CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

May 19, 2021

The Mason Jar LLC
DBA: The Mason Jar LLC
Via email: denny@akmasonjar.com

Re: Retail Marijuana Store #28012

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 AAC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-02 Premises Diagram**
  - Diagrams 1 & 2:
    - For security reasons, and because these applications are public record, please remove all cameras from your diagram and the Legend.
    - In general, counters should be included in the restricted access area. Please include the counter/display in the restricted access area.
    - Please label the dashed blue lines on either side of the counter/display.
    - Since bathrooms should not have cameras, please remove the bathrooms from the restricted access area, or somehow label them as not restricted.
    - My understanding is that the coolers/storage area should be part of the restricted access area, please include it.
  - Diagram 5: Please show the location of the other businesses, more specifically, 621 - Kenny's Liquor.

- **Proof of Possession for Proposed Premises**
  - We must be able to see that the licensee, The Mason Jar LLC, is the tenant on the lease. In the first sentence of the lease the tenant is, Mason Jar LLC. Please show "The Mason Jar LLC" as the tenant.
    - Similarly, all of the Exhibits A-G show the tenant to be, "Dennis Lavigne, DBA Mason Jar". The tenant should be the licensee, The Mason Jar LLC. If preferred, it could say: The Mason Jar LLC, DBA The Mason Jar LLC.
    - Similarly, in the signature portion on page 14, the tenant is shown to be Dennis Lavigne, Mason Jar. But it should be The Mason Jar, LLC.

- Additionally, and please correct me if I missed it in the lease, a marijuana establishment lease must include the following:
    - A disclaimer that the landlord may not take possession of any marijuana or marijuana product, and that AMCO will be contacted in the event that this is necessary.

- **Misc.**
    - Our Alcohol database shows Kenny's Liquor Market at 619 Willoughby Avenue. Alcohol and marijuana establishments cannot have the same address. I see on your MJ-02 that you show Kenny's Liquor to be at 621 Willoughby Avenue, and Google Maps shows this as well. Is there any way for you to verify this so that I may update Management and the Board (if necessary)? I have sent an email to my supervisor for guidance. If your address is correct, this issue should not prevent your application from being deemed complete (as long as the corrections are submitted by the June 4th deadline), especially if their address is incorrect. We should still be able to complete your application and, if necessary, bring the issue to the Board if it is not figured out ahead of the Board meeting.
    - However, if your application has the incorrect address, then there may be issues that we would have to sort out, and most likely wouldn't be able to deem your application complete by the next meeting. But I see that you have a lease to 613 & 619, so I am hoping that this issue is just a mistake and it would not have to be dealt with by you. Please let me know your thoughts on this issue whenever you get a chance.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

Jacqlene Drulis

Jacqlene Drulis, Occupational Licensing Examiner
For,
Glen Klinkhart, Interim Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	"denny@akmasonjar.com"
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Incomplete Application - The Mason Jar LLC - License #28012
Date:	Wednesday, May 19, 2021 3:00:00 PM
Attachments:	28012 Incomplete Application Notice.pdf image001.png

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Good afternoon,

Your application has been reviewed, attached is correspondence regarding corrections, additional documents, and/or resubmittals that need to be addressed.

Please make sure to read the entire notice. If the submitted corrections for your application are inadequate to deem your application complete, or your application is still incomplete after ninety (90) days from the date of this notice, your application will be returned to you in accordance with 3 AAC 306.025(e)(1) and 3 AAC 306.025(f). Should you wish to continue pursuing licensure, it would be necessary to file a new application and pay new fees.

Ninety-day Due Date: August 17, 2021

Let us know if you require copies of any submitted documents, and feel free to email if you need clarification on any items in the Incomplete Notice. Correspondence should be sent to marijuana.licensing@alaska.gov.

Thank you,

Jacqlene Drulis
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501