Alcohol and Marijuana Control Office
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Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Briske Enterprises, Inc.	**MJ License #:**		26721	
License Type:	Retail Marijuana Store				
Doing Business As:	Mr. Budd				
Premises Address:	9370 E Palmer Wasilla Highway, Suite 1				
City:	Palmer	**State:**	Alaska	**ZIP:**	99645

Received by AMCO 12/9/20

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Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

Each shipment of marijuana and marijuana product that arrives at Mr. Budd will be inspected by a licensee or designated employee before it is accepted and added to the retail store's inventory. The shipment will be reconciled with the transport manifest, shipment labels and packaging labels to ensure consistency. All product will be weighed by Mr. Budd and reconciled with the weight listed on the manifest and labels. Any shipments with discrepancies will be rejected. Shipments that pass initial inspection will be accepted into the facility, entered into Metrc and the point of sale software and added to the store's inventory storage or display cases. At the end of each business day, a licensee or designated employee will reconcile the sales transactions from the point of sale software with the inventory on hand and with Metrc to ensure consistency and that any discrepancies are immediately addressed. When customers enter the retail store they will immediately be asked for ID. Once ID has been verified as valid, customers can then browse the retail store. Employees will be trained to observe customers for signs of impairment. Once a customer completes their transaction they will exit the licensed premises. Loitering will not be tolerated.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

Mr. Budd will not sell, offer to sell, give, distribute or deliver marijuana or marijuana products to consumers who are not physically present on the licensed premises or at least 21 years of age or older. All employees will be trained on signs of intoxication to include alcohol or any other controlled substances. Employees will be encouraged to practice refusal of service if they are uncomfortable selling to any customer at any time. Signs will also be posted to state "we reserve the right to refuse service to anyone". If impairment is questionable, the customer will be asked to leave. If the customer refuses to leave, local law enforcement will be contacted.

3.2. I certify that the retail marijuana store will not:	Initials
a. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;**	KZ
b. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;**	KZ
c. **offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;**	KZ
d. **offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or**	KZ
e. **allow a person to consume marijuana or a marijuana product on the licensed premises.**	KZ

Answer "Yes" or "No" to the following question:	Yes	No
3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☐	☑

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Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a). KB

4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products. KB

4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e). KB

4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365. KB

4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

- **a. is false or misleading;** KB
- **b. promotes excessive consumption;** KB
- **c. represents that the use of marijuana has curative or therapeutic effects;** KB
- **d. depicts a person under the age of 21 consuming marijuana; or** KB
- **e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.** KB

4.6. I certify that no advertisement for marijuana or marijuana product will be placed:

- **a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;** KB
- **b. on or in a public transit vehicle or public transit shelter;** KB
- **c. on or in a publicly owned or operated property;** KB
- **d. within 1,000 feet of a substance abuse or treatment facility; or** KB
- **e. on a campus for postsecondary education.** KB

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

All marijuana and marijuana products will be displayed and dispensed for sale withing the designated restricted access area unreachable to customers. Signage stating, "Restricted Access Area" "Visitors Must be Escorted" will be posted at the access points that lead behind the counter. Marijuana and marijuana products will be displayed in glass display cases, on shelving along the wall behind the display case/point of sale counter and in a cooler behind the display case/point of sale counter. Product displays will be in full view of a working video surveillance camera at all times. All employees will be trained and regularly monitored to ensure compliance with the display and closing policies and that all product is secured and accounted for at all times. When customers have made their purchasing decisions, they will head to the point of sale counter. All edibles, concentrates, and flower will be stored behind the point of sale counter. Budtenders will take the customer order and dispense sales from behind the counter. Continued on Page 6...

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Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

A Mr. Budd licensee or designated employee will inspect all shipments of marijuana and marijuana products that arrive at the retail store. Shipments will be inspected for quality, consistency with the transport manifest and shipping labels, and for regulatory compliance. Labels will be checked for; (1) name and license number of the cultivation or manufacturing facility; (2) production lot or batch number; (3) strain information; (4) net weight of the product; (5) packaging date, expiration date, and (6) testing lab name and license number. The transport manifest will be checked for: (1) name and license number of the providing entity; (2) delivery date; (3) start time and estimated arrival time; (4) strain and batch information; (5) delivery driver name and handler's card verification; (6) the weight of the products transferred, and (7) testing information. Once a delivery is approved by either a licensee or designated employee, the inventory will be accepted into the retail store and entered into Metrc with all mandatory information required by AMCO. The shipment information will be recorded in Metrc and stored on-site as an official business record. Both the transporting agent and a licensee or designated employee will sign all paperwork and documents expressing that all information is deemed correct and the transfer took place. Should any of the above be missing or inaccurate, Mr. Budd will refuse the transfer.

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

Retailer: Mr. Budd **License No**: 26721
Cultivator: **License No:**
Harvest Batch No: **Package No:**
Net MJ Weight: **OZ(g)** **Strain:**
Testing Facility: **License No:**
THC: **THCA:** **CBD:** **CBDA:** **CBN:**
Microbial Test: **Fungicides:** **Pesticides:** **Herbicides:**
Fertilizers: **Soil Amendment:**

Alaska Safety Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

*Logo to be added

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Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

Mr. Budd will not sell, offer to sell, give, distribute, or deliver marijuana or marijuana products to any consumers who are; (1) not physically present on the licensed premises; (2) under the influence of an alcoholic beverage, inhalant, or controlled substance; or (3) not at least twenty-one (21) years of age or older at the time of purchase, as evidenced by valid, government issued photo identification. Employees of Mr. Budd will greet all customers and check each ID at near the entry door. No individual will be allowed to browse the retail sales floor without their photo identification being verified regardless of how familiar the person is to the employee(s). Continued on page 6..

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area. KB

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

Mr. Budd has a disposal plan for marijuana waste and all products that do not meet state testing requirements or the company's internal quality standards for any reason. Mr. Budd will be disposing of: (1) marijuana that is identified as contaminated, infected, or fails to meet quality testing, (2) all packaging, labeling, containers, or other related materials which arrive at the facility with marijuana products that have been disqualified for quality, (3) expired marijuana products, and (4) any other materials or containers in contact with marijuana products that risk contamination. Marijuana waste will be stored away from all other products in a locked container inside the facility and will be rendered unusable prior to leaving the facility for disposal. Marijuana waste will be rendered unusable by grinding or mixing the materials with other compostable and non-compostable material such as, food waste, cardboard, paper, and yard waste; until the resulting mixture is no more than fifty percent (50%) marijuana waste. Mr. Budd will maintain a log on the status of all marijuana waste, tracking the type, date of disposal, date it was rendered unusable, and date that it was picked up by the disposal company. The final mixture will be securely stored in locked containers located outside the premises until it is picked up by the waste management truck and taken to the local landfil.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it. KB

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

STATE OF ALASKA
NOTARY PUBLIC
Mercedes Curran
My Commission Expires Dec 20, 2023

Notary Public in and for the State of Alaska

Kyli M. Briske
Printed name of licensee

My commission expires: 12/20/2023

Subscribed and sworn to before me this 20th day of October, 2020.

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(Additional Space as Needed):

5.1 Continued: Concentrates and edibles will be pre-packaged and labeled. Flower will be sold either pre-packaged or "Deli" style."Deli" style flower will be displayed in large glass jars stored behind the point of sale counter in the restricted access area, with batch labeled strains. Employees will take customer orders at the point of sale counter and weigh the flower using a certified scale. Once weighed to the desired amount, the employee will register the purchase in the Point of Sale system which integrates with Metrc, seal the product into a child-resistant container, and print the packaging label. The pre-packaged products will be displayed in the glass display cases located within the restricted access area. The store will also buy bulk marijuana and roll their own pre-roll marijuana joints and package them in accordance with the regulations and place into pre-labeled mylar bags, jtubes, joint boxes, etc. Any edibles requiring refrigeration will be stored in a refrigerator behind the point of sale counter in the restricted access area. Employees will ensure that each marijuana product is in fully opaque and child resistant packaging (or customers pocket, bag, purse, etc) before a customer exits the store with it.

7.1 Continued: Employees will be trained to identify forgeries and inconsistencies in ID's and will utilize an ID guide to aide in recognizing ID's from other states and countries. A licensee or designated employee will be on hand to help manage customer ingress and egress at the sales floor entrance. If an ID is not in compliance for any reason, the customer will be asked to leave and law enforcement will be contacted if necessary.

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