NOTIFICATIONS

Approved	Denied
Public Hearing	2-11-21
Date Action Taken	2-11-21
Attest:	

CITY OF HOUSTON
ACTION MEMORANDUM NO. 21-02

Title: City Council statement of non-protest for a new Limited Marijuana Cultivation License # 25721 held by Edward Fred Rollins DBA Gold Leaf Farms

Originator: Virgie Thompson, Mayor
Date: February 2, 2021

Agenda of: February 11, 2021

Route to:	Department Head	Signature	Date
X	City Clerk		2/2/21
X	Fire Chief		2/2/21
X	Police Chief/Mayor		
X	Public Works Director		2/3/21
X	Treasurer		2-3-21

Reviewed by Mayor: Virgie Thompson

Attachment(s):

- Application Notice
- Staff referrals under HMC 5.10.050
- Notice of Public Hearing
- Marijuana License 25721 Application

Summary statement:

Edward Fred Rollins DBA Gold Leaf Farms has applied for a new Limited Marijuana Cultivation License #25721.

State law requires local governing bodies to review requests pertaining to marijuana licenses within their municipalities. The City may waive the right to protest or may file a protest to a request.

Before taking action on a marijuana license application, the Mayor shall provide for a public hearing before the City Council. Within 15 business days after the referrals under HMC 5.10.050, the Mayor shall schedule each marijuana license application for consideration by the City Council at its next City Council meeting and send written notice to the applicant.

A review of the referrals relating to marijuana license application has been completed. Based on that review, The Mayor recommends the following action:

X	**WAIVE THE RIGHT TO PROTEST**
	PROTEST the issuance of the license for the following factors(s). *(HMC 5.10.050).*
	➢ Staff referrals.

	➢ Concentration of other licenses of the same and other types in the area.
	➢ Other factors.
	CONDITIONS recommend the **issuance** of the license with the following conditions(s). (HMC 5.10.060).
	➢
	SUSPENSION OR REVOCATION request a suspension or revocation of the license pursuant to 3 AAC 306.060;

If the City Council protests an application or recommends conditions on which the application shall be granted, the City Council shall state on record the reasons for its decisions, and the Mayor shall notify the Board and the applicant in writing of the decision.

If the City Council finds that the basis for its decision to protest an application, or to recommend conditions on which the application should be granted, no longer exists, the City Council may rescind its decision and direct the Mayor to notify the Board and the applicant of the decision.

Administration recommendation: Approve Action Memorandum 21-02

Office of the City Clerk Use Only

Applicant noticed of Public Hearing: € Applicant noticed of decision: € AMCO noticed of decision: €
MSB Noticed (Relocation only) € Houston Planning Commission noticed of decision €

City of Houston, Alaska
Mayor's Office

Wednesday, January 06, 2021

TO: City Clerk
Public Works Director
Fire Chief
Police Chief/Mayor

Application Type: New

License Type: Marijuana Limited Cultivation Establishment License

License Number: (25721)

Licensee/Applicant Name or Transferor (Edward Fred Rollins)

Business Name or Transferee (Gold Leaf Farms.)

Physical Location of Business: (12428 Round Table Drive)

The above referenced license was received by the City Clerk on: 12/30/2020

Staff must determine whether the applicant complies with the provisions of (HMC 5.10.050 Marijuana Licensing and Regulations).

The application was reviewed in accordance with (HMC 5.10.050 Marijuana Licensing and Regulations); and the following findings are reported:

Department Name	Recommend Non- Protest	Recommend Protest (Please provide written statement under separate cover)	Authorized Signature
Clerk's Office HMC 5.10.050(B)	☒	☐	
Public Works HMC 5.10.050(A)	☒	☐	
Fire Chief HMC 5.10.050(D)	☒	☐	
Police Chief/Mayor HMC 5.10.050(C)	☒	☐	Virgie Thompson

Revised 4/20

City of Houston, Mayor's Office • P.O. Box 940027 • Houston, Alaska 99694-0027
Phone: (907) 892-6869 • Fax: (907) 892-7677 • email: mayor@houston-ak.gov
Website: www.houston-ak.gov

THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

December 30, 2020

Matanuska-Susitna Borough
City of Houston
Attn: Borough/City Clerk
VIA Email: adam.bradway@matsugov.us , alex.strawn@matsugov.us , permitcenter@matsugov.us spevan@houston-ak.gov , sschug@houston-ak.gov , vthompson@houston-ak.gov ahansen@houston-ak.gov

License Number:	25721
License Type:	Limited Marijuana Cultivation Facility
Licensee:	Edward Fred Rollins
Doing Business As:	Gold Leaf Farms
Physical Address:	12428 Round Table Drive Houston, AK 99623 - 1907
Designated Licensee:	Edward Fred Rollins
Phone Number:	907-982-0142
Email Address:	efrollins@hotmail.com

☒ **New Application** ☐ **Transfer of Ownership Application**

AMCO has received a complete application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under 3 AAC 306.025(d)(2) or 3 AAC 306.045(c)(2).

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.010, 3 AAC 306.080, and 3 AAC 306.250 provide that the board will deny an application for a marijuana establishment license if the board finds that the license is prohibited under AS 17.38 as a result of an ordinance or election conducted under AS 17.38 and 3 AAC 306.200, or when a local government protests an application on the grounds that the proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the marijuana establishment, unless the local government has approved a variance from the local ordinance.

This application will be in front of the Marijuana Control Board at our March 31, April 1, 2021 meeting.

Sincerely,

Glen Klinkhart, Interim Director
amco.localgovernmentonly@alaska.gov

From:	AMCO Local Government Only (CED sponsored)
To:	Marijuana Licensing (CED sponsored)
Subject:	FW: Good Leaf Farms Waiver of Right to Protest
Date:	Wednesday, February 17, 2021 10:25:58 AM

From: Adam Bradway [mailto:Adam.Bradway@matsugov.us]
Sent: Wednesday, February 17, 2021 10:24 AM
To: AMCO Local Government Only (CED sponsored) <amco.localgovernmentonly@alaska.gov>
Cc: efrollins@hotmail.com
Subject: Good Leaf Farms Waiver of Right to Protest

Alcohol & Marijuana Control Office,

A review of the files relating to the subject business and license application, as they relate to Matanuska-Susitna Borough Code, has been completed. Based on that review, the Matanuska-Susitna Borough hereby waives the right to protest license # 25721.

Adam Bradway
Matanuska-Susitna Borough: Planner II
E Dahlia Ave, Palmer, Alaska
(907) 861-8608

THE STATE of ALASKA
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Department of Commerce, Community, and Economic Development

Alcohol and Marijuana Control Office

550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

December 30, 2020

State Fire Marshal
Attn: Michelle Wagner, firecode@matsugov.us
Lloyd Nakano, Lloyd.nakano@alaska.gov
Pam Bowden, pam.bowden@alaska.gov
Tim Fisher, timothy.fisher@alaska.gov

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3 AAC 306.300(a)(2)(B), 3 AAC 306.400(b)(2)(B), 3 AAC 306.500(b)(2)(B), and 3 AAC 306.605(b)(2)(B) require that an applicant for a marijuana establishment license operate in compliance with each applicable public health, fire, safety, and tax code and ordinance of the state and the local government in which the applicant's proposed licensed premises are located.

This letter serves to provide written notice and request for compliance status from the above referenced entities regarding the above application (see attached application documents for more information). **Please complete and return this form to the AMCO office at the email below**.

REVIEWER: _____ ☐ DEC ☐ Fire Marshal

DATE: _____ PHONE: _____

☐ Compliant ☐ Non-compliant

COMMENTS: _____

_____

If you have any questions, please send them to marijuana.licensing@alaska.gov

Sincerely,

Glen Klinkhart, Interim Director

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December 30, 2020

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550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

December 30, 2020

Edward Fred Rollins
DBA: Gold Leaf Farms
Via email: efrollins@hotmail.com

Re: Application Status for License #25721

Dear Applicant:

AMCO has received your application for a limited marijuana cultivation facility. Our staff has reviewed your application after receiving your application and required fees. Your application documents appear to be in order, and it has been determined that your application is complete for purposes of 3 AAC 306.025(d).

Your application will now be sent electronically, in its entirety, to your local government, your community council if your proposed premises is in Anchorage or certain locations in the Mat-Su Borough, and to any non-profit agencies who have requested notification of applications. The local government has 60 days to protest the issuance of your license or waive protest.

If you have not yet received all necessary approvals, such as a local license, conditional use permit, site plan review, Fire Marshal approval, or Department of Environmental Conservation approval, you should continue to work with those local or state agencies to get the requirements completed. We must also wait for the criminal history check for each individual licensee based on your fingerprint card(s). Your application status in the application database will be changed to "Complete" today.

Your application may be considered by the board while some approvals are still pending. However, your license will not be finally issued and ready to operate until all necessary approvals are received and a preliminary inspection of your premises by AMCO enforcement staff is completed.

Your application will be scheduled for the March 31- April 1, 2021 board meeting for Marijuana Control Board consideration. The meeting agenda gets posted on our website 7 days before the board meeting. **Your appearance at the meeting, either in-person or telephonic, is mandatory.** The telephone number is 1-800-315-6338 code 69176#. Please feel free to contact us through the marijuana.licensing@alaska.gov email address if you have any questions.

Sincerely,

Glen Klinkhart, Interim Director, 907-269-0350

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December 30, 2020

State Fire Marshal
Attn: Michelle Wagner, firecode@matsugov.us
Lloyd Nakano, Lloyd.nakano@alaska.gov
Pam Bowden, pam.bowden@alaska.gov
Tim Fisher, timothy.fisher@alaska.gov

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DATE: _____ PHONE: _____

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COMMENTS: _____

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