leaving the facility for disposal. Marijuana waste will be rendered unusable by grinding or mixing the materials with other compostable and non-compostable material such as; food waste, cardboard, paper, yard waste, vegetable oil, oil until the resulting mixture is no more than fifty percent (50%) marijuana waste. Alaskan Originals will maintain a log on the status or marijuana waste, tracking the type, date of disposal, date it was rendered unusable, and date that it was picked up by the disposal company. The final mixture will be securely stored in locked containers located inside the premises with locks in compliance with the highest UL standards.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it. JH

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Joshua Hunter
Printed name of licensee

AIMEE ROCUSH
My Commission
NOTARY PUBLIC
Expires 08-29-2023
STATE OF ALASKA

Aimee Rocush
Notary Public in and for the State of Alaska

My commission expires: 8/29/2023

Subscribed and sworn to before me this 8th day of July, 2020.

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(Additional Space as Needed):

5.1 Continued: Marijuana and marijuana products will be secured in a locked case at all times. All employees will be trained and regularly monitored to ensure compliance with the display and closing policies, and that all product is secured and accounted for at all times. When customers have made their purchasing decisions, they will head to the point of sale counter. All transactions will be recorded into Metrc which will be compatible with Alaskan Originals point of sale system.

6.1 Continued: (1) name and license number of the providing entity; (2) delivery date; (3) start time and estimated arrival time; (4) strain and batch information; (5) delivery driver name and handlers card verification; (6) the weight of the products transferred (compared with the weight at Alaskan Originals when weighed on a certified registered scale, minus the estimated packaging weight if applicable); (7) testing information. Once a delivery is approved by either the licensee, manager or designated employee, the inventory will be accepted into the retail store and entered into Metrc with all mandatory information designated by AMCO. The shipment information will be both recorded in Metrc and stored on-site as an official business record. Both the transporting agent and the receiving Alaskan Originals licensee, manager or employee will sign all paperwork and documents expressing that all information is deemed correct and the transfer took place. Shall any of the above information be missing or inaccurate, the licensee, manager or designated employee will refuse the transfer.

7.1 Continued: and (3) an identification card issued by a federal or state agency authorized to issue a driver's license or identification card. The entrance, display areas, and all weighing, packaging, and check-out counters will be monitored by video surveillance at all times.

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