Alcohol and Marijuana Control Office
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Anchorage, AK 99501
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https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Alaska Vibes LLC	**MJ License #:**	27532		
License Type:	Retail Marijuana Store				
Doing Business As:	Alaska Vibes				
Premises Address:	10011 Glacier Highway				
City:	Juneau	**State:**	Alaska	**ZIP:**	99801

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Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

When a customer attempts to enter and patronize Alaska Vibes, they will enter through the main door and be greeted by an employee who will request ID verifying that they are over 21 years of age and not impaired by, or under the influence of an alcoholic beverage, inhalant, or controlled substance. Once age and mental state is verified, they will be allowed to access the rest of the retail store.

The space will be well lit, clean, organized, welcoming, and professional. Marijuana and marijuana product displays will be kept under the display glass or behind the sales counter. Samples provided by the marijuana cultivation facility will be displayed in a container with a screened lid that has been designed for purpose of display and selection.

Continued on page 6.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

All employees will have training on how to identify an impaired individual. Employees will check each potential customer who enters the store for signs of intoxication. Any customer showing signs of intoxication will be refused service and asked to leave the premises immediately. The store's security and surveillance system will deter employees and customers from non-compliant behavior.

3.2. I certify that the retail marijuana store will not:	Initials
a. sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;	CW
b. sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;	CW
c. offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;	CW
d. offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or	CW
e. allow a person to consume marijuana or a marijuana product on the licensed premises.	CW

Answer "Yes" or "No" to the following question:	Yes	No
3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	✔	☐

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Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box:	Initials
4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a).	CW
4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products.	CW
4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e).	CW
4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365.	CW
4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:	
a. is false or misleading;	CW
b. promotes excessive consumption;	CW
c. represents that the use of marijuana has curative or therapeutic effects;	CW
d. depicts a person under the age of 21 consuming marijuana; or	CW
e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.	CW
4.6. I certify that no advertisement for marijuana or marijuana product will be placed:	
a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;	CW
b. on or in a public transit vehicle or public transit shelter;	CW
c. on or in a publicly owned or operated property;	CW
d. within 1,000 feet of a substance abuse or treatment facility; or	CW
e. on a campus for postsecondary education.	CW

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

Employees will stand behind the counter that displays marijuana samples that are for sale. Marijuana and marijuana product displays will be kept under the display glass or behind the sales counter. Samples provided by the marijuana cultivation facility will be displayed in a container with a screened lid that has been designed for purpose of display and selection. When customers request a closer inspection of the marijuana being sold the employee will: (continued on page 6)

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Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

All pre-packaged cannabis products will arrive to our store in a sealed and locked, tamper-evident plastic case with a copy of the transport manifest and other required documentation. Any marijuana or marijuana product will be packaged in child-resistant, opaque and re-sealable packaging. Marijuana or marijuana products delivered that do not meet the packaging standards set out in 3 AAC 306.470, .475, .565 or .570 will be denied. Continued on page 6.

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

Please see attached sample label.

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Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

All staff will be trained to identify valid forms of identification. Each employee and licensee will ensure each customer presents a current and valid form of ID. Staff will ensure the customer is 21 years of age. The person on this ID must match the person presenting the identification. Any questionable or suspicious person will be denied entrance to the premises.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area.

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

B. Marijuana that reaches its expiration date will be handled as follows:
a. The company owner or manager or a marijuana handler they assign will weigh the waste marijuana product and account for the waste amount in the Metrc Tracking System
b. The waste amount will be held the a restricted access area for three (3) days storage as mandated by AMCO regulation.
c. When the mandated waiting period ends waste marijuana will be ground and mixed with organic material, such as wood chips, vegetation, earth, composite, mulch, in at least equal parts.

d. The unusable marijuana waste will be placed in a secured trash bin and collected by a private waste collection company.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

STATE OF ALASKA
OFFICIAL SEAL
Patricia Everson
NOTARY PUBLIC
My Commission Expires 1/10/22

Signature of licensee

Notary Public in and for the State of Alaska

Casey Wilkins

Printed name of licensee

My commission expires: 1/10/22

Subscribed and sworn to before me this 7 day of Dec, 2020.

Received by AMCO 5/26/2021

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(Additional Space as Needed):

Section 2.1 continued: When customers request a closer inspection of the marijuana being sold the employee will remove a single display container from under the display glass and set it on the counter in front of the customer. When the customer is done examining the sample and sets it on the counter the marijuana handler will place the sample under the display before removing another sample for the customer to examine. Employees will continue this process with every sample a customer wishes to examine until the customer makes their selection.

The employee will enter the selections the customer wishes to purchase into the till and generate a sales receipt. The employee will declare the total charge for the marijuana or marijuana product to the customer and collect the customers money. Using the sales receipt as a reference. The employee will gather the customers marijuana selections that have been labeled and packaged as required by 3 AAC 306.470, .475, .565, and .570. The employee will place a customers purchase(s) in a paper bag then affix a sticky label to the paper bag which has the logo of Alaska Vibes LLC.

Section 5.1 continued: i. Remove a single display container from under the display glass and set it on the counter in front of the customer. When the customer is done examining the sample and sets it on the counter the marijuana handler will place the sample under the display before removing another sample for the customer to examine. ii. Employees will continue this process with every sample a customer wishes to examine until the customer makes their selection

Section 6.1 continued: Bulk marijuana flower will be pre-packaged for resale by a licensed marijuana handler. Marijuana from bulk marijuana containers will be placed in opaque sealable, child resistant, bags. All requirements of health and hygienic standard as set forth in 3 AAC 306. 735 will be followed. A printed label will be affixed to the bag that is in compliance with 3 AAC 306.470, 475, 565, 570.

All packages, either pre-packaged or packaged at Alaska Vibes, will have a label attached bearing the Alaska Vibes logo and license number, estimated total amount of THC, and necessary warning labels as required under 3AAC 306.345(b)(3).

ALASKA VIBES

Marijuana Flower
Weight 3.5g
THC ..... XXmg

Warning

Marijuana has intoxicating effects and may be habit forming and addictive.

Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence.

There are health risks associated with consumption of marijuana.

For use only by adults twenty-one and older. Keep out of the reach of children.

Marijuana should not be used by women who are pregnant or breast feeding.

Cultivated by: Alaska Vibes LLC
License #27471

Sold by: Alaska Vibes LLC
License #27532